

**APPROVE ENTERING INTO AGREEMENTS WITH VARIOUS VENDORS
FOR PROGRAM EVALUATION SERVICES FOR THE BOARD OF EDUCATION OF THE CITY OF
CHICAGO**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into agreements with various vendors for external evaluation services for use by the Chicago Board of Education, including various central office departments, at a cost not to exceed \$3,000,000.00 in the aggregate. Vendors were selected on a competitive basis (Specification No. 07-250021) pursuant to Board Rule 5-4.1. Written agreements for each vendor will be negotiated. No services shall be provided and no payment shall be made to any Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind as to each Vendor in the event a written agreement for such Vendor is not executed within 120 days of this Board Report. Information pertinent to these agreements is stated below.

- VENDORS:**
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| <p>1. American Institutes for Research
1000 Thomas Jefferson St. NW
Washington, DC 20007
202-403-5727
Dede Naylor
Vendor #68697</p> | <p>2. Children's Memorial Hospital
2300 Children's Plaza, Box 205
Chicago, IL 60614
312-523-7772
Jenifer Cartland
Vendor #40737</p> |
| <p>3. Compass Consulting Croup, LLC
5726 Fayetteville Road, Suite 203
Durham, NC 27713
919-544-9004
Dr. Amy A. Germuth
Vendor #67743</p> | <p>4. Leanne Kallemeyn
820 North Michigan Ave.
Chicago, IL 60611
312-915-6800
Leanne Kallemeyn
Vendor #67742</p> |
| <p>5. Macro International, Inc
11785 Beltsville Drive
Calverton, MD 20705
301-572-0248
Helene P. Jennings
Vendor #94469</p> | <p>6. Metis Associates, Inc.
90 Broad Street, Suite 1200
New York, NY 10004
212-425-8833
Stanley Schneider
Vendor #67741</p> |
| <p>7. Pacific Research & Evaluation, LLC
3507 SW Corbett Avenue
Portland, OR 97239
503-595-3970
Steven P. Ryder, Ph.D.
Vendor #67740</p> | <p>8. The University of Chicago
5801 South Ellis
Chicago, IL 60637
773-702-8604
Mary Ellen Sheridan
Vendor #33123</p> |
| <p>9. Board of Trustees of the University of Illinois
1901 S. First Street, Suite A
Champaign, IL 61820
217-333-2187 312-966-8406
Kathy Young Luisa Vargas
Vendor #32571</p> | <p>10. WestEd
730 Harrison Street
San Francisco, CA 94107
510-302-4239
Teresa Johnson
Vendor #33250</p> |
| <p>11. Western Michigan University
The Evaluation Center
1903 W. Michigan Avenue MS 5237
Kalamazoo, MI 49008
269-387-5920
Dr. Chris L.S. Coryn
Vendor #33023</p> | |

USERS: The Office of Research, Evaluation, and Accountability and various other departments of the Board of Education of the City of Chicago. User departments should consult with the Department of Program Evaluation in the Office of Research, Evaluation, and Accountability prior to selection from this list in order to help meet the unique needs of each district evaluation project.

Commodity Manager: Lee Saulter

TERM: The term of each agreement shall commence upon execution, and shall end June 30, 2009. Each agreement shall have one (1) option to renew for a period of two (2) years. No statement of work shall be for a period which extends beyond the end date of the agreement.

EARLY TERMINATION RIGHT: The Board shall have the right to terminate each agreement with 30 days written notice.

SCOPE OF SERVICES: In accordance with requirements, Vendor(s) will evaluate the effectiveness of the implementation and outcomes (arising from it) for various district programs. Vendor(s) will conduct a variety of activities, that may include, but not be limited to: design program evaluation plans; conduct focus groups and structured interviews of participants; develop, administer, and analyze surveys of participants and instructors; execute reviews of written materials produced during district programs; observe and document activities of district programs including professional development offerings, university courses, classroom lessons, and coaching sessions in a systematic manner; design and conduct a variety of quantitative and qualitative data analyses; and disseminate evaluation results to relevant stakeholders in written and oral formats. In some cases, in order to meet federal and grant guidelines, external Vendor(s) is required for these services in order to maintain objectivity and impartiality for the program evaluation, however determination of the final evaluation plan and services provided will be by the Board or its representative(s).

DELIVERABLES: Vendor(s) will provide all the deliverables specified in their individual written agreement(s). The Vendor(s) will provide monthly written updates as to the progress of work, as well as periodic formal reports including, at minimum, an end of project summary report. The Vendor(s) will also provide regular presentations to senior district staff, at minimum quarterly. The Vendor(s) will also make available, as requested by the Board, copies of all measurement instruments, interview and observational protocols used, and copies of all final analysis computer code generated.

OUTCOMES: Evaluation is an integral part of the strategic goals of the district. Program evaluation is envisioned as the application of systematic research methods to assess program design, delivery, implementation, and effectiveness. More specifically, the purpose of program evaluation is to provide empirical information that is useful to program developers, program staff, program managers, senior management, policy makers, and other stakeholders. Vendor services will provide evaluation tools and reports which will serve to help the district:

- Develop and promulgate new program(s) (Program design)
- Assess the delivery and implementation of existing program(s) (Program delivery)
- Assess program effectiveness (Program outcomes)

In support of these evaluation activities is the recognized importance of providing district staff (at the program and highest administrative levels) with relevant evaluation information throughout the calendar year. It is expected that the distribution of evaluation information as feedback will be provided via the established infrastructure of the organization (e.g., scheduled team or committee meetings, written reports), and is expected to encompass lessons learned from evaluation at all levels. The Vendor services and data collected will allow for determination as to whether (and to what degree) various district programs meet their outcomes.

COMPENSATION: Vendors shall be paid in accordance with the prices and deliverables stated in individual statements of work executed pursuant to the agreements. The total compensation payable to all vendors shall

