

**APPROVE THE PARTICIPATION OF JAMES MONROE ELEMENTARY SCHOOL IN AN
EDUCATIONAL TOUR TO WASHINGTON, D.C.
AND AUTHORIZE TRAVEL EXPENSES RELATED TO THE PROGRAM**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve the participation of forty-two (42) 8th grade pupils of the James Monroe Elementary School on an educational tour of Washington DC from April 24- April 28, 2006 and authorize travel expenses related to the program if any.

USER: James Monroe Elementary School
3651 W. Schubert Ave
Chicago, IL. 60647
(773)534-4155
James Menconi, Principal and Spyridoula Manis, Trip Coordinator

PROGRAM: An educational 5-day tour of Washington DC. from April 24-April 28, 2006.

EDUCATIONAL VALUE/OUTCOMES:

The purpose of this field experience is to:

- Provide pupils first hand experience about the working of the three branches of government in a democracy.
- Develop pupil understanding and appreciation of the responsibilities and rights of citizenship in a democracy.
- Further pupils' awareness of themselves and the possibilities of their own influence and contribution to society.
- Motivate pupils to further their education and develop their talents to better serve, themselves, their families, community, and Country.
- Give pupils a "real life" opportunity to develop skills individually and as groups, to set goals, develop action plans and strategies, make decisions and choices to accomplish goals.
- Enhance pupils' study of American History, and the U.S. Constitution.

TRAVEL ARRANGEMENTS/ TRIP INFORMATION: Arrangements for this program are being made by Educational Tours, Inc. - Vendor # 15208. A detailed itinerary and insurance information are attached.

COST: The per pupil cost is \$719 x 42 which includes transportation by bus, meals, hotel accommodations, health and accident insurance, admission fees, and chaperones. The costs will be paid by an allocation of \$9,000 from State Chapter 1 Funds and money raised through fund-raising activities so that no pupil would be excluded for financial reasons. Total cost is \$30,198.00.

CHAPERONES: Supervision of students will be provided for this program pursuant to Board Report 03-0527-PO01 ("Policy on Student Travel"), including proper ratio of students to adults.

Traveling with the students will be Spyridoula Manis, (Coordinator), Joel Duran, (Teacher), Cynthia Gerber, (Teacher), Nancy Besser, (Teacher), Michael Duewell, (Teacher), and Jorge Seda (Teacher).

PARENTAL CONSENT: Written parental consent and release forms for each participating student are on file at James Monroe Elementary School.

AUTHORIZATION: Authorize the President and Secretary to execute any travel agreements necessary for this program.

AFFIRMATIVE ACTION: Not applicable.

LSC REVIEW: This action was approved by the LSC for James Monroe School on December 13, 2005.

FINANCIAL:

Charge to James Monroe Fiscal Year: 2005-2006
Elementary School: \$9,000
Source of Funds: State Chapter 1 Funds
State Chapter 1Comp
State Chapter1 Supp
ST Chapt 1-Soc. St
Student Transportation
Budget Classification: 4850-234-703-6205-5510

GENERAL CONDITIONS:

Inspector General – Each party to any agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – Any agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Contingent Liability – Any agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:


Barbara Eason-Watkins
Chief Education Officer

Approved:


Arne Duncan
Chief Executive Officer

Noted:


John Maiorca
Chief Financial Officer

Approved as to legal form: *MM*


Patrick J. Rocks
General Counsel