

**APPROVE ENTERING INTO AN AGREEMENT WITH UNIVERSITY OF CALIFORNIA, SANTA CRUZ,
NEW TEACHER CENTER FOR CONSULTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with the University of California at Santa Cruz, on behalf of the New Teacher Center, to provide consulting services to the Office of Principal Preparation and Development (OPPD) at a cost not to exceed \$118,531. Consultant was selected on a competitive basis pursuant to Board Rule 5-4.1. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by consultant and no payment shall be made to consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

CONSULTANT: University of California, Santa Cruz
c/o New Teacher Center
725 Front Street, Suite 400
Santa Cruz, CA 95060
Vendor # 50025
Jane Niswonger
831-459-4323

USER: Office of Principal Preparation and Development
125 South Clark Street, 5th Floor
Chicago, Illinois 60603
Nancy L. Laho, Chief Officer
773-553-1515

TERM: The term of this agreement shall commence on August 1, 2006 and end on June 30, 2007. This agreement shall have 2 options to renew for periods of 12 months each. Options to renew shall not exceed \$90,000 per year.

EARLY TERMINATION RIGHT: The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES: Consultant shall:

- Provide consultation and customization of New Administrator Institute modules to meet CPS needs
- Provide New Administrator Institute professional development to new CPS principals during the 2006-07 school year
- Provide network and support sessions to Chicago Public Schools mentor principals and leadership coaches
- Provide *Improving Student Achievement through Teacher Observation and Feedback (ISA)*
- Provide the Office of Principal Preparation and Development feedback and support on program implementation, including developing strategies for increasing district capacity for delivering the customized New Administrator Institute modules and support sessions

DELIVERABLES: Consultant shall:

- Customization of eight (8) *New Administrator Institute* modules
- Materials, design, formatting and masters of final customized products
- Deliver five (5) Network and Support sessions with up to 40 CPS mentor principals per session
- Deliver eight (8) *New Administrator Institute* customized training modules to CPS 40-60 principals per module
- Provide *Improving Student Achievement (ISA) through Teacher Observation and Feedback* 3-Day Training for up to eighty (80) CPS principals
- Provide all participant materials for *Improving Student Achievement (ISA) through Teacher Observation and Feedback*

OUTCOMES: Consultant's services will result in the following:

FOR New Administrator Institute PARTICIPANTS:

- Develop skills to manage and lead schools in the CPS standards based system.
- Use a variety of tools in the implementation of effective leadership practices coordinated with coaching provided by CPS mentors.
- Emerge as instructional leaders who exercise professional practice in a manner that will lead to increased student achievement.

FOR ISA PARTICIPANTS

- Deepen knowledge of best teaching practices in a standards-based approach.
- Practice classroom observations through the lens of teaching standards.
- Deepen understanding of the role of the supervisor in supporting teacher development.
- Practice coaching conversations as a tool for improving teacher performance.
- Use a variety of tools for assessing teacher performance including observations, analysis of student work, and both formal and informal classroom observations.

FOR MENTORS AND COACHES

- Develop a community of practice composed of individuals engaged in providing individualized coaching to new and experienced CPS school leaders.
- Continually develop knowledge and skills as leadership coaches.
- Further refine the profession of leadership coaching.
- Support the implementation of NAI and ISA content by CPS principals, within the context of CPS Principal Competencies.

COMPENSATION: Consultant shall be paid based upon a per deliverable fee as detailed in the agreement; not to exceed the sum of \$118,531, including travel expenses.

REIMBURSABLE EXPENSES: Consultant shall be reimbursed for the following expenses: hotel, airfare, meals, and ground transportation for two senior trainers; total travel expenses not to exceed \$25,531. Travel costs will be reduced by scheduling trips for multiple purposes whenever possible, and actual costs will be invoiced. Receipt copies of travel expenses will be sent with invoices. CPS will duplicate materials. The total compensation amount reflected herein is inclusive of all reimbursable expenses.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Principal Preparation and Development Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: Pursuant to section 3.7 of the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) this contract is exempt from review because the vendor is a public university.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Principal Preparation and Development \$90,000	Fiscal Year: 2007
Budget Classification: 13810-353-54125-231605-494013	
Purchase Order 1110323 \$28,531	Fiscal Year: 2006
Budget Classification: 13810-353-54125-221307-528407	
Source of Funds: 353 Title II Teacher Quality	

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

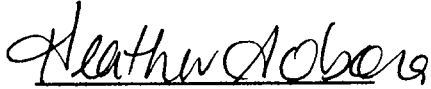
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



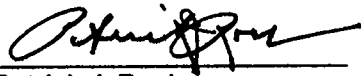
**Heather A. Obora
Chief Purchasing Officer**

Within Appropriation:



**John Maiorca
Chief Financial Officer**

Approved as to legal form



**Patrick J. Rocks
General Counsel**

Approved:



**Arne Duncan
Chief Executive Officer**