

**AUTHORIZE PAYMENTS FOR EXPENSES RELATED TO TRANSPORTATION AND LODGING  
FOR SPRING BREAK COLLEGE TOURS**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize payments for expenses related to transportation and lodging to the vendors identified below for approximately 450 CPS students to participate in college tours which will be held at various college campuses across the country from March 15-22, 2008 at a cost not to exceed \$250,000 in the aggregate for all vendors. All trips will comply with the Board's Policy on Student Travel (Board Report 07-0725-PO1). The vendors were selected on a non-competitive basis. Information pertinent to this Program is stated below:

<b>VENDORS:</b>	<p>1. Travel Evolution 6206 West 128<sup>th</sup> Place Palos Heights, Illinois 60463 Phone: 708-274-3825 Contact Person: Jan Swies Vendor Number: 15645</p>	<p>2. Paradise and Beyond Travel 4219 Butterfield Road, Suite 2F Hillside, Illinois 60162 Phone: 708-547-8288 Contact Person: Bianca Richards Vendor Number: 83082</p>
	<p>3. Royal American Charter Lines 17727 Volbrecht Road Lansing, Illinois 60438 Phone: 773-474-7474 Contact Person: Larry Stough Vendor Number: 33067</p>	<p>4. Coach USA 4400 South Racine Avenue Chicago, Illinois 60609 Phone: 773-890-2036 Contact Person: Mary Turner Vendor Number: 25219</p>

**USER:** Office of High Schools and High School Programs  
125 South Clark Street, 12<sup>th</sup> Floor  
Chicago, Illinois 60603  
Phone: 773-553-2140  
Contact Person: David G. Gilligan

**PROGRAM:** CPS-sponsored campus tours provide students opportunities to visit colleges and universities locally and across the country. Campus visits are an important part of the college selection process. Touring campuses helps students distinguish between various colleges and envision themselves as students on a particular campus. Visiting colleges also provides prospective students with the chance to meet current students, faculty, admissions and financial aid representatives, participate in a college class, and see residence and dining halls.

**EDUCATIONAL VALUE/OUTCOMES:** Participants will get a first-hand look at colleges and universities get, allowing them to determine first hand, the type of campus that is best for them (small college, urban or metropolitan setting, rural setting, private/public university, etc.), meet with admissions and financial aid representatives, and participate in student led tours, allowing them to get first-hand perspective of campus life and experiences from a student's point of view. Also, participants will have the opportunity to experience several aspects of college life such as dormitories, cafeteria, classrooms, libraries, etc.

**HOTEL ARRANGEMENTS/TRIP INFORMATION:** Lodging arrangements for this program are being made by Travel Evolution and Paradise and Beyond Travel; transportation is being provided by Royal American Charter Lines and Coach USA.

**COST:** The cost per person is approximately \$255 for transportation and \$250 for lodging. The costs will be paid by the Department of Postsecondary Education and Student Development.

**AUTHORIZATION:** Authorize the Chief Officer of High Schools and High School Programs or his designee to execute any travel agreements with the Vendors necessary for this Program provided the agreements do not obligate the Board to indemnify, hold harmless, defend or pay the attorneys fees of any third party.

**AFFIRMATIVE ACTION:** Pursuant to Section 5.2 of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, this contract is excluded from M/WBE review.

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to Office of High Schools and High School Programs: \$250,000

Fiscal Year: 2007

Budget Classification: 11325-115-54210-212023-000209 - \$125,000

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**GENERAL CONDITIONS:**

Inspector General – Each party to any agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

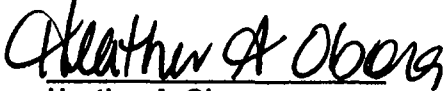
Conflicts – Any agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Indebtedness – The Board’s Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of any agreement.

Ethics – The Board’s Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of any agreement.

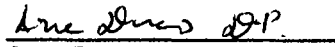
Contingent Liability – Any agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:**




**Heather A. Obora  
Chief Purchasing Officer**

**Approved:**



**Arne Duncan**

**Within Appropriation:**



**Pedro Martinez  
Chief Financial Officer**

**Approved as to legal form:** 



**Patrick J. Rocks  
General Counsel**