

**APPROVE ENTERING INTO AN AGREEMENT WITH GENERAL ASP, INC. TO PROVIDE POLARIS ASSESSMENT SYSTEM**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with General ASP, Inc., to provide the Polaris Assessment tool and related services to Chicago Public Schools, Office of Human Capital at a cost not to exceed \$52,250.00. Consultant was selected on a non-competitive basis; the selection was presented to the Non-Competitive Procurement Review Committee, and was approved by the Chief Purchasing Officer. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**CONSULTANT:**

- 1) Vendor # 96447  
GENERAL ASP, INC  
8001 LINCOLN AVE., STE 704  
SKOKIE, IL 60077  
Abe Reese  
847-475-2283

**USER:**

Office of Human Capital  
125 S Clark St - 2nd Floor  
Chicago, IL 60603

Contact : Alicia Winckler  
Phone: 773-553-3671

**TERM:**

The term of this agreement shall commence on June 1, 2011 and shall end May 31, 2012. This agreement shall have two (2) options to renew for periods of one (1) year each.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

The Consultant will provide the Polaris Assessment tool, an online teacher assessment for teacher applicants (new to the district) that is predictive in determining attributes that lead to success. The online assessment will be integrated into the current CPS teacher application system. Consultant will also provide services related to implementation and use of the assessment.

**DELIVERABLES:**

Consultant will provide implementation of assessment including set-up, configuration, technical support, and six hours per calendar month of consulting services.

**OUTCOMES:**

Consultant's services will result in a validated research based assessment that is predictive in determining teacher attributes that lead to success in the role. Principals will use these results to help sort through the applicant pool in filling vacancies at their school.

**COMPENSATION:**

Consultant shall be paid an annual service fee \$42,250.00 for implementation support including set up, configuration, technical support, and six hours per calendar month consulting services. The Office of Human Capital will budget an additional \$10,000 per year for consulting and training time that may be beyond the allocated six hours per month. The total compensation payable during the term shall not exceed \$52,250.00.

**REIMBURSABLE EXPENSES:**

None.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Human Capital Office to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

The M/WBE goals for this agreement include: 25% total MBE and 5% total WBE participation. However, this agreement is exempt from MBE/WBE review as it has been approved by the Chief Purchasing Officer as a Non-Competitive Procurement due to the Vendor possessing a high degree of professional skill, which played a critical role in the selection process.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Charge to the Office of Human Capital: \$52,250  
Budget Classification: 11070-353-54125-264219-494033  
Source of Funds: Title II grant

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

  
OPAL L. WALLS  
Chief Purchasing Officer


Approved:

  
TERRY MAZANY  
Chief Executive Officer

Within Appropriation:

  
DIANA S. FERGUSON  
Chief Financial Officer

Approved as to Legal Form:

  
PATRICK J. ROCKS  
General Counsel