

**APPROVE EXERCISING THE FINAL OPTION TO RENEW THE AGREEMENTS WITH BERLAND PRINTING, INC., K AND M PRINTING COMPANY, INC. AND GEM ACQUISITION COMPANY, INC. D/B/A GEM BUSINESS FORMS FOR PURCHASE OF PRINTING AND REPROGRAPHIC SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve exercising the final option to renew the agreements with Berland Printing, Inc., K and M Printing Company, Inc. and GEM Acquisition Co., d/b/a GEM Business Forms to provide printing and reprographic services for the use by all schools, area offices and central office departments at a cost for the option period not to exceed \$2,000,000.00 in the aggregate. Written documents exercising this option are currently being negotiated. No payment shall be made to any Vendor during the option period prior to the execution of their written document. The authority granted herein shall automatically rescind as to each vendor in the event their written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification Number : 07-250015  
Contract Administrator : Demetra Knowles / 773-553-3256

**VENDOR:**

- 1) Vendor # 20163  
BERLAND PRINTING, INC.  
3950 S. MORGAN ST.  
CHICAGO, IL 60609  
Robert Berland  
773-822-0111  
773-822-0124
  
- 2) Vendor # 40473  
K & M PRINTING CO., INC  
1410 NORTH MEACHAM ROAD  
SCHAUMBURG, IL 60173  
Michael S. Stobart  
847-884-1100  
847-881-1286
  
- 3) Vendor # 44218  
GEM ACQUISITION COMPANY INC DBA  
GEM BUSINESS FORMS INC  
5942 S CENTRAL  
CHICAGO, IL 60638  
Katharine I. Owens  
773-735-3300  
773-735-4626

**USER:**

Office of Procurement and Contracts  
125 South Clark Street 10th Floor  
Chicago, IL 60603

Contact : Demetra Knowles  
Phone: 773-553-3256

**ORIGINAL AGREEMENT:**

The original Agreements (authorized by Board Report 07-1219-PR1) in the amount of \$6,000,000.00 for a term commencing January 1, 2008 and ending December 31, 2009 with the Board having 2 options to renew for 12 months each. The agreements were extended (authorized by Board Report 09-1216-PR3) for a term commencing January 1, 2010 and ending December 31, 2010. The original agreements were awarded on a competitive basis pursuant to Board Rule 5-4.1 (Specification 07-250015).

**OPTION PERIOD:**

The term of each agreement is being extended for one year commencing January 1, 2011 and ending December 31, 2011.

**OPTION PERIODS REMAINING:**

There are no option periods remaining.

**SCOPE OF SERVICES:**

Vendors will continue to provide printing and reprographic services as requested by all central office departments, area offices and schools. Vendors will work with staff on an as needed basis in designing, typesetting, proofreading, sequential numbering, printing, trimming, scoring folding, labeling, packaging, stitching, sewing, stapling, binding, drilling (3-8 hole punch), perforating, perfect binding, side stitching, saddle stitching, spiral binding, strapping, shrink wrapping, labeling, delivering, storing and translation services for printed materials.

**DELIVERABLES:**

Vendors will continue to print, store and deliver copy/printing reprographic requests to departments, area offices and schools. Vendors will provide the Board with monthly reports on all purchases as more fully detailed in the written agreements.

**OUTCOMES:**

Vendors' services will result in fixed prices for printing/reprographic services.

**COMPENSATION:**

Compensation payable to all Vendors during this option period, in the aggregate, shall not exceed the sum of \$2,000,000.00.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize Chief Purchasing Officer to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

The supplier diversity goals for this contract are 25% MBE and 5% WBE participation. Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, the Category Goals method for M/WBE participation will be utilized. Aggregated compliance of the vendors in the pool will be reported on a quarterly basis.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Charge To: Various departments, schools and area offices  
Budget Classification: 54520 - Printing Services      FY11 - FY12  
Budget Classification: 54525 - Printing Services Other      FY11 - FY12  
Not to exceed: \$2,000,000.00

**CFDA# :** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

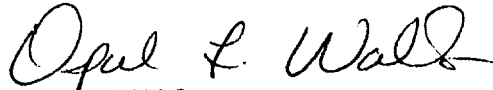
Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



OPAL L. WALLS  
Chief Purchasing Officer

Approved:



TERRY MAZANY  
Chief Executive Officer

Within Appropriation:



DIANA S. FERGUSON  
Chief Financial Officer

Approved as to Legal Form:



PATRICK J. ROCKS  
General Counsel