

**APPROVE EXERCISING THE FINAL OPTION TO RENEW THE AGREEMENT WITH ACCURATE BIOMETRICS FOR FINGERPRINTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve exercising the final option to renew the agreement with Accurate Biometrics to provide fingerprinting services to the Office of Human Capital at a cost for the option period not to exceed \$1,300,000.00. A written document exercising this option is currently being negotiated. No payment shall be made to Consultant during the option period prior to the execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification Number : 09-250021  
Contract Administrator : Demetra Knowles / 773-553-3256

**VENDOR:**

- 1) Vendor # 98972  
ACCURATE BIOMETRICS, INC  
4849 N. MILWAUKEE AVE., STE 101  
CHICAGO, IL 60630  
Jim Critchfield  
312-932-9999

**USER:**

Office of Human Capital  
125 S Clark St - 2nd Floor  
Chicago, IL 60603

Contact : Veenu Verma  
Phone: 773-553-6723

**ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 09-0527-PR32 as amended by 10-0526-PR21) in the amount of \$1,300,000.00 is for a term commencing July 1, 2009 and ending June 30, 2011, with the Board having one option to renew for twelve months. The original agreement was awarded on a competitive basis pursuant to Board Rule 5-4.1.

**OPTION PERIOD:**

The term of this agreement is being extended for one year commencing July 1, 2011 and ending June 30, 2012.

**OPTION PERIODS REMAINING:**

There are no option periods remaining.

**SCOPE OF SERVICES:**

Consultant shall provide the following services:

I. Human Resources' Fingerprinting Process which shall include: Electronic transmission of fingerprints to the Illinois State Police (ISP) and the Federal Bureau of Investigations (FBI) within twenty-four (24) hours of an individual's fingerprints having been taken. Archive fingerprinting and all related records for twelve (12) months for each person fingerprinted. Provide 24 hours/day and 7 day/week management staff to resolve critical issues including, but not limited, to providing round the clock support and accessibility

toward resolving and all critical fingerprinting issues; to act as a liaison between ISP and FBI, to advocate for any delay or outstanding prints; and provide monthly written reports in such form and format as shall be designated by the Board pertaining to the number of persons fingerprinted and submitted and the results thereof. Repeat the performance of any fingerprinting service(s) at no cost to the Board in any and all instances in which ISP or FBI cannot read or interpret the result(s) of the fingerprinting and/or in which the results are inconclusive.

II. Vendor Management's Fingerprinting Process which shall include: Fingerprinting of employees of Vendors of the Board (Board Vendor). Such Board Vendor shall send employees to Consultant's site to be fingerprinted. Fingerprint results shall be sent from ISP/FBI to Consultant, using the Board's third ORI number. Upon written request from ISP, Consultant shall provide to ISP a detailed report outlining each FBI outsourcing requirement that applies to them and provide a corresponding statement explaining how the Consultant has met the requirements. Consultant shall notify the Board Vendor whether employee is cleared to work and shall also notify the Board's Department of Procurement and Contracts (PC) Vendor Management Office and any other appropriate Board office, as directed.

**DELIVERABLES:**

Consultant will continue to provide the following deliverables:

Provide Live-Scan Machines. The equipment must be certified and/or licensed with the State of Illinois as required by the State of Illinois Police Department. Provide fully trained staff having all certifications required by the ISP or FBI and on Live-Scan Machines and provide documented proof of training and certification to the Board in such format as requested by the Board. Service of equipment must be provided by an authorized certified technician.

Provide the Board with the number of fingerprints, sorted by Originating Agency Identification Number (ORI) and category, processed each month to be billed monthly.

Consultant shall send a monthly report to PC, listing all Board Vendor employees who were fingerprinted in order to provide services to the Board, along with cleared/denied statuses and Board Vendor company names.

**OUTCOMES:**

Consultant's services will result in the Board receiving a complete fingerprinting process which will allow the Board to obtain criminal background checks to provide an effective and innovative pre-employment and vendor screening process.

**COMPENSATION:**

Consultant shall be paid during this option period as set forth in the renewal agreement; total not to exceed the sum of \$1,300,000.00.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize Chief Human Capital Officer to execute all ancillary documents required to administer or effectuate this option agreement.

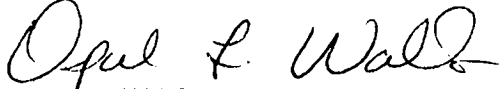
**AFFIRMATIVE ACTION:**

This contract is in full compliance with the goals required by the Remedial Program for Minority and Women Owned Business Participation in Goods and Services Contracts. The M/WBE goals for this agreement are: 25% total MBE and 5% total WBE participation.



Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



OPAL L. WALLS  
Chief Purchasing Officer

Approved:



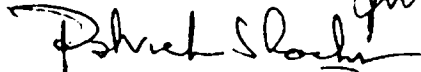
TERRY MAZANY  
Chief Executive Officer

Within Appropriation:



DIANA S. FERGUSON  
Chief Financial Officer

Approved as to Legal Form:



PATRICK J. ROCKS  
General Counsel