## RESCIND BOARD REPORT 04-0728-PO7 GUIDELINES FOR PUBLIC PRESENTATION, AMEND BOARD RULE 2-4 AND ADOPT BOARD RULE 2-4.1

## THE GENERAL COUNSEL RECOMMENDS:

That the Board rescind Board Report 04-0728-PO7, Guidelines for Public Presentation, amend Board Rule 2-4 Order of Business; Quorum and adopt new Board Rule 2-4.1 Public Participation at Meetings.

Sec. 2-4. Order of Business; Quorum. At each meeting of the Board of Education, the President shall take the chair at the time appointed for the meeting and shall call the same to order. The Secretary shall immediately call the roll of members. If no quorum be present, the Board of Education shall not stand adjourned thereby, but the member or members present may adjourn to a subsequent date by a majority vote of those present. Provided a quorum of Board members is physically present for a meeting, a Board member may participate by video or audio conference if he or she is prevented from physically attending because of: (i) personal illness or disability; (ii) personal employment purposes; (iii) business obligations of the Board; (iv) a family or other emergency; or (v) such other reasons authorized under Section 7 of the Open Meetings Act (5/ILCS 120/7). A Board member who attends a meeting by audio or video means, as provided herein, may participate in all aspects of the Board meeting including voting on any item. If a member wishes to attend a meeting by video or audio conference, the member shall notify the Secretary before the meeting unless advance notice is impractical. The Secretary shall indicate in the meeting minutes whether the members of the Board were physically present for the meeting or present by means of video or audio conference.

A quorum for the transaction of business shall consist of a majority of the full membership of the Board of Education then serving. When a quorum is physically present, the general order of business shall be as follows subject to any modifications noted in the agenda published for a particular meeting:

- A. Roll Call
- B. Chief Executive Officer Report
- C. Policy/Rule Report
- D. Public Participation
- E. D. Closed Session
- F. E. Closed Session Items
- G. F. Reading and Consideration of Minutes
- H. G. Unfinished Business
- <u>I.</u> H. Resolutions
- J. H. Policies
- K. J. Board Rules
- L. K. Communications
- M. ⊢ Non-Delegable Reports
  - 1. Board Office; General Counsel; Inspector General
  - 2. Chief Executive Officer
  - 3. Chief Management Officers
  - 4. General Counsel
- N. M. Delegable Reports
  - Chief Executive Officer
  - 2. Chief Management Officers
  - 3. General Counsel
- O. New Business
- P. O. Adjournment

Sec. 2-4.1 Public Participation at Meetings. At each regular and special meeting which is open to the public, members of the public and employees of the district shall be afforded time, subject to reasonable constraints, to comment to or ask questions of the Board. The Board President shall establish and publish guidelines that will govern the public participation portion of each meeting.

Respectfully Submitted  $\mathcal{H}^{\mathcal{N}}$ 

Patrick J. Rocks

General Counsel