

**APPROVE ENTERING INTO A SOFTWARE LICENSE AND SERVICES AGREEMENT WITH THE
LIBRARY CORPORATION FOR AN INTEGRATED LIBRARY SYSTEM**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into a software license and services agreement with The Library Corporation ("TLC") for an integrated, district-wide library automation system and related services for use by the Chicago Public Schools, central office departments and area offices at a cost not to exceed \$2,000,000 in the aggregate over the two-year contract term. This Vendor was selected on a competitive basis (Specification No. 08-250011) pursuant to Board Rule 5-4.1. A written agreement with the Vendor will be negotiated, and no goods or services shall be ordered or received and no payment shall be made to the Vendor prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

VENDOR: The Library Corporation
Research Park
Inwood, WV 25428-9733
Contact: Calvin Whittington
800-325-7759
www.TLCdelivers.com
Vendor #13137

USERS: All schools, students and departments of the Board of Education.

Commodity Manager: Lee Saulter

TERM: The term of the agreement shall commence upon execution and shall end 24 months thereafter. The agreement shall have two (2) options to renew for periods of two (2) years each. Ongoing support and maintenance provisions may extend beyond the two-year contract term or renewal period(s).

EARLY TERMINATION RIGHT: The Board shall have the right to terminate this agreement with 30 days written notice or such other notice period as specified in the written agreement.

SCOPE OF SERVICES: The Vendor will provide the TLC Library.Solution for Schools, an integrated, centralized library automation system, including all selected enhancement products and related services. The library automation software provides a searchable catalog of library collections. It also automates tasks such as the circulation of library materials among patrons and the generation of library statistics and reports. The integrated library automation system will include Web-based Online Public Access Catalog, Cataloging and Authority Control, Circulation, and Reporting capabilities. In addition to this core functionality, the system will support integrated searching of print and electronic resources and the inclusion of vendor and third-party supplied content such as images of book covers, book reviews and author information. Should the Board desire to expand the functionality of the system in the future, the system is capable of supporting Inter Library Loan, Textbook Management, Classroom Library Management, and Materials Booking. In addition to the software, the vendor will provide implementation, project management, data and training services.

DELIVERABLES: Vendor will provide TLC Library.Solution for Schools Software Licenses, implementation and project management services, installation and configuration of servers, end-user training, data conversion and enhancement services, and software technical support, upgrades and maintenance. The vendor will also consult with the Board on the design and deployment of a help desk for supporting Library.Solution.

OUTCOMES: The anticipated outcomes of an integrated library system for the schools include:

Effective teaching/Curriculum integration: Teachers and librarians can use an integrated library system for a multitude of purposes, from posting reading lists, bibliographies and pathfinders online to creating easy title searches by reading program. Furthermore, library professionals are freed from the time consuming task of

manually performing the circulation and cataloging functions of running a library. This change enables them to spend more time working with students and collaborating with teachers.

Collection development: Schools and the Board can use the system to identify collection gaps, determine collection age, and understand resource usage trends, thereby driving better purchasing decisions. In addition, librarians can electronically share collection information with other librarians considering similar purchases.

Library automation: An integrated library system will provide benefits on two levels. First, all schools will have a state-of-the-art, fully maintained system. Second, a centralized system will relieve librarians and tech coordinators of the time-consuming administrative tasks associated with independent systems, such as the purchasing of systems and servers, installing upgrades and backing-up data. Again, this is valuable time that can now be spent with students.

Use of online resources: CPS libraries currently invest \$300,000 of grant funds annually in online subscription databases (e.g., Thomson Gale, Encyclopedia Britannica). An integrated library system will increase the use of these databases, as they can be included in a variety of searches, thereby dramatically expanding the quantity and quality of resources that students use.

Coordination of library technology with other technology in the school: The centralized system will interface with other District-wide and school databases, such as the new student information system. Furthermore, students and educators will be able to access the library from all school classrooms with an internet connection, transforming a basic computer into a virtual extension of the library.

Grant applications and implementation: Most library grant applications require detailed information about library collections and trends. Furthermore, the ability to be accountable for specific goals is a major driver of success in attaining grants. Without library automation, even basic questions such as "number of books in collection" or "percent increase in circulation" are nearly impossible to answer without a manual count. A centralized system will allow both schools and the district to instantly address these questions with pre-developed reports.

Coordination of school and public library resources and services: A centralized system is a prerequisite for coordination among schools and with the public library system, as it enables searching of all schools' and, potentially, the Chicago Public Library's records. In addition, the system can be used to loan resources across the district.

COMPENSATION: Vendor shall be paid for implementation services upon invoicing and completion and acceptance of deliverables/milestones and shall be paid a license fee in accordance with the prices and deliverables stated in the agreement. The total compensation payable to the Vendor shall not exceed \$2,000,000 over the two year contract term in the aggregate.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement, including any Board indemnities to be provided to Vendor. Authorize the President and Secretary to execute the agreement. Authorize the Chief Purchasing Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: The M/WBE participation goals for this contract include: 25% total MBE and 5% total WBE. However, the Office of Business Diversity recommends that a partial waiver of the goals required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services contracts be granted due to the unique nature of this agreement. (Software License)

The Vendor has identified and scheduled the following firms and percentages:

Total WBE – 4%

B2B Strategic Solutions
150 North Michigan Avenue, Suite 2800
Chicago, Illinois 60601
Contact Person: Donna Bryant

certified through 03/01/2009

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to participating schools and departments: \$2,000,000
Fiscal Years: 2009 and 2010
Budget Classification: 10865-115-54125-221220-000071

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.


Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:


Heather A. Obora
Chief Purchasing Officer

Approved:


Arne Duncan
Chief Executive Officer

Within Appropriation:


Pedro Martinez
Chief Financial Officer

Approved as to legal form: 


Patrick J. Rocks
General Counsel