

AUTHORIZE PARTICIPATION IN THE AVID SUMMER INSTITUTE PROGRAM AND PAYMENTS TO TRAVEL EVOLUTION FOR THE RELATED TRANSPORTATION AND LODGING

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the participation of approximately 150 CPS educators and administrators in the AVID Summer Institute 2009 (the "Program") which will be held in Dallas, Texas, from July 26-31, 2009; and authorize payments to Travel Evolution for the related transportation and lodging expenses, in an aggregate amount not to exceed \$200,000. Travel Evolution was selected on a competitive basis pursuant to Board Rule 5-4.1. Information pertinent to this Program is stated below:

VENDOR: Travel Evolution
6206 West 128th Place
Palos Heights, Illinois 60463
Phone: 708-274-3825
Contact Person: Jan Swies
Vendor Number: 15645

USER: Office of High Schools and High School Programs
125 South Clark Street, 12th Floor
Chicago, Illinois 60603
Phone: 773-553-2140
Contact Person: David G. Gilligan

PROGRAM DESCRIPTION: Advancement Via Individual Determination (AVID) provides a proprietary curriculum (including materials) and support services (AVID program) to students and educators in 59 CPS high schools and 191 CPS elementary schools. Under a separate Board Report, this use of the AVID program is being expanded to a minimum of 10 additional CPS high schools during the 2009-2010 school year. Participants at the AVID Summer Institute, will: (1) know and understand the mission of the AVID program and the role of the AVID academic elective in achieving that mission, (2) know and understand how the AVID program can be used as a catalyst for a school wide reform effort, (3) understand WIC-R (Writing, Inquiry, Collaboration, Reading) as the basis for instruction across the curriculum, (4) understand the role of the individual as a member of an AVID program site team, (5) participate with a site team to develop a schoolwide action plan, and (6) integrate the AVID program curriculum using school and district vertical teams.

TRAVEL ARRANGEMENTS/TRIP INFORMATION: Transportation and lodging arrangements for the AVID Summer Institute 2009 will be made by Travel Evolution.

COST: The estimated per participant cost for the Summer Institute in Dallas, Texas, is \$1,145 for transportation and lodging.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in any required travel and lodging agreements. Authorize the President and Secretary to execute any such agreements. Authorize the Chief Education Officer to execute all ancillary documents required to administer or effectuate these agreements, if any.

AFFIRMATIVE ACTION: Pursuant to Section 5.2.4 of the Remedial Program for Minority and Women Business Enterprise Participation in Goods and Services contracts, this contract is exempt from review because the contract is a unique transaction.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Office of High Schools and High School Programs: \$200,000
Fiscal Year: 2009
Budget Classification: 1325-324-54205-111036-547210-2009 - \$96,000
Paid to vendors directly from Children's First Fund - \$104,000

GENERAL CONDITIONS:

Inspector General – Each party to any agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

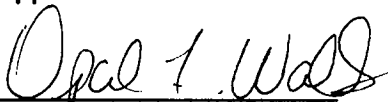
Conflicts – Any agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Indebtedness – The Board’s Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of any agreement.

Ethics – The Board’s Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of any agreement.

Contingent Liability - Any agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



Opal L. Walls
Chief Purchasing Officer

Within Appropriation:



Pedro Martinez
Chief Financial Officer

Approved:



Ron Huberman
Chief Executive Officer

Approved as to legal form: 



Patrick J. Rocks
General Counsel

