

**APPROVE ENTERING INTO AN AGREEMENT WITH ERIKSON INSTITUTE
FOR PROJECT MANAGEMENT AND FISCAL AGENT SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Erikson Institute to provide project management and fiscal agent services to the Office of Early Childhood Education for the Chicago Program Evaluation Project (C-PEP) at a cost not to exceed 10% of the overall project cost. The total cost to the Board shall not exceed \$245,000, of which \$24,500 is to be paid to Erikson Institute as compensation for its services and the balance of \$220,500 is to be held by Erikson Institute as Fiscal Agent and paid out to a research group as directed. The balance of the funding for this project is to come from the City of Chicago Department of Children and Youth Services and private funding sources. Consultant was selected on a non-competitive basis because of its national reputation in the field of Early Childhood Education. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 120 days of the date of this Board Report. Information pertinent to this agreement is stated below.

CONSULTANT: Erikson Institute
420 North Wabash
Chicago, IL 60611
312-755-2250
Contact Person: Janice Promer
Vendor #73654

USER: Office of Early Childhood Education
125 South Clark Street, 9th Floor
Paula A. Cottone
773-553-1992

TERM: The term of this agreement shall commence on June 1, 2006 and shall end May 31, 2008. This agreement shall have 1 option to renew for a period of 2 years.

EARLY TERMINATION RIGHT: The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES: Erikson Institute will oversee and manage the Chicago Program Evaluation Project (C-PEP), an evaluation of preschool programs throughout the City of Chicago and will provide the following:

- Coordinate the proposal review committee for joint selection of the research group
- Negotiate contract with and retain the selected research group
- Receive project funds from CPS for payment to research group
- Receive project funds from Children and Youth Services (CYS) for payment to research group
- Receive contributions from various private funding sources such as McCormick Tribune Foundation and The Joyce Foundation who have committed funding to the project
- Review and monitor project time line
- Monitor project implementation throughout the project
- Submit invoices to CPS for review and approval prior to payment
- Ensure that project is completed

DELIVERABLES: Erikson Institute will provide project updates and a final project report.

OUTCOMES: Consultant's services will result in a completed project which will address the issue of quality in preschool programs across the City of Chicago. The final report will provide detailed information on the characteristics of quality across preschool program systems. This information will be used to improve preschool programs.

COMPENSATION: Consultant shall be paid 10% of the total project cost which is expected to be \$660,000. The total cost to the Board shall not exceed \$245,000 to be paid when the contract is signed, with 10% or \$24,500 to be retained by Erikson Institute as the Administrative fee and the balance of \$220,500 to be held by Erikson and used for payments to the selected research group. The additional compensation payable to Erikson Institute shall be paid from funds deposited with Erikson Institute as Fiscal Agent by the City of Chicago Department of Children and Youth Services and private funding sources.

REIMBURSABLE EXPENSES: None

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Early Childhood Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: Pursuant to section 3.74 of the Revised Remedial Plan for Minority and Women Business Enterprise Economic Participation (M/WBE Plan), the participation goal provisions of the plan do not apply to transactions where the vendor is a not-for-profit organization. Services herein classify as an instance where the unique nature of the items makes it inappropriate to apply vendor selection criteria.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Office of Early Childhood Education: \$245,000	Fiscal Year: 2006
Budget Classification: 0952-210-364-8923-5410	Source of Funds: ISBE
Requisition: 5371388	

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

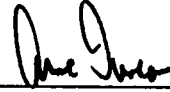
Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



**Heather A. Obora
Chief Purchasing Officer**

Approved:



**Arne Duncan
Chief Executive Officer**

Within Appropriation:



**John Maiorca
Chief Financial Officer**

Approved as to legal form:



**Patrick J. Rocks
General Counsel**