

APPROVE PAYMENT TO ELEVATE LEARNING, LLC. FOR TUTORING SERVICES AT ROBERTO CLEMENTE COMMUNITY ACADEMY HIGH SCHOOL

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve payment to Elevate Learning, LLC who provided tutoring services to Roberto Clemente Community Academy High School from December 9, 2009 to May 31, 2010 in the amount of \$79,000.00. These services were rendered without prior Board approval and all services have been completed. Vendor was selected on a non-competitive basis.

VENDOR:

- 1) Vendor # 76383
ELEVATE LEARNING, LLC
1117 NORTH DEARBORN ST., #114
CHICAGO, IL 60610
Shaily Baranwal
312-450-4323

USER:

Area High School Instructional Office 26 - Military
3519 S. Giles Ave
Chicago, IL 60656

Contact : Ardis Relf
Phone: 773-534-9769
Unit 2: Roberto Clemente Community Academy High
School
Contact 2 Name: David Gilligan
Phone : 773-534-4000

SCOPE OF SERVICES:

Vendor provided PSAT test readiness for Clemente Community Academy Students including one-to-one, online math tutoring to 140 students with each student receiving 40 hours of personalized instruction consisting of 25 tutoring and 15 graded practice sessions of 45 minutes each at a cost of \$500 per student. Students received 40 sessions worth of personalized instruction over 20 weeks at a frequency of two sessions per week during the school hours.

The one-on-one tutoring was targeted at each student's needs per an individual learning plan (ILP) that was prepared on the basis of an initial diagnostic at the start of the program. Student performance was monitored continuously via regular Elevate Learning (EL) formative and final assessment, the results of which were shared with the Clemente High School teachers on a semi-monthly basis.

Based on the consultation with Clemente teachers, EL specially developed the tutoring content in line with the Illinois Learning Standards for Mathematics and further customized the content per the math program at Clemente.

The online tutoring involved a two-way communication between the student and an instructor using voice and digital white boards in a specialized virtual classroom environment via internet. Students were taught by qualified (graduates and/or post graduates in math), experienced and trained math instructors based in India. Students maintained the same tutor for the duration of the program to ensure a positive learning relationship and thorough understanding of the student's abilities and weaknesses.

DELIVERABLES:

Vendor provided the following:

Tutoring program- 40 hours of one-on-one differentiated instruction per student for 140 students over 20 weeks by EL tutors. remedial as well as grade specific math skills.- Initial EL diagnostic (1.5 hours), formative (4 hours) and final assessments (1.5 hours) administered to each student to guide the differentiated instruction and monitor the student progress. - Individual Learning Plan (ILP) for 40 hours for each student focused on the skill gaps and areas of weaknesses for each student.- Tutors used advanced Content Pedagogical Knowledge and Best practices in tutoring to bridge the gap between student's current skill level and the grade-level skill requirements.- The tutoring content was based on Illinois Learning Standards for Mathematics and further customize per math program at Clemente High School.

Professional development- On-site professional development for teachers on the technological and supervision aspects of the program. - On-site training was also provided to the students to access their sessions and the use of the specialized hardware.

Reporting and Additional Support- Elevate Math submitted to teachers and program administrator a semi-monthly report detailing student attendance, topics taught and performance on the initial diagnostic, formative and final assessment.- Curriculum consultation with teachers before the start of the program to maintain alignment with RCCA objectives and methodology. - Assistive hardware i.e. Digital writing tablets and headsets with microphone were provided to RCCA on a rental basis- Service assistant: Elevate Learning provided live service assistance via telephone, emails and web conferencing at all times. - Technical set-up: EL assisted the school IT technician in setting-up the computers and the assistive hardware.

OUTCOMES:

Vendors services resulted in students overcoming their backlog of pre-requisite (remedial) math skills and being taught with grade specific and advanced math skills to be successful on the PSAE test. The students also gained practice on graded drills and received specific feedback from the tutors on their skill deficiencies. The one-on-one instruction helped the lower achieving students to keep pace with the classroom instruction by reducing the classroom skill disparity. The semi-monthly student performance reports enabled teaches to make data-driven decisions about their students and the classroom instruction. The students also acquired virtual collaboration and cross-cultural skills that are vital for the 21st century work environment.

COMPENSATION:

Consultant shall be paid the sum of \$79,000.00.

AFFIRMATIVE ACTION:

A review of Minority and Women Business Enterprise participation was precluded due to completed contract performance.

LSC REVIEW:

Local School Council knew about this program as this was the second year for services. However, the exact date of approval is not on file.

FINANCIAL:

Charge to Area High School Instructional Office 26 - Military and Roberto Clemente Community Academy High School

05261-115-54105-113006-000000-2011

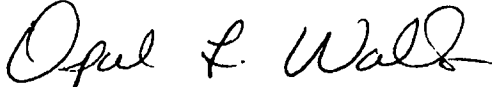
\$39,500.00

51091-225-54105-119016-000703-2011

\$39,500.00

CFDA# : Not Applicable

Approved for Consideration:



OPAL L. WALLS
Chief Purchasing Officer

Approved:



RON HUBERMAN
Chief Executive Officer

Within Appropriation:



DIANA S. FERGUSON
Chief Financial Officer

Approved as to Legal Form:



PATRICK J. ROCKS
General Counsel