

**DEBARMENT OF MARK RODRIGUEZ AND  
MANAGEMENT SERVICES BY DESIGN, L.L.C.**

**THE CHIEF ADMINISTRATIVE OFFICER REPORTS THE FOLLOWING RECOMMENDATION:**

That the Board of Education of the City of Chicago ("Board") debar Mark Rodriguez and Management Services By Design, L.L.C., from doing any business with the Board for a term of three (3) years.

On June 27, 2008, the Board's Chief Purchasing Officer filed and served a Notice of Proposed Debarment ("Notice"), initiating a debarment proceeding against Shonta Arrington ("Arrington"), Shonta School Support Service, Ltd. ("SSSS"), Mark Rodriguez ("Rodriguez") and Management Services By Design, L.L.C. (MSBD), which asserted, among other things, that Rodriguez and/or MSBD allowed Arrington and/or SSSS to submit invoices bearing MSBD's vendor number to receive payment for services rendered, or to be rendered, by Arrington and/or SSSS, after the vendor number of SSSS had been suspended. The Notice also alleged that Arrington was MSBD's registered agent. Rodriguez and MSBD received their copies of the Noticed on July 8, 2008. The Notice sought to debar Rodriguez and MSBD for a term of three (3) years for "lack of business integrity" as evidenced by this conduct.

Section 4.5(d) of the Debarment Policy requires a vendor to submit a written, verified Answer to a Notice of Debarment within 28 days after receipt of the Notice, and provides that if a vendor fails to timely file an Answer, all the allegations set forth in the Notice "shall be deemed to be admitted." Section 5.1 of the Debarment Policy states that "[w]hen a vendor fails to timely submit an Answer . . . the [Chief Administrative Officer] may recommend the Board debar the vendor on the basis of such admissions." As of March 30, 2009—nine months after the Notice of Debarment was served on Rodriguez and MSBD—neither has filed an Answer to the Notice, and neither has sought an extension of time to do so.

Based on their admissions of the matters alleged in the Notice of Proposed Debarment, the Chief Administrative Officer recommends that the Board debar Mark Rodriguez and MSBD from doing any business with the Board, for a term of three (3) years—from May 1, 2009 through April 30, 2012.

**LSC REVIEW:** LSC approval is not applicable to this report.

**AFFIRMATIVE ACTION STATUS:** Affirmative Action review is not applicable to this report.

**FINANCIAL:** None.

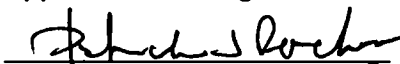
**GENERAL CONDITIONS:** None.

Approved:



**M. Hill Hammock**  
**Chief Administrative Officer**

Approved as to Legal Form:

  
**Patrick J. Rocks**  
**General Counsel**

Noted:

  
**Pedro Martinez**  
**Chief Financial Officer**