

AMEND BOARD REPORT 08-0827-PR36
RATIFY APPROVE ENTERING INTO AN AGREEMENT WITH READING WRITING PROJECT
NETWORK LLC FOR CONSULTING SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Ratify Approve entering into an agreement with Reading Writing Project Network LLC for the Teacher's College Reading and Writing Project to provide consulting services to the Office of Literacy at a cost not to exceed ~~\$191,350.00~~ **\$231,550.00**. Consultant was selected on a competitive basis pursuant to Board Rule 5-4.1 No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of a written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this amended Board Report. Information pertinent to this agreement is stated below.

This April 2009 amendment is necessary to correct the term of the contract and to increase the compensation amount.

CONSULTANT: Reading Writing Project Network LLC
Columbia University Station
18 Pelham Lane
Ridgefield, CT 06877
203-438-2820
Contact: Kathy Neville
Vendor No. 67094

USER: Instructional Design and Assessment
125 S. Clark 5th Floor.
Chicago, IL 60603
Xavier Botana
(773) 553-5060

TERM: The term of this Agreement shall commence on ~~September 1, 2009~~ August 15, 2008 and shall end ~~July 31, 2009~~ August 30, 2009. This agreement shall have two options to renew for periods of one year each.

EARLY TERMINATION RIGHT: The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

Consultant will provide on-site professional development for writing. The Reading and Writing Project Network staff developers will work with coaching teams and teachers to refine and review effective practices that promote school-wide deployment of classroom and school strategies that ensure systemic classroom and school-wide academic achievement.

Professional services will be provided at school sites and will include the services of three primary grade staff developers and three upper elementary grade staff developers. Staff developers will address the following topics:

- The central role of curriculum development and planning in the teaching of writing
- Units of study across the year in the writing workshop
- Methods of holding students accountable for doing their best work
- Assessing and planning for work with individuals and small groups
- Using literature to help students craft their writing
- Classroom structures that support inquiry and collaboration
- Creating own mini-lessons based on assessment

DELIVERABLES: Consultant will perform tasks detailed in the scope of services, including: 1) professional development services for planning and teaching writing 2) on-site professional services with upper and primary grade staff developers. Professional development topics provided by professional development staff will include but are not limited to; units of study across the year in writing workshop, using literature to help students craft their writing, creating classroom structures that support inquiry and collaboration and assessing and planning writing work with individuals and small groups.

OUTCOMES: Consultant's services will result in increased expertise in writing instruction that will improve students' writing achievement. This project will impact approximately 85,000 students in grades K-8; more than 2500 teachers, Area Reading Coaches and Literacy Coaches; 457 principals; 17 AIOs; area and central office staff.

COMPENSATION: Consultant shall be paid as set forth in the agreement; total compensation not to exceed ~~\$191,360.00~~ \$231,550.00

REIMBURSABLE EXPENSES: None

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: Pursuant to Section 5.2 of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, MBE/WBE provisions do not apply to those vendors who operate as Not-for-Profit organizations.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL:

Fiscal Year: 2008

Source of Funds: 13705-353-54125-221009-494025

GENERAL CONDITIONS:

Inspector General- Each party to the agreement shall acknowledge that, in accordance with 105 I LCS 5/34, 13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

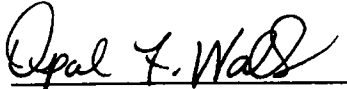
Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 1051LCS 5/34-21.3 which restricts the employment of or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-P03), as amended from time to time shall be incorporated into and made a part of the agreement

Ethics - The Board's Ethics Code adopted June 23, 2004 (04-0623-P04), as amended from time to time, shall be incorporated into and made a part of the agreement

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



Opal L. Walls
Chief Purchasing Officer

Approved:




Ron Huberman
Chief Executive Officer

Within Appropriation:



Pedro Martinez
Chief Financial Officer

Approved as to legal form: 



Patrick Rocks
General Counsel 