

**APPROVE EXERCISING THE SECOND OPTION TO RENEW THE AGREEMENT
WITH CHALK, LLC FOR CONSULTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve exercising the second option to renew the agreement with CHALK, LLC to provide consulting services to the Office of Specialized Services' Least Restrictive Environment ("LRE") Monitored Programs and Instruction at a cost for the option period not to exceed \$156,000.00. A written document exercising this option is currently being negotiated. No payment shall be made to Consultant during the option period prior to the execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

CONSULTANT: CHALK, LLC
2647 W. Wilson Avenue
Chicago, Illinois 60625
Contact: Maria Condu
312/213-2099
Vendor # 96657

USER: Office of Specialized Services
125 S. Clark Street, 8th Floor
Chicago, Illinois 60603
Contact: Rebecca Clark or Jawanda Hairston
773/553-1800

ORIGINAL AGREEMENT: The original Agreement (authorized by Board Report 07-1219-PR25) in the amount of \$156,000.00 is for a term commencing July 16, 2007 and ending June 30, 2008, with the Board having 2 options to renew for 12 month terms. The first option to renew (authorized by Board Report 08-0625-PR40) in the amount of \$156,000.00 is for a term commencing July 1, 2008 and ending June 30, 2009. The original agreement was awarded on a competitive basis pursuant to Board Rule 5-4.1.

OPTION PERIOD: The term of this agreement is being extended for 12 months commencing July 1, 2009 and ending June 30, 2010.

OPTION PERIODS REMAINING: There are no options to renew remaining.

SCOPE OF SERVICES: Consultant will continue to complete specific LRE and Instruction projects and other educational tasks as requested by the Office of Specialized Services. Consultant will assist the District in fulfilling its Corey H. Settlement obligations, thus helping to avoid an extension of the consent decree by completing the following LRE projects: (1) developing the monitoring tools for the *Education Connection* ("EC") program completion visits and reports; (2) creating, piloting, and refining a set of rubrics designed to establish rating guidelines and inter-rater reliability for the EC measurement tools; (3) conducting the on-site monitoring visits; (4) preparing the program completion reports to be submitted to the Corey H. Court Monitors; and (5) providing input and feedback to the LRE Director and staff regarding Court Monitors and Illinois State Board of Education monitoring issues. In addition, Consultant will train CPS staff and other consultants assigned to conduct EC visits and review all draft EC Program Completion Reports. Instruction projects include (1) creating and revising materials and support for the Instructional Support Option (ISO), (2) creating, revising and supporting the Inclusive Practices Pilot Schools (IPPS) project, and (3) selecting a school to pilot the materials created for the ISO and IPPS projects. In addition, Consultant will maintain and revise two management spreadsheets, one that documents and summarizes the daily activities of approximately 130 itinerant staff and another that tracks placement of students in low incidence programs.

DELIVERABLES: Consultant will develop and complete the following:

1. EC Reports and provide review of final EC reports for submission to the Corey H. Court Monitors.
2. A training program and all necessary materials for training staff on the EC monitoring programs. This will include: (i) training identified staff and (ii) accompanying staff on program completion visits.
3. A review of staff-submitted draft EC Program Completion reports for accuracy and appropriate content.
4. Final rubrics that set guidelines for the scoring of EC probe responses.
5. Materials for the Instructional Support Option Project which includes materials for professional development for to data-related material, collecting additional information and answering questions regarding professional development.
6. A process and materials for training OSS and school staff on the Inclusive Practices Pilot Project.
7. Maintain and revise the Monthly Itinerant Report and the Low Incidence Placement Racking Report.
8. Monthly summary of activities detailing the total amount of time spent and description of each activity.

OUTCOMES: Services provided by Consultant will result in the following:

1. Quality instruction for students in the LRE.
2. A developed process for effective LRE monitoring visits.
3. LRE program capacity building and consistency among CPS staff.
4. Improved system-wide consistency and accuracy in IEP writing.
5. Increased inclusive best practices in classrooms and schools.
6. Better-developed inclusive best practices in target and ISO schools
7. Established inter-rated reliability and scoring accuracy to increase accuracy, accountability and consistency with the EC tool used to measure LRE progress in schools.
8. Improved accountability, increased accuracy, and established best practices for monitoring the daily activities of 130 itinerant teachers and monitoring timeliness of low-incidence placements.

COMPENSATION: Consultant shall be paid as follows: an hourly rate of \$70 for Maria Conduis and an hourly rate of \$60 for Linda Lara, for a maximum of 1,200 hours per employee and a total sum not to \$156,000.00. There will be no additional reimbursement for expenses or overtime.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Specialized Services Officer to execute all ancillary documents required to administer or effectuate this option agreement.

AFFIRMATIVE ACTION: This contract is in partial compliance with the goals required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services contracts. The Consultant has identified and scheduled the following:

Total WBE – 100%

Maria Conduis – 50%
2647 West Wilson
Chicago, Illinois 60625

Independent Consultant

Linda Lara – 50%
7525 North LeClaire
Skokie, Illinois 60077

Independent Consultant

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL:

Charge to Office of Specialized Services: \$156,000.00 Fiscal Year: 2010

Budget Classifications:

11670-220-54125-261006-462040* Source of Funds: IDEA Part B Flowthru Instruction

11670-220-54125-221083-462040* Source of Funds: IDEA Part B Flowthru Instruction

*Grant number subject to change in subsequent fiscal years.

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board member during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



Opal L. Walls
Chief Purchasing Officer

Approved:




Ron Huberman
Chief Executive Officer

Within Appropriation:



Pedro Martinez
Chief Financial Officer

Approved as to legal form: & H



Patrick J. Rocks
General Counsel 