## APPROVE ENTERING INTO AN AGREEMENT WITH FULFILLING OUR RESPONSIBILITY UNTO MANKIND FOR CONSULTING SERVICES

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Fulfilling Our Responsibility Unto Mankind (F.O.R.U.M.) to provide consulting services to the Office of High Schools and High School Program related to the Saturday Morning Reach Out and Teach (S.M.A.R.T.) Program at a cost not to exceed \$1,100,047.00 over a 2-year period (\$564,905 for year 1; and \$576,285.00 for year 2). F.O.R.U.M. was selected on a competitive basis pursuant to Board Rule 5-4.1. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification No. 02-250072

**CONSULTANT:** Fulfilling Our Responsibility Unto Mankind

200 E. 75<sup>th</sup> Street Chicago, Illinois 60619 ATTN: Yesse B. Yehedah Telephone # (773) 994-9200

Vendor # 19515

**USER:** Office of High Schools and High School Programs

125 S. Clark - 12<sup>th</sup> floor Chicago, Illinois 60603 Contact: Mr. David Gilligan Telephone # (773) 553-3540

**TERM:** The term of this agreement shall commence on the date the agreement is signed and shall end August 30, 2009, with no services to be provided during the months of July and August of each year. This agreement shall have one option to renew for a period of two years.

**EARLY TERMINATION RIGHT:** The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:** FORUM will provide a thematic curriculum to students and parents in the S.M.A.R.T. Program. The curriculum shall focus on character development, decision making, substance abuse, and healthy life skills to CPS students who have violated CPS's Student Code of Conduct, Section 5 and/or 6. F.O.R.U.M. will provide educational and interactive training activities to elementary students (grades 6-8) and high school students (grades 9-12), which activities are intended to reduce the likelihood of students engaging in further drug use and gang activities. Students will be involved in weekly group sessions where they will engage in role-play, small interactive group sessions, and drug and gang prevention activities. F.O.R.U.M. will provide parents with three 4-hour workshops focusing on effective parenting skills, home development and parental leadership.

**DELIVERABLES:** Each year of the term, consultant will deliver the following as requested: a) Four nine-week workshops for students who have violated CPS Student Code of Conduct sections 5 and 6, related to drug and alcohol use and/or possession (not selling or distribution) and other nonviolent offenses; b) Pre-Post test (Project Chances) results two weeks following each nine-week cohort; c) Three 4-hour parent workshops; d) Pre-Post test parent survey results two weeks following each parent workshop; e) A report including an analysis of student and parent outcomes and satisfaction at the end of each nine-week cohort; f) Monthly meetings with CPS Program Coordinators; g) Participation in one CPS staff development in-service; h) A summary report following the end of the academic year including internal evaluation results, an analysis protocol comparing each cohorts attendance rate, student and parent

outcomes and satisfaction, and analysis of the program; i) refreshments to student and parents; and j) A written program evaluation prepared by an independent evaluator jointly selected by the Board's Office of High Schools and High School Programs and FORUM, which program evaluation will be at FORUM's cost and expense.

**OUTCOMES:** Consultant's services will result in a 30-40% increase in student and parent knowledge and understanding on issues related to family, substance abuse, and the CPS Student Code of Conduct.

**COMPENSATION:** Consultant shall be paid a flat fee of \$820.00 for each student/parent unit following the completion of each 9-week Cohort; not to exceed a cost of \$564,905 the first year; and not to exceed a cost of \$576,285.00 the second year. The total compensation payable shall not exceed \$1,100,047.00.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement.

**AFFIRMATIVE ACTION:** Pursuant to Section 5.2 of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, it has been determined that the participation goal provisions of the Program do not apply to transactions where the provider operates as a not-for-profit organization.

LSC: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Office of High Schools and High School Programs: \$1,088,667.00

Fiscal Year: 2007-2008 - \$564,905.00 2008-2009 - \$576,285.00

Budget Classification: 11325 358 54125 212012 440030

Source of Funds: Other Governmental Funds-Title IV Safe and Drug Free Schools

Requisition Number: N/A

## **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

08-0123-PR13

**Approved for Consideration:** 

Heather A. Obora

Chief Purchasing Officer

Within Appropriation:

Pedro Martinez Chief Financial Officer

Approved as to legal form: W

Patrick J. Rocks General Counsel Approved:

Arne Duncan

Arne Duncan

**Chief Executive Officer**