

APPROVE ENTERING INTO AN AGREEMENT WITH METRITECH, INC. FOR THE PURCHASE OF TEST MATERIALS AND RELATED PROFESSIONAL DEVELOPMENT SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Metritech, Inc. ("Metritech") for the purchase of test materials and related professional development services at a cost not to exceed \$250,000. Vendor was selected on a competitive basis pursuant to Board Rule 7-2 and approved by CPOR Number 11-0124-CPOR-1399. A written agreement for this purchase is currently being negotiated. No products or services shall be provided by and no payment shall be made to Vendor prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

CPOR Number : 11-0124-CPOR-1399

VENDOR:

- 1) Vendor # 21151
METRITECH, INC.
4106 FIELDSTONE ROAD
CHAMPAIGN, IL 61822
Susan Feldman
217-398-4868

USER:

Office of Student Assessments
125 S Clark Street, 11th Floor
Chicago, IL 60603

Contact : Margaret Bartz
Phone: 773-553-2430

TERM:

The term of this agreement shall commence on March 1, 2011 and shall end August 31, 2011. This agreement shall have three options to renew; each for a period of one year.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

DESCRIPTION OF PURCHASE:

Metritech will provide writing assessment prompts, answer sheets, pre-ID labels, custom reports, and psychometric services. Metritech shall also provide at no additional cost, a set of writing prompts that CPS will administer to 7th and 8th grade students throughout the term. Metritech will also provide in-depth professional development to 7th and 8th grade teachers on the scoring of these prompts.

OUTCOMES:

Consultant's products and services will result in the improved academic achievement of participating students in writing. The writing prompts which are aligned to the writing standards measured by the Illinois Standards Achievement Test and the professional development shall provide teachers and administrators with insights and tools to evaluate and guide writing instruction over the course of the school year. The summative assessment component shall provide benchmarks of student achievement so that administrators and teachers can target students who need intervention and additional resources.

COMPENSATION:

Vendor shall be paid in accordance with the prices contained in the agreement; total compensation shall not exceed the sum of \$250,000.00.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief of the Office of Teaching and Learning to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

The M/WBE goals for this agreement include 25% total MBE and 5% total WBE participation. However, the Waiver Review Committee recommends a waiver of the MBE goal as required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts be granted as the scope of the contract is not further divisible.

The Vendor has identified the following participation:

Total WBE - 5%

Jean Gewin - 2%
13547 Lovers Lane
Princeton, IL 61835

Gail Bohnenstiehl - 1%
402 West Exchange
Crete, IL 60417

Peggy Allan - 1%
211 East Main
Greenville, IL 62246

Laura Beltchenko - 1%
930 Crestfield
Libertyville, IL 60048

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Charged to: Citywide-Office of Student Assessment Fiscal Year: 2011

Funds are committed to requisitions 6101156 and 6176221.

Budget Classifications:

11290-115-53305-223015-000000-2011 for \$ 165,000

11290-115-53305-223012-000000-2010 for \$ 107,560

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

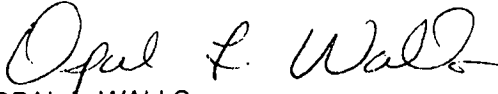
Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:


OPAL L. WALLS
Chief Purchasing Officer

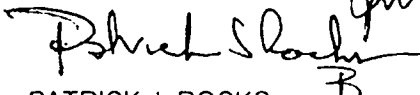
Approved:


TERRY MAZANY
Chief Executive Officer

Within Appropriation:


DIANA S. FERGUSON
Chief Financial Officer

Approved as to Legal Form:


PATRICK J. ROCKS
General Counsel