

**APPROVE ENTERING INTO AN AGREEMENT
WITH ALICIA NARVAEZ FOR CONSULTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Alicia Narvaez to provide consulting services to the Office of Early Childhood Education at a cost not to exceed \$255,150. Consultant was selected on a non-competitive basis because of Consultant's former experience as the Virtual Pre-K developer and director for the Chicago Public Schools. A written agreement for the Consultant's services is currently being negotiated. No services shall be provided and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

CONSULTANT:

Alicia Narvaez
11400 Fairway Drive
Reston, VA 20190
Telephone No.: 773-680-6094
Vendor No.: 42482

USER:

Office of Early Childhood Education
125 S. Clark Street, 9th Floor
Chicago, IL 60603
Contact: Barbara T. Bowman, Chief Officer Early Childhood Education
Telephone No.: 773-553-1992

TERM: The term of this agreement shall commence on November 1, 2007 and shall end October 31, 2009. This agreement shall have three options to renew for periods of two years each. The renewal cost shall not exceed a 5% increase over the previous years' cost.

SCOPE OF SERVICES: Consultant will provide ongoing implementation support to Chicago Public Schools with matters including, but not limited to, technical and programmatic support of the Virtual Pre-K (VPK) and Virtual K (VK) programs for the Chicago Public Schools and National Partners. Consultant will provide marketing and promotional services for the continued growth and expansion of the Virtual Pre-K Network, with the goal of generating funds to continue program implementation in the Chicago Public Schools. Consultant will coordinate production of program-related materials.

DELIVERABLES: Consultant will deliver the following: Weekly programmatic meetings with CPS VPK/VK Staff via telephone, monthly status reports to the Office of Early Childhood Education Chief and Deputy Chief Officers, four 3-day site visits to CPS, coordination of printed and multimedia materials including 2007-08 VPK Idea Book, Quarterly Newsletter, VPK Family Child Care version and facilitate 3 annual National Network video conferences (September, March, May).

OUTCOMES: Consultant's services will result in 1) continuation of high quality program support to CPS staff, teachers and parents with developmentally-appropriate, bilingual resources, and 2) expansion of National Network to financially support local program implementation.

COMPENSATION: Consultant shall be paid as follows: 3 equal installments each year (\$42,525) for an annual total of \$127,575 with the initial payment being made upon contract execution and subsequent payments each March 1, July 1, and November 1 of the term upon invoicing. Total compensation is not to exceed \$225,150.

REIMBURSEABLE EXPENSES: N/A

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Early Childhood Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: The M/WBE goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Participation (M/WBE) for this contract are 35% MBE and 5% WBE.

The vendor has identified and committed to the following percentages:

MBE (Hispanic) 95%

Alicia Narvaez
11400 Fairway Drive
Reston, VA 20190
(773) 680-6094

WBE 5%

Hallagan Office Supply, Inc. (Office Supplies)
6854 W North Ave.
Chicago, IL
(773) 637-0368

The Travel Gallery (Travel Services)
6645 N Oliphant Ave # A
Chicago, IL 60631
(773) 763-6161

LSC REVIEW: Local School Council review is not applicable to this report.

FINANCIAL: Charge to Office of Early Childhood Education	Fiscal Year: 2008
Budget Classification: 11360-115-54125-110004-000000	\$ 131,536
11385-124-54125-110004-904003	\$ 123,614
Total	\$255,150

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of or the letting of contracts to, former Board member during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board’s Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board’s Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

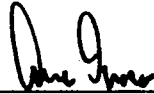
Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



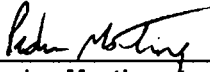
Heather A. Obora
Chief Purchasing Officer

Approved:



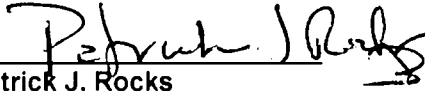
Arne Duncan
Chief Executive Officer

Within Appropriation:



Pedro Martinez
Chief Financial Officer

Approved as to legal form: 



Patrick J. Rocks
General Counsel