

APPROVE ENTERING INTO AN AGREEMENT WITH BENEFITS EXPRESS SERVICES, LLC. FOR FLEXIBLE SPENDING ACCOUNT SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Benefit Express Services, LLC. to provide network access, claims administration and flexible spending accounts for the Boards self-funded medical plan to the Office of Human Capital at a cost not to exceed \$249,000.00. Vendor was selected on a competitive basis pursuant to Board Rule 7-2 and approved by CPOR 11-0610-CPOR-1449. A written agreement for Vendor's services is currently being negotiated. No payment shall be made to Vendor prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 120 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Walls, Miss Opal Lynette / 773-553-2250
CPOR Number : 11-0610-CPOR-1449

VENDOR:

- 1) Vendor # 97130
BENEFIT EXPRESS SERVICES, LLC
220 WEST CAMPUS DRIVE
ARLINGTON HEIGHTS, IL 60004
Maria Bradley
847-637-1551

USER INFORMATION:

Contact:

11010 - Office of Human Capital
125 S Clark St - 2nd Floor
Chicago, IL 60603
Moyer, Mr. Dale Michael
773-553-1070

TERM

The term of this agreement shall commence on January 1, 2012 and shall end December 31, 2014. This agreement shall have two (2) options to renew for periods of 12 months each, at a cost not to exceed \$85,000.00 and \$90,000.00 during the first and second renewal options, respectively.

EARLY TERMINATION RIGHT

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES

Benefit Express Services, LLC. ("Benefit Express") will provide flexible spending accounts services for CPS and Board employees.

DELIVERABLES

Benefit Express will provide claims administration services for flexible spending accounts.

OUTCOMES

Benefit Express services will result in efficient administration of the Board's flexible spending account benefits program.

COMPENSATION

Benefit Express shall be paid monthly at the rates set forth in the written agreements at a cost not to exceed \$249,000.00.

REIMBURSABLE EXPENSES

As set forth in the written agreement.

AUTHORIZATION

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Human Capital Officer, or the Officer, Compensation and Benefits to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION

The MBE/WBE goals for this agreement include: 25% total MBE and 5% total WBE participation. However, the Waiver Review Committee recommends that a partial waiver of the MBE goal, required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts be granted as the scope of services being not further divisible.

The certified WBE Prime vendor will self perform these services:

Total WBE - 100%

Benefit Express Services, LLC

220 West Campus Drive

Arlington Heights, IL 60004

Contact: Maria Bradley

LSC REVIEW

Local School Council approval is not applicable to this report.

FINANCIAL:

Charge to Human Capital: \$249,000.00

Fiscal Year: 2011-2014

Charge to sundry units, all operating funds, sundry programs, hospital insurance (account 57305)

CFDA#: Not Applicable

GENERAL CONDITIONS

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

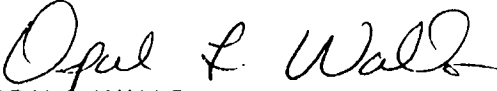
Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.


Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).


Approved for Consideration:


OPAL L. WALLS
Chief Purchasing Officer

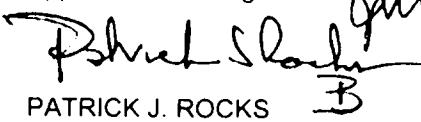
Approved:


JEAN-CLAUDE BRIZARD
Chief Executive Officer

Within Appropriation:


MELANIE A. SHAKER
Interim Chief Financial Officer

Approved as to Legal Form:


PATRICK J. ROCKS
General Counsel