

**APPROVE EXERCISING THE SECOND OPTION TO RENEW THE AGREEMENT WITH  
SCHOOLWORKS**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve exercising the second option to renew the agreement with SchoolWorks to provide Consulting Services to the Office of New Schools at a cost for the option period not to exceed \$277,000.00. A written document exercising this option is currently being negotiated. No payment shall be made to Consultant during the option period prior to the execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

**VENDOR:**

1)  
School Works, Llc  
100 Cummings Ctr. Ste 236c  
Beverly, Ma 01915  
Ledyard Mcfadden  
978-921-1674

Vendor # 80634

**USER:**

New School Development  
125 South Clark Street - 5th Floor  
Chicago, IL 60603  
Jennifer Dai, Heather Minihan/Elizabeth Heaton  
773-553-1530

**ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 07-0523-PR14) in the amount of \$508,000.00 is for a term commencing July 1, 2007 and ending June 30, 2008, with the Board having two option(s) to renew for a one year term each. The agreement was renewed (authorized by Board Report 08-0602-PR50) for a term commencing July 1, 2008 and ending June 30, 2009. The original agreement was awarded on a non-competitive basis because Consultant provided education consulting service to the Office of New Schools in 2006 – 2007, developing a unique research-based protocol for the CPS charter renewal process.

**OPTION PERIOD:**

The term of this agreement is being extended for one year commencing July 1, 2009 and ending June 30, 2010.

**OPTION PERIODS REMAINING:**

There are no option periods remaining.

**SCOPE OF SERVICES:**

During this option period SchoolWorks will:

Complete an evaluative review of the 2008-2009 Office of New Schools charter renewal process.  
Provide technical assistance to develop a differentiated charter renewal process based on a school's past academic and operational performance.  
Provide technical assistance to refine the charter renewal application and evaluation process for the 2009-2010 school year based on discussions regarding a differentiated renewal process.

Provide training to the Office of New Schools staff on site-visit criteria and best practices.  
Facilitate site visits for the 2009-2010 charter renewals, with each visit led by SchoolWorks staff members.  
Provide technical assistance in the refinement of a third-year review, aligning the evaluated principles with the 5-year evaluation to ensure a transparent and comprehensive accountability system.  
Conduct site visits for the 2009-2010 third-year review, with each visit led by SchoolWorks staff members.  
Develop and revise site visit protocol for the Office of New Schools selection process for Open, Invited, and Turnaround RFP applicants, leading to a more streamlined review process.  
Facilitate visits for the Round VI selection cycle between July and September 2009, and for the Round VII cycle in May 2010, with each visit led by two SchoolWorks staff members. SchoolWorks will handle all communications with the schools regarding the purpose of the visit, scheduling, and report review and delivery.  
Plan and provide assistance in the analysis of data collected during site visits for Open, Invited, and Turnaround RFP applicants.

**DELIVERABLES:**

During this option period SchoolWorks will:

Provide site visit training for Office of New School Staff  
Provide training tools and materials to help staff implement site visit best practices.  
Submit written reports to the Office of New Schools outlining the findings for each charter school visited during the 2009-2010 charter renewal process.  
Collaborate with the Office of New Schools in developing a differentiated renewal process for high performing charter schools.  
Collaborate with the Office of New Schools in refining the protocol and site visit tool for the third-year review process.  
Submit written reports to the Office of New Schools outlining the findings for each charter school visited during the 2009-2010 third-year review process.  
Refine the new school recruitment and selection criteria for RFP site visits in the form of a revised protocol document.  
Submit written reports to the Office of New Schools outlining the findings for each school visited during the Round VI and Round VII RFP process.  
Facilitate meetings to analyze potential new and turnaround schools criteria.

**OUTCOMES:**

SchoolWorks's services will result in:

The completion of the 2009-2010 charter renewal process.  
The completion of the 2009-2010 third year review process.  
Increased alignment of the Office of New Schools accountability structure, from school selection, to third-year review, to renewal.  
Differentiated charter renewal process established.  
Increased accountability of charter and contract schools with the addition of a third-year review.  
The completion of the 2009 Round VI and the 2010 Round VII Open, Network, and Turnaround RFP selection processes.

**COMPENSATION:**

Consultant shall be paid during this option period upon invoicing, as specified in the contract; total compensation for the option period not to exceed the sum of \$277,000.00.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Office of New Schools Executive Officer to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

The M/WBE goals for this contract include: 25% total MBE and 5% total WBE participation. However, the Office of Business Diversity recommends that a waiver of the MBE participation goals for this contract as required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts be granted because the contract scope is not further divisible.

The vendor has scheduled the following participation:

**Total WBE% - 30%**

Nancy Clair - 15%  
3636 Webster Street  
San Francisco, CA 94123

Susan Jamback - 15%  
33 Walton Heath Drive  
Grantham, NH 03753

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Charge to the Office of New Schools: \$277,000.00

13615-115-54125-262301-000000-2010	\$277,000.00
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**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

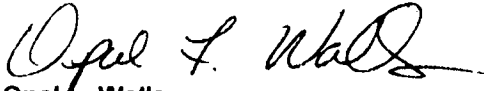
Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:**



**Opal L. Walls**  
**Chief Purchasing Officer**

Within Appropriation:



**PEDRO MARTINEZ**  
**Chief Financial Officer**

**Approved:**



**Ron Huberman**  
**Chief Executive Officer**

Approved as to Legal Form:



**PATRICK J. ROCKS**  
**General Counsel**