

**APPROVE EXERCISING THE FOURTH OPTION TO EXTEND THE AGREEMENT  
WITH RECALL TOTAL INFORMATION MANAGEMENT, INC FOR OFF-SITE DOCUMENT STORAGE**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve exercising the fourth option to extend the agreement with Recall Total Information Management, Inc. for providing off-site document storage, related services and supplies to the Board at a cost not to exceed \$540,000.00 during this fourth option period. A written document exercising this option is currently being negotiated. No payment shall be made to Vendor during this option period prior to the execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification No.: 99-250105

**VENDOR:** Recall Total Information Management Inc., a division of Brambles USA, Inc.  
4242 W. 42<sup>nd</sup> Place  
Chicago, IL 60632  
Teresa Spraggins  
(773) 579-6219  
Vendor # 29577

**USER:** Department of Operations  
125 South Clark Street- 7<sup>th</sup> floor  
Chicago, IL 60603  
Kina White  
(773) 553-1593

**ORIGINAL AGREEMENT:** The original agreement (authorized by Board Report 98-1118-PR6) is for a term commencing November 19, 1998 and ending November 18, 2003, with the Board having the option to extend the agreement for five additional one year periods. The original agreement was extended (authorized by Board Report 03-1119-PR07) for a term commencing November 19, 2003 and ending November 18, 2004. The agreement was extended (authorized by Board Report 04-1027-PR8) for a term commencing November 19, 2004 and ending November 18, 2005. The agreement was extended (authorized by Board Report 05-1116-PR8) for a term commencing November 19, 2005 and ending November 18, 2006. The original agreement was awarded pursuant to a duly advertised Bid Solicitation (Specification # 99-250105).

**OPTION PERIOD:** The term of this agreement is being extended for one year commencing November 19, 2006 and ending November 18, 2007.

**OPTION PERIODS REMAINING:** There is one option period for one year remaining.

**SERVICES:** Vendor shall continue to provide off-site document storage, document pick-up and retrieval services, other associated services, and storage supplies to the Board.

**DELIVERABLES:** Vendor shall provide the Board with reports indicating storage activity on a monthly basis or more often, as requested.

**OUTCOMES:** Vendor's services shall continue in provide the Board with quality document storage, related services and supplies.

**COMPENSATION:** Vendor shall be paid for document storage, related services, and storage supplies at the prices set forth in the extension agreement on a monthly basis; total cost not to exceed \$540,000 in the aggregate.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Operating Officer to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:** The M/WBE goals for this contract include: 26% total MBE and 5% total WBE. However, the Waiver Review Committee recommends that a partial waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the waiver request is fair and reasonable due to the scope of the contract.

The vendor has identified and scheduled the following firms and percentages:

**Total MBE – 26%**

**African American**

Professional Field Solutions, Inc.  
3473 S. King Drive  
Chicago, Illinois 60616  
Awarded 26% of contract

certified through 04/01/2007

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to Department of Operations: \$270,000- FY07  
November 19, 2006- June 30, 2007  
Budget Classification: 11710-230-54105-254009-000000  
Source of Funds: Operations and Maintenance

Charge to Department of Operations: \$270,000-FY08  
July 1, 2007- November 18, 2007  
Budget Classification: FY08  
Source of Funds: Operations and Maintenance

**GENERAL CONDITIONS:**

**Inspector General –** Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

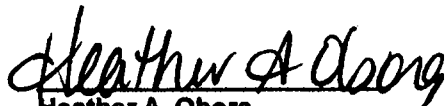
**Conflicts –** The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board member during the one year period following expiration or other termination of their terms of office.

**Indebtedness –** The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

**Ethics –** The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

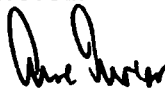
**Contingent Liability –** The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



Heather A. Obara  
Chief Purchasing Officer

Approved:



Arne Duncan  
Chief Executive Officer

Within Appropriation:



John Maiorca  
Chief Financial Officer

Approved as to legal form: *RL*



Patrick J. Rocks  
General Counsel