

**APPOINT CHIEF OF STAFF TO THE CHIEF EXECUTIVE OFFICER EFFECTIVE MAY 17, 2011
AND RATIFY ALL LAWFUL ACTIONS TAKEN AS CHIEF OF STAFF SINCE MAY 17, 2011
(Andrea Saenz)**

THE CHIEF EXECUTIVE OFFICER RECOMMENDS THAT:

- (1) The Board of Education approve the appointment of Andrea Saenz to the position of Chief of Staff to the Chief Executive Officer, effective May 17, 2011, at the salary set forth below; and,
- (2) The Board of Education ratify, adopt and assume all lawful acts taken by Andrea Saenz as Chief of Staff between 12:00 a.m. May 17, 2011 and the Board's approval of this Board Report.

DESCRIPTION:

| <u>NAME</u> | <u>FROM</u> | <u>TO</u> |
|--------------|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Andrea Saenz | New Employee | External Title: Chief of Staff to CEO Functional Title: Officer Position No.: 439367 Base Salary: \$165,000 Pay Band: 09 Budget Classification: 10710-115-52100-250005-000000 |

LSC REVIEW: Local School Council review is not applicable to this report.

AFFIRMATIVE ACTION STATUS: Not applicable.

FINANCIAL: The Chief of Staff's initial base salary shall be \$165,000.00. The Board shall pay the Chief of Staff \$7,500.00 for relocation and transition expenses incurred by her in connection with her acceptance of her position. The expenditure involved in this report is not in excess of the regular budget appropriation.

PERSONNEL IMPLICATIONS: The position to be affected by approval of this action is contained in the FY12 department budget.

Approved for Consideration:



ALICIA WINCKLER
 Chief Human Capital Officer

Approved for Consideration:



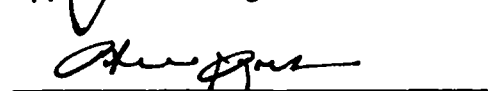
JEAN-CLAUDE BRIZARD
 Chief Executive Officer

Within Appropriation:



MELANIE SHAKER
 Interim Chief Financial Officer

Approved as to Legal Form:



PATRICK ROCKS
 General Counsel