

**APPROVE REQUIREMENTS FOR THE ESTABLISHMENT AND OPERATION OF THE
ADVISORY BODY OF THE CHICAGO ACADEMY ELEMENTARY SCHOOL**

THE CHIEF EXECUTIVE OFFICER RECOMMENDS:

That the Board approve requirements for the establishment and operation of the advisory body of the Chicago Academy Elementary School.

DESCRIPTION: Chicago Academy Elementary School was established in September 2003 under Board Report 03-0924-ED02. Chicago Academy, in partnership with the Academy of Urban School Leadership, operates a dual mission teacher training school where master teachers mentor pre-service resident teachers in the classroom. Through this teacher training program, Chicago Academy serves as a system-wide resource for developing talented new teachers to serve in the Chicago Public Schools. Chicago Academy Elementary School is designated an alternative school in accordance with 105 ILCS 34/2.4b.

APPOINTED LOCAL SCHOOL COUNCIL: Pursuant to 105 ILCS 34/2.4b, an Appointed Local School Council shall be established at Chicago Academy Elementary School with the following composition, duties and operating requirements:

I. **Composition:** The Chicago Academy Elementary School Appointed Local School Council ("Chicago Academy Elementary School ALSC") shall consist of the following individuals:

- (1) The Chief Education Officer or designee
- (2) Two teachers from Chicago Academy Elementary School, appointed by the Chicago Board of Education upon the recommendation of the Chief Executive Officer ("CEO")
- (3) Two parents or guardians of current students appointed by the Chicago Board of Education upon the recommendation of the CEO
- (4) Two experts in the field of education with particular experience or training in the professional development of teachers appointed by the Chicago Board of Education, at no additional cost to the Board; if the Board has contracted with an education service provider to provide management and professional development services to the school, these members will be appointed by the Board upon the recommendation of the education service provider and the Chief Executive Officer. In the absence of an education service provider, these members will be appointed by the Board upon the recommendation of the Chief Executive Officer
- (5) Two community representatives appointed by the Chicago Board of Education upon the recommendation of the CEO
- (6) Chicago Academy Elementary School Principal

The members of the Chicago Academy Elementary School ALSC shall serve two-year terms. Vacancies for those positions shall be filled by the Chicago Board of Education.

II. **Duties:** The Chicago Academy Elementary School ALSC shall have the following general duties:

- (1) Meet as necessary to receive status reports from the Principal and Chicago Academy Elementary School's school management consulting service provider, if any, regarding the education programs at the school, the financial condition of Chicago Academy Elementary School and other matters of interest to the parents and community.
- (2) Develop programs designed to encourage the involvement of parents and guardians in the education of the students enrolled at Chicago Academy Elementary School.
- (3) Encourage participation of parents and community members in school events and school volunteer activities.
- (4) Work with the Principal to convene at least one school-wide meeting of parents to develop the parental involvement compact and the budget for the school's Title I parental involvement funds, consistent with the Board's Policy on NCLB Title I Parental Involvement.

- (5) Make advisory recommendations on programs to recruit, prepare and develop prospective and practicing teachers.
- (6) Make advisory recommendations to the school improvement plan prepared and administered by the Principal.
- (7) Make advisory recommendations to the expenditure plan prepared and administered by the Principal.
- (8) Prepare and disseminate a detailed annual report to the school community that summarizes Chicago Academy Elementary School's programs and activities.
- (9) Make advisory recommendations to the Principal for appointments to fill vacant, additional, or newly created teacher positions at Chicago Academy Elementary School.
- (10) Make advisory recommendations to the principal concerning textbook selection and curriculum development consistent with the system-wide curriculum objectives contained in the School Improvement Plan.
- (11) Evaluate the allocation of teaching resources and the assignment/deployment of all staff that is consistent with the instructional objectives listed in the School Improvement Plan. Make advisory recommendations to the Principal for reallocation of teaching and non-teaching staff resources based on this evaluation.
- (12) Comply with the Illinois Open Meetings and Illinois Freedom of Information Acts, other state and federal laws, as well as all applicable collective bargaining agreements, court orders, and Board Rules and Policies.
- (13) Make public the names and addresses of members of the Chicago Academy Elementary School ALSC.
- (14) Provide parents and community members with a forum to discuss important school and community-related issues and to address school leaders.
- (15) Assist school leaders in the identification and development of community resources for the school and students by reaching out to government agencies, local businesses and community organizations to obtain information and resources.
- (16) Assist school leaders in the promotion of the school, its staff and students.

III. Manner of Operation:

- (1) A majority of the full membership of the Chicago Academy Elementary School ALSC shall constitute a quorum. A quorum of the full membership is comprised of 6 members. Prior to taking any affirmative action by the ALSC, a quorum of 6 must be present. Whenever a vote is taken, the affirmative vote of a majority of the full membership then serving on the Chicago Academy Elementary School ALSC shall be necessary to approve any business before the Chicago Academy Elementary School ALSC.
- (2) The Chicago Academy Elementary School ALSC may adopt rules, bylaws and policies necessary to conduct its business in an efficient manner.
- (3) The Chicago Academy Elementary School ALSC shall annually adopt a calendar of meetings.

IV. Other Requirements:

The provisions of the Board's Policy on Governance of Alternative and Small Schools related to candidate eligibility, appointments, vacancies and removal of members shall apply to the Chicago Academy Elementary School ALSC to the extent not inconsistent with the terms of this Board Report.

Approved For Consideration:



Barbara Eason-Watkins
Chief Education Officer

Respectfully Submitted:



Arne Duncan
Chief Executive Officer

Noted:



Pedro Martinez
Chief Financial Officer

Approved as to Legal Form 



Patrick J. Rocks
General Counsel