

**TRANSFER AND APPOINT OFFICER
OFFICE OF GRANTS MANAGEMENT AND ADMINISTRATION
(Kayleen Irizarry)**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING RECOMMENDATION:

Appoint the following named individual to the position listed below, effective November 30, 2008.

DESCRIPTION:

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
Kayleen Irizarry	External Title: Director of Grants Functional Title: Sr. Manager Department: Grants Management and Administration Position Number: 245711 Basic Salary: \$114,209 ACP 00: Flat Rate Pay Band: A08 12620-332-52100-233021-430072	External Title: Officer Functional Title: Officer Department: Grants Management and Administration Position Number: 245711 Basic Salary: \$119,919 (5%) ACP 00: Flat Rate Pay Band: A09 12620-332-52100-233021-430072


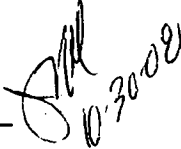
LSC REVIEW: LSC approval is not applicable to this report.

AFFIRMATIVE ACTION STATUS: Not applicable.


FINANCIAL: The expenditure involved in this report is not in excess of the regular budget appropriation.

PERSONNEL IMPLICATIONS: The increase set forth above includes a 5% increase associated with the promotion, which is consistent with the guidelines established by Compensation Plan Policy for Non-Represented Employees (Board Report# 08-0123-EX10, p.8). The position to be affected by approval of this action is contained in the FY08-09 department budget.

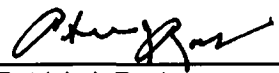
Within Appropriation:



 Pedro Martinez
 Chief Financial Officer

Approved:


 Arne Duncan
 Chief Executive Officer

Approved as to Legal Form:


 Patrick J. Rocks
 General Counsel