

**APPROVE SABBATICAL LEAVE AGREEMENT FOR  
APPOINTED TEACHER, JENNIFER DIXON, WOLFGANG A MOZART ELEMENTARY SCHOOL**

**THE CHIEF EXECUTIVE OFFICER RECOMMENDS THE FOLLOWING:**

Approve sabbatical leave of absence for Jennifer Dixon, appointed teacher, for the period of August 31, 2011 to June 1, 2012 and entry into a Sabbatical Leave agreement with Jennifer Dixon in accordance with the Board of Education's Sabbatical Leave Policy (Board Report # 05-0824-PO7) and as more fully set forth below.

**DESCRIPTION:**

Jennifer Dixon meets all of the eligibility requirements for a sabbatical leave and her sabbatical leave shall be subject to the following terms, which are consistent with the Board of Education's Sabbatical Leave Policy.

**Eligibility.** Jennifer Dixon is eligible for a Sabbatical Leave because she 1) is an appointed teacher 2) has completed six (6) or more years of continuous satisfactory service as a teacher 3) she has not been granted a sabbatical leave under this Policy or its predecessor in the previous six (6) years and 4) her position is budgeted for period of the sabbatical leave and she is not otherwise subject to layoff or reassignment under the Reassigned Teachers Policy or other applicable Board policies.

**Sabbatical Leave Plan Approval.** The Chief Education Officer and the School Principal have approved Jennifer Dixon's Sabbatical Leave plan to complete Master of Education program in School Leadership at the Harvard Graduate School of Education. No change in the plan shall be made except in accordance with the Sabbatical Leave Policy.

**Agreement for continued service at the conclusion of leave.** As a condition of the leave, Jennifer Dixon shall agree in writing that if she fails to return to service at the expiration of the sabbatical leave for a period of at least two (2) years after the expiration of the leave, she shall refund all sums of money paid to her by the Board of Education during her sabbatical leave.

**Pay During Sabbatical Leave.** Jennifer Dixon shall be paid her basic salary, less a deduction of the cost to the Board for providing substitute service during the sabbatical leave. If Jennifer Dixon engages in any activity for which she will receive salary or compensation from another employer during the sabbatical leave, the equivalent of that salary or compensation shall also be deducted from her basic salary. If any salary earned during the sabbatical leave activity is greater than or equal to Jennifer Dixon's salary minus substitute pay, Jennifer Dixon shall receive no pay during the leave. Jennifer Dixon is obligated to report to the Office of Human Capital any compensation she receives from another employer during the period of the sabbatical leave.

**Proof of Compliance with the Terms of the Sabbatical Leave.** Jennifer Dixon shall submit proof of compliance with the Sabbatical Leave plan in accordance with the requirements of the Sabbatical Leave Policy.

**Form of Agreement.** Upon approval of this Board Report by the Board of Education, Jennifer Dixon's application for Sabbatical Leave dated March 24, 2011 and approved by the Chief Education Officer, the Sabbatical Leave Policy and this Board Report shall constitute the agreement between the Board of Education and Jennifer Dixon. The Board enters into that agreement based upon the foregoing representations. If any of those representations are inaccurate, the Board may declare a breach of the agreement and seek repayment of any sums paid under the agreement or pursue another remedies provided in the Sabbatical Leave Policy. Upon approval of this Board Report, the Office of Human Capital shall transmit a copy of the approved Board Report and the Sabbatical Leave Policy to Jennifer Dixon.

**Revocation of the Sabbatical Leave.** The sabbatical leave may be revoked in accordance with the Sabbatical Leave Policy.

**LSC REVIEW:**

Jennifer Dixon is not an assistant principal or a contract principal; therefore LSC review or approval is not required.

**AFFIRMATIVE ACTION STATUS:**

Not applicable

**FINANCIAL:**

Jennifer Dixon shall be paid her basic salary, less a deduction of the cost to the Board for providing substitute service during the sabbatical. If Jennifer Dixon engages in any activity for which she will receive salary or compensation from another employer during the sabbatical leave, the equivalent of that salary or compensation shall also be deducted from her basic salary. If any salary earned during the sabbatical leave activity is greater than or equal to Jennifer Dixon's salary minus substitute pay, Jennifer Dixon shall receive no pay during the leave. Jennifer Dixon is obligated to report to the Office of Human Capital any compensation she receives from another employer during the period of the sabbatical leave.

**BUDGET CLASSIFICATION:**

24611.225.51100.119015.000703

The agreement authorized by the Board Report is not legally binding on the Board if entered into in violation of the provisions of 105 1LCS5/34-21.3 which restricts the employment of, or the letting of contracts to former Board Members during the one year period following expiration or other termination of their terms of office.

This agreement authorized by this Board Report is subject to 105 1LCS 5/34-13.1, which authorizes the Inspector General of the Board of Education of the City of Chicago to conduct certain investigations and provides that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

**Approved for Consideration:**



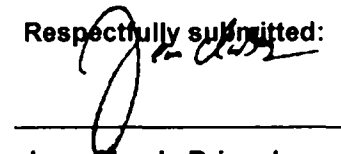
**Noemi Donoso  
Chief Education Officer**

**Within Appropriation:**



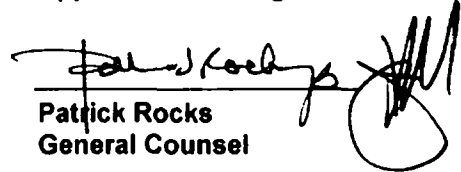
**Melanie A. Shaker  
Interim Chief Financial Officer**

**Respectfully submitted:**



**Jean-Claude Brizard  
Chief Executive Officer**

**Approved as to Legal Form:**



**Patrick Rocks  
General Counsel**