

**APPROVE ENTERING INTO AN AGREEMENT WITH METIS FOR EVALUATION OF THE STRIVING READERS PROGRAM**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with Metis Associates, Inc. for external evaluation services to be used by the Office of Reading and Language Art's Striving Readers program, at a cost not to exceed \$600,000.00. Consultant was selected on a non-competitive basis: the selection was presented to the Non-Competitive Procurement Review Committee, and was approved by the Chief Purchasing Officer. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**VENDOR:**

- 1) Vendor # 67741  
METIS ASSOCIATES, INC  
120 WALL STREET., 21ST FLR.  
NEW YORK, NY 10005-4024  
Stanley Schneider  
212-425-8833

**USER:**

Reading & Language Arts  
125 South Clark Street, 11th Floor  
Chicago, IL 60603

Contact : Paul Whitsitt  
Phone: 773-553-6418

**TERM:**

The term of this agreement shall commence on July 1, 2011 and end on December 31, 2011. This agreement shall have no options to renew.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

Consultant will: 1) evaluate the effectiveness of the implementation and outcome (arising from it) of the Striving Readers program; 2) design program evaluation plans; 3) conduct focus groups and structured interviews of participants; 4) develop, administer, and analyze surveys of participants and instructors; 5) execute reviews of written materials produced under the program; 6) observe and document activities such as professional development offerings, university courses, classroom lessons and coaching sessions; 7) design and conduct a variety of quantitative and qualitative data analyses; and 8) disseminate evaluation results to relevant stakeholders in written and oral formats.

**DELIVERABLES:**

Consultant will provide all of the following:

- 1) Monthly written updates as to the progress of work, as well as periodic formal reports including, at minimum, an end of project summary report; and

- 2) Regular presentations to senior district staff, at minimum quarterly; and
- 3) Make available, as requested by the Board, copies of all measurement instruments, interview and observational protocols used, and copies of all final analysis computer code generated.

**OUTCOMES:**

Evaluation continues to be an integral part of the strategic goals of the district. Program evaluation is envisioned as the application of systematic research methods to assess program design, delivery, implementation, and effectiveness. Consultant's services will result in program evaluation that provides empirical information that is useful to program developers, program staff, program managers, senior management, policy makers, and other stakeholders. Consultant's services will result in the district having evaluation tools and reports throughout the calendar year which will help the district:

- Develop and promulgate new program(s) (Program Design)
- Assess the delivery and implementation of existing program (Program Delivery)
- Assess program effectiveness (Program outcomes)

The consultant's services will assist the district in determining whether (and to what degree) the program meets its anticipated outcomes.

**COMPENSATION:**

Consultant shall be paid in equal monthly payments; total not to exceed the sum of \$600,000.

**REIMBURSABLE EXPENSES:**

None

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorized the Chief Purchasing Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

The M/WBE goals for this agreement include: 25% total MBE and 5% total WBE participation. However, this contract is exempt from review as it has been deemed a Non-Competitive Procurement and approved by the Non-Competitive Procurement Review Committee. Justification of the approval includes the fact that grant money stipulates a specific vendor be used to provide these services. Despite the MBE/WBE exemption, the vendor has offered the following participation:

**Total WBE - 13%**

Meagan Boyle - 9%  
1704 Walnut Ave.  
Willette, Illinois 60091

Amy Cornell - 4%  
5319 W. Belle Plaine Ave.  
Chicago, Illinois 60641

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Charge to: Various schools and departments

Fiscal Year: 2011

Budget Classification: Various

Requisition Number: Various

CW - RLA 13705-364-54125-221040-500791

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

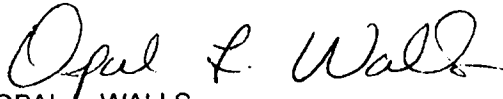
Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



OPAL L. WALLS  
Chief Purchasing Officer

Approved:



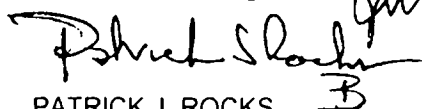
TERRY MAZANY  
Chief Executive Officer

Within Appropriation:



DIANA S. FERGUSON  
Chief Financial Officer

Approved as to Legal Form:



PATRICK J. ROCKS  
General Counsel