

**APPROVE ENTERING INTO AN AGREEMENT WITH SCHOOLWORKS  
FOR CONSULTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with SchoolWorks to provide consulting services to Office of New Schools at a cost not to exceed \$508,000. Consultant was selected on a non-competitive basis because Consultant provided education consulting services to the Office of New Schools in 2006 – 2007, developing a unique research-based protocol for the CPS charter renewal process. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**CONSULTANT:** SchoolWorks, LLC  
100 Cummings Center Suite 236C  
Beverly, MA 01915  
Ledyard McFadden  
978-921-1674  
Vendor # 80634

**USER:** Office of New Schools  
125 S. Clark Street, Fl 5  
Kathleen Weaver/Jeanne Nowaczewski  
773-553-1530

**TERM:** The term of this agreement shall commence on July 1, 2007 and shall end June 30, 2008. This agreement shall have two options to renew for periods of one year each, at a cost to be negotiated at the time of renewal.

**EARLY TERMINATION RIGHT:** The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:** SchoolWorks will:

- Complete an evaluative review of the 2006-2007 Office of New Schools charter renewal process
- Conduct follow up site visits for select charter school campuses on an as-needed basis
- Provide technical assistance to refine the charter renewal application and evaluation process for the 2007-2008 school year.
- Facilitate site visits for the 2007-2008 charter renewals, with each visit led by a SchoolWorks staff member
- Provide technical assistance in aligning the evaluation principles of the 5-year evaluation with other accountability reviews (including annual and/or mid-point reviews) that may be used by the Office of New Schools for evaluating charter, performance, and contract schools.
- Provide training to Office of New School staff on site visit criteria and best practices.
- Develop site visit protocol for the Office of New Schools selection process for Invited and Open RFP applicants
- Facilitate site visits for the 2007-08 Invited and Open selection cycle, with each visit led by a SchoolWorks staff member
- Plan and provide assistance in the analysis of data collected during site visits for Invited and Open RFP applicants

**DELIVERABLES:** SchoolWorks will:

- Provide site visit training sessions for Office of New School staff
- Provide training tools and materials to help staff implement site visit best practices
- Submit written reports to the Office of New Schools outlining the findings for each charter school visited

- Collaborate with Office of New Schools in developing accountability criteria that will be implemented within charter schools
- Develop new school recruitment and selection criteria for site visits
- Facilitate meetings to analyze potential new schools criteria

**OUTCOMES:** SchoolWorks' services will result in:

- The completion of 2007-2008 charter renewal process
- The completion of the 2007-08 Invited and Open RFP selection process
- Increased alignment of the Office of New Schools accountability structure, from school selection, to mid-point reviews, to renewal
- Revised site visit system to evaluate and select new school applicants

**COMPENSATION:** Consultant shall be paid upon invoicing, as specified in the contract; total annual compensation not to exceed the sum of \$508,000.

**REIMBURSABLE EXPENSES:** None

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Executive Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** The M/WBE goals for this contract include: 35% total MBE and 5% total WBE.

However, the Waiver Review Committee recommends that a partial waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the contract scope is not further divisible.

The vendor has however, identified and scheduled the following consultants and percentages:

**Total WBE% - 30%**

Nancy Clair – 15%	
3636 Webster Street	
San Francisco, CA 94123	Sole Proprietor/Independent Consultant

Susan Jamback – 15%	
33 Walton Heath Drive	
Grantham, NH 03753	Sole Proprietor/Independent Consultant

**LSC REVIEW:** Local School Council approval is not applicable to this report.

<b>FINANCIAL:</b> Charge to: Office of New Schools, \$508,000	Fiscal Year: 2008
Budget Classification: 0940-210-000-7078-5410	Source of Funds: General Education

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

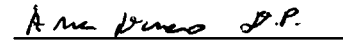
Ethics – The Board’s Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

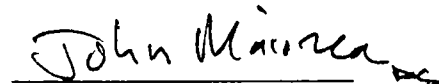
**Approved for Consideration:**

  
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Heather A. Obora  
Chief Purchasing Officer

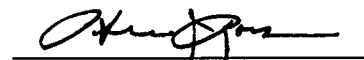
**Approved:**

  
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Arne Duncan  
Chief Executive Officer

**Within Appropriation:**

  
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John Maiorca  
Chief Financial Officer

Approved as to legal form 

  
\_\_\_\_\_  
Patrick J. Rocks  
General Counsel