

AMEND BOARD REPORT 09-0325-PO2
CHICAGO PUBLIC HIGH SCHOOLS ATHLETIC ASSOCIATION CONSTITUTION AND BYLAWS

THE CHIEF EXECUTIVE OFFICER RECOMMENDS:


That the Board amend Board Report 09-0325-PO2, the Chicago Public High Schools' Athletic Association Constitution and Bylaws ("Bylaws").

PURPOSE: The Bylaws are intended to create rules and procedures for athletic participation within Chicago Public High schools. They are designed to promote integrity and fairness in interscholastic competition and require student athletes, coaches and all other persons involved in athletic activities to conform their conduct to the highest ethical standards.

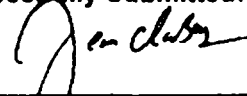
DESCRIPTION: Specific revisions are highlighted on the attached Bylaws and include the following notable updates:

1. Concussion Management: New provisions added for coaches to comply with the Board's Concussion Management Policy including requirements for student-athlete concussion screening, removal-from-play, return-to-play and reporting and documentation. Coaches must also complete a concussion management training program before the commencement of their next upcoming sport season.
2. Helmet Inspection and Reconditioning: New provision added for annual examination of football and lacrosse helmets for condition prior to the commencement of each season and helmet reconditioning, at a minimum, after every two seasons.
3. Coaches Background Checks: Accountability provisions were added to ensure that coaches who are part-time miscellaneous personnel timely satisfy the background check requirement.
4. Recruiting Violations: Clarified provisions on recruiting violations and revised penalties to align with IHSA rules.
5. IMPACT Athletics Module: New provisions added to reflect implementation of a new IMPACT athletics module to electronically manage player eligibility and other Association requirements.
6. Association Executive Board: A 10-member Executive Board will be elected from among high school principals with two members per High School Network.
7. Sports Offered: Two new sports were added, Lacrosse and Bass Fishing, and Chess was converted from a sport with a limited season to an activity with a full school year season.

Approved for Consideration:


Noemi Donoso
Chief Education Officer


Respectfully Submitted:


Jean-Claude Brizard
Chief Executive Officer

Noted:


Melanie A. Shaker
Interim Chief Financial Officer

Approved as to Legal Form:


Patrick Rocks
General Counsel

CHICAGO PUBLIC HIGH SCHOOLS ATHLETIC ASSOCIATION CONSTITUTION

ARTICLE I – NAME:

This Association shall be known as the Chicago Public High Schools Athletic Association (“Association”).

ARTICLE II - STATEMENT OF PURPOSE:

The fundamental purpose of the Chicago Public High Schools Athletic Association shall be to promote and regulate interscholastic athletics for students in Chicago public high schools and participating Chicago charter schools so that participants will enjoy the benefits of physical fitness, teamwork and discipline that involvement in athletics can bring. The Association recognizes high school athletics as an extracurricular activity and asserts that participation in high school athletics is a privilege and not a right for those student-athletes who take part in the variety of sports offered by Chicago's public high schools. The Association dedicates itself to establishing and maintaining the highest standards of good sportsmanship, fair play and citizenship so that students' participation in athletic programs enriches their educational experience. The Association also commits itself to a principle of equal access to its interscholastic programs for all Chicago public school students that takes into consideration factors that affect the ability of students to safely participate in Association sponsored athletic events.

To further its fundamental purpose, the Association herein shall fully execute the requirements of its Constitution and Bylaws and promote compliance by all student-athletes, coaches, athletic directors, principals and other school officials. In addition, the Association may from time to time issue regulations which further define and interpret provisions of the Association's Constitution and Bylaws. While many of the rules set forth therein are consistent with the standards promulgated by the Illinois High School Association (“IHSA”), in those instances where the Association's rule imposes a stricter standard, the rules of the Association shall govern.

ARTICLE III – MEMBERSHIP:

Membership in this Association shall be limited to high schools under the supervision of the Board of Education of the City of Chicago (“Board”) and any Charter Schools authorized by the Board which elect to become members of this Association. For purposes of this Constitution and Bylaws, the term Chicago public high school(s) refers to all members of the Association including Chicago charter schools.

ARTICLE IV – MANAGEMENT:

Section 1 - Executive Board

An Association Executive Board of ten (10) twelve (12) members shall be elected from among high school principals. The term of office will be two years. Election dates will be established by the Chief Executive Officer (“CEO”) or their designee.

A. Two principals shall be elected from high schools located in each of the five six CPS high school Networks Areas and nominees shall be subject to approval by the Chief of High Schools for the Network Area Instruction Officer (“AIO”). ~~High schools that have opted out of receiving administrative support through an assigned Area under an approved CPS program shall be considered part of such Area for purposes of these Constitution and Bylaws and participation on the Executive Board. Elections will be held in accordance with the election procedures and timelines specified by the CEO or designee.~~ The Executive Board may annually select a charter school principal to serve in an advisory capacity to the Executive Board. In such cases, the individual will be randomly selected by the Executive Board from names submitted by charter schools participating in the Association.

B. Elected members of the IHSA executive board or legislative commission who are also representatives of schools in the Association and the Executive Board shall be non-voting ex-officio members of the Executive Board of the Association unless elected and approved as the principal representing his/her High School Network Area.

C. Based on the procedures set forth in the Bylaws of the Association, the Executive Board shall make recommendations on appeals of rule interpretation, eligibility, and terms and conditions of participation in interscholastic athletics.

D. The Executive Board shall annually establish a schedule to meet no less than every other month during the school year. The Executive Board shall also meet whenever the President or three members call a special meeting for a specific purpose. A quorum shall be ~~six~~ ~~seven~~ members including the Director. Executive Board meetings will be held in accordance with the requirements of the Open Meetings Act.

E. At the first annual meeting, the Executive Board shall elect a president, vice-president, and secretary from among its elected members.

1. The president shall preside at all meetings of the Executive Board and shall ensure that the secretary of the Executive Board issues public minutes to the membership.
2. The vice-president shall preside whenever the president is unavailable.

F. In the event of a vacancy on the Executive Board, the Chief of High Schools from the Network Area Instruction Officer from the Area in which the vacancy arose shall select a principal from the Network Area as a replacement. The newly appointed Executive Board member shall serve out the remaining time of the replaced member.

Section 2 - Director

The Chief Executive Officer or their designee shall select a Director with consideration to the advice of the Executive Board. The Director:

- A. Shall be responsible for the organization and operation of all interscholastic activities of the Association.
- B. Shall recommend to the Executive Board all committees and their memberships.
- C. Shall, after full investigation, determine all actions regarding rule interpretations, protests, violations, eligibility, terms and conditions of participation in the Association.
- D. Shall vote on the Executive Board in case of a tie.

ARTICLE V – AMENDMENTS:

Section 1 - Approvals

This Constitution shall become effective when approved by the Chief Executive Officer of the Chicago Public Schools or their designee and the members of the Board of Education of the City of Chicago. All bylaws, and the rules and procedures contained therein, shall remain in effect unless changes are approved by the CEO or their designee and the members of the Board of Education of the City of Chicago.

Section 2 - Recommendations

Amendments to bylaws may be recommended by the Director or by the Executive Board or any member thereof for consideration by the CEO or their designee.

CHICAGO PUBLIC HIGH SCHOOLS ATHLETIC ASSOCIATION BYLAWS

ARTICLE I - SPECIFIC RESPONSIBILITIES OF COACHES:

Section 1 – Bylaws Distribution

- A. Coaches shall study the constitution and bylaws of the Chicago Public High Schools Athletic Association and the Illinois High School Association and the rules and procedures contained therein.
- B. Coaches shall issue a copy of this constitution and bylaws and any regulations promulgated in conjunction therewith, to all players selected for participation on any Chicago Public High School team in each sport.
- C. Coaches shall submit the documentation of receipt and distribution of the constitution and bylaws to the Director of the Association along with the Records of Eligibility as required in Article III, Section 1, herein.

Section 2 – Coaches As Role Models

Coaches are role models to players, students, staff and the general public and shall conduct themselves accordingly at all times. Coaches shall display good sportsmanship, respect for institutions, observers/fans and opposing teams and respect for the players of all teams. Coaches shall not engage in any acts that violate these Bylaws or any other Board Rule or Policy.

Section 3 – Behavior With Officials

Coaches shall not visibly, audibly, or in any other manner display disrespect for the decisions of officials during the game or in any place where a crowd or player might see and/or hear a coach. Violation of this section will be sanctioned by forfeiture of the contest by the offending coach's team.

Section 4 - Attire

Coaches shall endeavor, by example, to inspire respect by wearing appropriate attire. Therefore, professional or team-related attire, excluding jeans, should be worn by coaches during games.

Section 5 - Behavior

Coaches shall not engage in unsportsmanlike conduct, including use of profane or abusive language, disrespect of game officials, taunting of opposing players and coaches, throwing objects, or other conduct that a reasonable coach or official would consider unprofessional. In accordance with IHSA rules, if a coach is ejected from a game, s/he must serve at least a one game suspension in addition to the game from which they were ejected. This penalty can be increased at the discretion of the Director depending on the nature of the violation. If the Director decides to increase the penalty, the affected coach may appeal that decision in accordance with Article IV, Section 3.

Section 6 - Smoking and Drinking

Coaches shall not smoke or drink alcoholic beverages or be under the influence of alcoholic beverages or any illegal substance at any time on the field or in the playing area. Violations of this section will lead to the forfeiture of the game by the offending coach's team at which the violation occurred. Other penalties may be imposed against the violating coach in accordance with Article XI.

Section 7 - Entering the Playing Field

Coaches shall not go on the field or playing area during a game except with the permission of an official.

Section 8 - Ineligible Student Participants

Coaches shall not permit any student who is known to be physically unfit or serving a suspension under the Student Code of Conduct to participate in practices or games. Further, coaches shall not permit any student who is ~~or to be~~ academically ~~or otherwise~~ ineligible to participate in games. Coaches who violate this provision shall cause their teams to forfeit at least two contests. If the violation occurs when less than two contests remain in the season, the team shall be forced to forfeit the first two contests of the next season. The violating coach's school will be fined \$250. Other penalties may be imposed against the violating coach in accordance with Article XI.

Section 9 - Home Coaches

Home coaches shall take no actions before or during an athletic contest that are intended to provoke hostility towards a visiting team's players, coaches, school officials or students. Violations of this section will result in forfeiture of the contest to the visiting team.

Section 10- Respect for Colors

Coaches shall instruct their players in the proper method of paying respect when the colors are presented at the opening of a contest.

Section 11 - Player Record Cards

Coaches shall be responsible for securing from prospective players, the player's record card, which will be turned in to the school's Athletic Director, who will be responsible for their care. No student shall be permitted to practice with the team until the card is handed in.

Section 12 - Eligibility Certificates

Each coach shall assist the school's Athletic Director in preparing central office records and official eligibility certificates to ensure that participants are eligible to compete.

Section 13 - Lockers & Security

The coach of the home team shall provide lockers and security for the visiting team. The principal shall submit to the Director a crowd control/security plan for the scheduled competitions of each sport prior to the commencement of the season.

Section 14 - Timeliness & Forfeitures

Coaches shall make every effort to be on time to a scheduled contest. If a team and faculty representative are not ready to play within thirty minutes of the scheduled time of the contest, the contest is forfeited unless extenuating circumstances have caused the delay. The Director shall be the sole arbiter of disagreements arising in these cases. Schools shall be fined \$100 when teams and/or coaches voluntarily forfeit a game and further will reimburse the game host for any non-cancelable costs and expenses incurred by the host.

Section 15 - Participant Safety

Coaches are responsible for ensuring that participants wear proper safety equipment, where applicable, and for requiring players to remove jewelry and other items that might be dangerous.

Section 16 - Assistance for Officials

The coach of the home team shall assign a school representative to meet officials before a game, to arrange for their privacy before and after the game, during half-time and to provide for any concerns related to the contest.

Section 17 - Recruiting

Coaches are strictly prohibited from recruiting or exerting undue influence, or attempting to do so, on any person, including student-athletes and their parents or legal guardians, to secure or retain the attendance of a student for purposes of athletic participation at the coach's high school. This prohibition pertains to activities throughout the year and not just the school year. In the event of an allegation that a coach is attempting to recruit or exert undue influence on any person to secure the attendance of a student for purposes of athletic participation at the coach's school, the burden will be on the coach to show that the alleged activity was not an attempt to recruit or unduly influence a student. Violation of this provision may, at the Director's discretion, shall cause the coach's team to be ineligible for any post-season competition for one year. Violators will, at the Director's discretion, be suspended or banned from coaching at Chicago Public Schools or other Association member schools and the violator's school may be fined. If the Director decides to suspend or ban a coach from coaching, the coach may appeal that decision in accordance with Article IV, Section 3.

Section 18 - Corporal Punishment Prohibited

The use of corporal punishment on students is strictly prohibited. Corporal punishment is the deliberate use of physical force on a student, (e.g., slapping, hitting, pushing, shaking, twisting, pinching, choking, swatting, head banging, paddling or use of any type of object or instrument that has contact with a student) or requiring a student to take an action solely for the purpose of causing the student physical pain, (e.g., forcing a student to stand or kneel for an inordinate period of time, forcing a student into a physical position that causes pain). Coaches, assistant coaches and athletic directors, whether they are employees or volunteers, are strictly prohibited from inflicting corporal punishment of any kind upon students. This rule shall not be construed to prohibit the use of drills, conditioning and other acceptable coaching methods designed to develop athletic skills, teamwork, physical endurance and strength.

Section 19 - Reporting of Infractions

Coaches who know of Association rule infractions or violations of a Board Rule or Policy must report the infractions or violations to the Director as soon as they learn of the violations. Coaches who delay in reporting infractions shall cause their teams to forfeit at least one game, and their school will be fined at the discretion of the Director.

Section 20 - Compliance with Board Rules and Policies

Coaches shall comply with all Board Rules and Policies, including, but not limited to, the following:

- CPS Athletic Association Constitution and Bylaws
- Board Rule 6-21 which prohibits, inter alia, the deliberate use of force, in particular, the use of any type of object or instrument to paddle a student and/or slapping, hitting, pushing, shaking, twisting, pinching, choking, or swatting a student, including a student athlete.
- Employee Discipline and Due Process Policy
- Student Code of Conduct
- Policy on Reporting Child Abuse and Neglect
- Student Travel Policy
- Policy on Momentary Student Interventions
- Policy on Student Searches and Seizures
- Concussion Management Policy

Section 21 - Background Check and Training

In order to serve as an athletic coach, an individual must successfully complete (1) a criminal background check through fingerprint analysis, (2) online DCFS Mandated Reporter training, (3) 12-hour "Character Counts" coaches training provided by Sports Administration, and (4) training on relevant Board Rules and Policies, and (5) the Concussion Management training specified by the Director. Upon completion of the initial training requirements, coaches must thereafter attend an annual 6-hour training session.

Coaches who are full-time employees of the Chicago Public Schools shall comply with the pre-hire and post-hire background check requirements set out in Board Rule 4-4. Coaches who are part-time miscellaneous personnel shall undergo a background check as part of being staffed or re-staffed prior to the commencement of the sport season or, as applicable, the practice period before commencement of the season. The school's Athletic Director shall ensure that coaches who are part-time miscellaneous personnel timely comply with the background check requirement and shall submit the employee report for service to Sports Administration as evidence of compliance. Any school found in violation will be fined \$250 for each incident of non-compliance.

Section 21 – Concussion Management

Coaches shall comply with the student-athlete concussion screening, removal, return to play and reporting and documentation requirements specified in the Board's Concussion Management Policy. Coaches who fail to comply with the Concussion Management Policy are subject to a minimum three (3) game suspension or any higher penalty, including removal, as determined by the Director.

Section 22 – Other Penalties

Violations of these Bylaws and Association Rules may result in additional penalties imposed in accordance with Article XI herein. Nothing in these Bylaws shall be interpreted to limit the penalties that may be imposed against a coach, principal or athletic director who violate the Bylaws or Association Rules.

ARTICLE II – APPROVED SPORTS AND THEIR MANAGEMENT:

Section 1 – Approved Sports

A. The athletic sports shall be: Baseball, Basketball, Bass Fishing, Bowling, Chess, Cross Country, Football, Golf, Gymnastics, Lacrosse, Soccer, Softball, Swimming, Tennis, Track and Field, Volleyball, Water Polo, Wrestling and other sports approved by the Executive Board. The season will close with the Chicago Public High Schools Championship game or meet, with the exception of those teams involved in the state tournaments or other authorized games.

B. Schools violating the dates set for the sports seasons which are prescribed by the IHSA and/or the Association shall be subject to disciplinary action as determined by the Director, subject to appeal to the Executive Board.

Section 2 - Additional Activities

Inter-school competition may be provided for any other sport activity not listed in section 1 above, if five or more member schools make a formal written request to the Director and if approved by the Executive Board. Chess is an activity approved for inter-scholastic competition throughout the school year.

Section 3 - Competitive Contests (League and Non-League) – Approved Sports

A. Non-league contests or practice games shall not be allowed to conflict with the regular league schedule. All scheduled non-league games must be submitted and approved by the Director prior to the season. If the Director does not sanction specific non-league contests, teams are prohibited from participating in such contests. All adjustments to non-league schedules must be submitted promptly by Athletic Directors for approval by the Director.

B. ~~In all contests conducted by the Chicago Public High Schools Athletic Association or involving Association teams, all teams must be either members of this Association, the Illinois High School Association or an equivalent association from their home state, or any other organization, a school belonging to this Association shall also be governed by the constitution and by laws of the Illinois High School Association. In all matters pertaining to the interscholastic activities involving schools under the supervision of this Association and schools which are not under the supervision of this Association, the constitution and by laws of the Illinois High School Association shall have final jurisdiction.~~

C. On the day of the Chicago Public High Schools Championship game or contest in any one sport, no other game or contest in that sport shall be conducted unless approved by the Director.

D. Post-season All-star games shall be allowed, provided arrangements or contracts are not made until they are approved by the Director of the Association. A school failing to secure approval for a post-season game shall be excluded from competition in that sport the following season.

E. Inter-school contests or practice games shall not be played with any school team which is under the ban of this Association and/or the IHSA. The penalty for violators shall be imposed by the Director. Penalties imposed by the Director against coaches under this Section shall be subject to appeal in accordance with Article IV, Section 3.

Section 4 - Sports Committees

Sports Committees shall be the following:

A. Boys' Committees

1. Baseball - one member from each high school Network Area.
2. Basketball - one member from each high school Network Area.
3. Football - one member from each high school Network Area.
4. Swimming - one member from each high school Network Area.
5. Soccer - one member from each high school Network Area.
6. Golf, Track and Field, and Cross Country – two members from each high school Network Area.
7. Tennis, Wrestling - two members from each high school Network Area.
8. Chess Activity - one member from each high school Network Area.
9. Bowling - one member from each high school Network Area.
10. 16-Inch Softball and Volleyball – two members from each high school Network Area.
11. Water Polo – one member from each high school Network Area.
12. Lacrosse – one member from each high school Network

Schools may request the inclusion of additional sports to the Association. Additional sports and corresponding sports committees may be authorized when approved by the Director and the Executive Board. ~~Additional sports may be added by the Executive Board.~~

B. Girls' Committees

1. Basketball - one member from each division of each high school Network Area.
2. Bowling - one member from each high school Network Area.
3. Softball - one member from each high school Network Area.
4. Swimming - one member from each high school Network Area.
5. Tennis - one member from each high school Network Area.
6. Track and Field - one member from each high school Network Area.
7. Soccer - one member from each high school Network Area.
8. Volleyball - one member from each high school Network Area.
9. Water Polo – one member from each high school Network Area

Schools may request the inclusion of additional sports to the Association. Additional sports and corresponding sports committees may be authorized when approved by the Director and the Executive Board. ~~Sports determined by the Director are subject to appeal to the Executive Board. Additional sports may be added with Executive Board approval.~~

C. Coed Committees

1. Bass Fishing - one member from each division of each high school Network.

Schools may request the inclusion of additional sports to the Association. Additional sports and corresponding sports committees may be authorized when approved by the Director and the Executive Board.

D.C. Selection of Sports Committees

1. The Director shall submit member nominees for the sports committees to the Executive Board for its review and recommendation. The Director may also submit nominees from charter high schools who are members of the Association.
2. Members approved by the Director shall serve a two-year term and may be re-appointed.
3. If a member of a sports committee needs to be replaced for any reason, the Director shall submit a nominee for the vacant position to the Executive Board for its approval.

E.D. Function of Sports Committees

1. The Director shall assign a city-wide coordinator to each sports committee who, together with the sports committee, will prepare an annual sports plan including competition schedule, rules and regulations related to the sport. The city-wide coordinator will also oversee the assignment of officials, prepare the play-off schedule, verify rules compliance including eligibility requirements, monitor the program throughout the season, and other duties assigned by the Director.
2. The Director shall present the general plan and set of rules for the season developed by the sports committee and coordinator of each sport to the Executive Board. The plan submitted must ensure equivalent benefits and opportunities for boys and girls.
3. Written copies of the adopted rules and regulations and a calendar indicating play-off schedule for varsity and freshman/sophomore competition shall be sent to each school in the Association at least one month prior to the first scheduled game. The principals are responsible for dissemination of the calendar to coaches, athletes and parents or guardians of the athletes. The rules and regulations will provide notice of the appeal procedures.
4. When a sports committee and coordinator decides to revise post-season play (either the schedule or qualifications to participate), they shall provide written notice of the decision to all interested parties, including coaches, athletes, and their parents or guardians who are affected by the decision. The notice shall state that an interested party may request the high school principal to initiate a review by the Director and, if necessary, the Executive Board.

Section 5 - Athletic Coaches Pool and Coach Selection

A. The directing and head coaching of any team representing a member of this Association shall be performed by a certified teacher or employee of the Chicago Public Schools or other qualified individual who has been selected by the principal. Effective July 1, 2009, in order to serve as an athletic coach, an individual must also be an active member of the Association's Athletic Coaches Pool ("Pool") before the coaching assignment begins. To become an active member of the Pool, an individual must successfully complete (1) a Criminal Background Check through fingerprint analysis, (2) the online DCFS Mandated Reporter training, (3) the 12-hour "Character Counts" coaches training provided by Sports Administration, ~~and~~ (4) training on relevant Board Rules and Policies; and (5) Concussion Management training specified by the Director. Thereafter, to maintain an active status in the Pool, a coach must annually (every school year) complete the 6-hour coaches training provided by Sports Administration.

B. Effective September 1, 2011, coaches who are in the Pool are required to satisfy the new Concussion Management Training requirement prior to the beginning of the next upcoming sport season for which they have a coaching assignment by submitting a copy of the training completion certificate to the Office of Sports Administration. Individuals with coaching assignments during the 2008-2009 school year ("Incumbent Coaches") will be considered active members of the Pool until June 30, 2010 under the following conditions:

- ~~1. Incumbent Coaches who do not have a criminal background check on file must successfully complete this requirement by July 31, 2009;~~
- ~~2. Incumbent Coaches who have not yet completed the online DCFS Mandated Reporter training must do so by July 31, 2009;~~
- ~~3. Incumbent Coaches who have not yet completed the 12-hour Character Counts training must do so by June 30, 2010, and~~
- ~~4. Incumbent Coaches who have not yet completed the training on relevant Board Rules and Policies must do so by June 30, 2010.~~

~~C. Incumbent Coaches who have not satisfied the requirements in B.1. or B.2. above will be removed from the Pool effective August 1, 2009. Incumbent Coaches who have not satisfied the requirements in B.3. or B.4. above will be removed from the Pool effective July 1, 2010. Incumbent Coaches who satisfied all the requirements in B.1., B.2., B.3. and B.4. by June 30, 2010, must thereafter annually (every school year) complete the 6-hour coaches training provided by Sports Administration to remain an active member of the Pool.~~

~~C. D.~~ Failure to complete the annual training requirements will result in removal from the Pool. Failure to comply with the requirements set out in these Bylaws may also result in removal from the Pool.

~~D. E.~~ The Director will publish and periodically update the list of active members of the Pool.

Section 6 - Reporting of Coaching Assignments.

The Principal shall submit to the Director all names of volunteer and paid coaches at his/her school (regardless if they are a current employee), once the coach has been selected by the Principal from the Pool and before the coaching assignment begins on dates specified by Sports Administration.

Section 7 - Annual Reporting of Non-Returning Coaches

The principal shall annually report to the Director all individuals who served as an athletic team coach during the prior school year who will not be returning to coach for the upcoming school year. Reports on all non-returning coaches shall be submitted during the reporting period of July 1 – July 15 using the reporting forms established by the Director.

Section 8 - Faculty Representative

A. A game or contest in which two schools are participating shall not begin until the coach or a faculty representative from each of the contesting schools is present. In games or contests where more than two schools are participating, each school shall have a coach or faculty representative.

B. In the event of a non-appearance of the coach or faculty representative within the forfeit time limit of that sport, the offending school shall forfeit the game.

C. In the event the coach or faculty representative fails to remain through the game, the offending school shall forfeit the game.

Section 9 - Exchange of Official Computer-Generated Eligibility Sheets Certificates

A. Only computer-generated eligibility sheets ~~certificates~~ will be accepted for purposes of participation in Association-sponsored interscholastic contests.

B. The computer-generated eligibility sheets ~~certificates~~ may be duplicated but the signatures must be original. Prior to the commencement of a game, teams shall exchange eligibility sheets to ensure all players are eligible to participate in the game. Once this exchange takes place, these computer-generated sheets ~~certificates~~ may not be altered by adding or deleting names that do not appear on the central office record sheets.

C. Computer-generated eligibility ~~sheets certificates~~ for all teams must be signed and sent by the principal to the Director prior to the beginning of the season.

D. The inclusion of an ineligible player's name on the computer-generated eligibility sheet shall be cause for forfeiture of the contest.

E. Clerical or systems errors as determined by the Director may ~~constitute~~ result in a determination by the Director to waive a waiver of the designated penalty.

F. A coach or faculty representative failing to comply is subjecting his/her team to forfeiture or fine of up to \$100 for that game or contest.

G. In the event a Charter school participating in the Association does not have access to the athletics module in IMPACT, the Charter school shall follow the manual process established by the Director for receipt of official eligibility sheets.

Section 10 - Report of Contests

A. The Athletic Director ~~shall should~~ send all completed official computer-generated eligibility ~~sheets certificates~~ (practice or league) to the Director of the Association, as soon as practicable following the contest.

B. All official computer-generated eligibility ~~sheets certificates~~ shall be kept on file in the office of the Director of the Association.

C. In individual sports, where a number of schools are competing, the chairman of that event shall send in the official computer-generated eligibility ~~sheets certificates~~ and a report of the event to the Director.

D. A coach or faculty representative failing to comply is subjecting his/her team to forfeiture or fine of up to \$100 for that game or contest.

Section 11 - Alumni Games

Alumni games are prohibited in all sports.

Section 12 - Division of Proceeds

A. In all contests between members of this Association, proceeds from tickets sold at each school shall be retained by that school.

B. Ticket sales and seating arrangements for play-offs shall be determined by the committee of that sport and the Director.

ARTICLE III - RECORDS OF ELIGIBILITY:

Section 1 - Central Office Record Sheet

A. A list of proposed players shall be submitted by each school to the Director of the Association. Participation of a player whose name does not appear on the central office record sheet results in a forfeit of that game or contest.

B. The list shall be due in the office of the Director before the first game or contest of the season.

C. The central office record sheet for each sport shall be signed by the principal of that school, athletic director, and coach. The Central Office record sheet shall include the following:

- Player's full name
- I.D. #
- Date of birth
- Home address, including zip code
- Number of semesters of high school attendance

D. Supplemental Central Office Record Sheet. After the original list of players has been sent to the Director, a school may submit supplementary Central Office record sheets to include additions and to make deletions.

E. Composite of Central Office Record Sheets. The Director shall maintain a composite of Central Office players' record sheets, which shall be available to each school.

Section 2 - Player's Record Card

A. Before eligibility is established and before participation in any practice or contest, each participant in the interscholastic program shall submit a completed player record card. The coach is responsible for securing the card from the participant and the Athletic Director is responsible for recording the information in the sports module in IMPACT and the filing of these cards.

B. A complete card shall include:

- Date and proof of birth
- Elementary school record
- Physician's permission to participate, as attested to by signature
- Written consent of a parent or guardian
- Signature of student

Section 3 - Scholastic Eligibility

A. Past Semester Standing

1. Student athletes must receive passing grades in 20 credit hours (4 half credits or their equivalent) for the previous semester. Additionally, a student with a grade point average below 2.0 must have an Individual Study Plan ("ISP") in place to address academic weaknesses. The ISP must be approved by the Principal and on file with the Sports Administration Office. If the student fails to satisfy the requirements of their ISP, the student's eligibility to participate will be withdrawn.
2. Credits earned in summer school may be applied to previous semester requirements.
3. A beginning freshman who has never attended any other secondary school will be eligible at once if entering at the opening of the semester. This entry must be prior to the 11th day of school.
4. A student shall not, after enrolling in the ninth grade, be eligible for more than eight semesters. If the student shall have been in membership ten days or of more during any semester, the student shall be counted as having been in attendance during said semester.
5. If the student has been out of school for a semester or more, the previous semester shall be understood to mean the last semester during which the student was a member of a high school for at least ten days.
6. Students with special needs who wish to compete for their high schools will be accepted upon meeting the participation requirements established for all students. A waiver or modification of these requirements due to special needs considerations is subject to approval of the Director of the Association. Each case will be reviewed on an individual basis.

B. Present Semester Record

1. The student shall be passing in 20 credit hours (4 half credits or their equivalent) as checked every week by the Athletic Director.
2. For purposes of scholastic eligibility, "passing" shall be determined by a student-athlete's grades, school attendance and attendance in class and conduct during the school day. A student-athlete who is failing one or more courses at the end of a week during the season shall be ineligible for the next week of competition. A student-athlete who accumulates two (2) or more unexcused absences from class in a school week during the season shall be ineligible for the next week of competition. A student-athlete who is suspended from school for misconduct or subject to the loss of extracurricular activity privileges shall be ineligible for competition or practice during the term of the suspension or loss.
3. Eligibility shall be determined every week by the Athletic Director as approved by the high school principal. Eligibility shall date from Monday through Sunday of each week of the semester.
4. A student failing at the end of the week (Friday) is ineligible for the next week (Monday through Sunday) unless the failure is at the 20th week, at which time the student will be ineligible for the succeeding semester. However, a student who fails more than one subject at the end of the second semester may attend summer school. If he/she obtains passing grades which fulfill the eligibility requirements, he/she will be eligible for participation in August.

C. **Penalty For Violations of Scholastic Eligibility Provisions.** If an ineligible student participates in a contest, then the student is barred from competition for a period of time not to exceed one year, as determined by the Director. The decision by the Director is subject to appeal following the appeal procedures set forth in Article IV of these Bylaws. All games in which the student played while ineligible will be forfeited. Points won by the ineligible individual in all sports will be forfeited. The team is not penalized in individual Association sports such as chess, bowling, track and field, wrestling, swimming, tennis, golf, and cross country, unless the ineligible student participated in team components of these sports, e.g. relay races in track and field or doubles in tennis.

Section 4 - Age

A. For Varsity competition, a student shall be eligible through age nineteen (19) unless the student shall become twenty (20) during the sport season in which event eligibility shall terminate on the first day of such season (as the season is defined in section 5.00 of the IHSA by-laws).

B. For Sophomore competition, the student shall be in the first or second year in attendance and shall not have reached the seventeenth (17) birthday prior to ~~August 15~~ September 1 of the current school year.

C. For Freshmen competition, the student shall be in the first year in attendance and shall not have reached the sixteenth (16) birthday prior to September 1 of the current school year.

D. G. Foreign exchange students must abide by all student requirements contained in these Bylaws including the age requirements.

Section 5 - Residence

Students shall have been enrolled as members of the school represented on or before the 10th day of the previous semester for ten days or more of which he/she was a member of any school. Foreign exchange students must abide by all student requirements contained in these Bylaws including the residence requirements.

NOTE: If the student has been out of school for some period of time, the expression "the previous semester" shall be understood to mean the last semester ~~for ten days or more~~ of which he/she was a member of any school for ten days or more.

Section 6 - Transfers

A. This section on transfers applies to all students who transfer from one high school to another within the Chicago school district and to students who transfer into a Chicago public high school from another school district. This section also applies to foreign exchange students, and other foreign students who transfer into the Chicago school district.

B. All transfer students to a Chicago public high school will be ineligible to compete in athletics for a period of one calendar year from the date of enrollment in the new school or until they have received approval for athletic eligibility from the Director, as described below.

C. Transfer students may file a request for eligibility with the Director stating the reasons why eligibility should be granted. The Director's decision will be based on the following criteria:

1. If a student transfers from attendance in another high school district to attendance in the Chicago public high school district, he/she shall be ineligible unless:

a. the student's transfer is in conjunction with a move of his/her parents or legal guardian from one public high school district to the Chicago school district; or

b. the transfer if from a private/parochial school to the Chicago public high school in the attendance boundaries where student's parents or guardian reside, the student is enrolling for the first time in a Chicago public high school, and the principals of both the private/parochial and the public high schools involved accept the transfer, concurring that there is no evidence of recruiting in connection with the transfer.

2. A student who attends a Chicago public high school and who, after attendance at one such school, transfers to another Chicago public high school shall be ineligible for a period not to exceed one year unless the student's parent/guardian move, in conjunction with the transfer, to a residence located within the attendance boundaries established by the district for the school to which the student transfers. In all other instances involving an intra-district transfer, an official ruling must be received from the Director before any such student shall be considered eligible.

3. If a student's transfer is based upon: his/her being emancipated; his/her parents being deceased; he or she being a student from a single parent home; he or she being a ward of the state or of a court; or he or she being a student whose legal guardianship has been changed by order of a court; his/her case shall be reviewed and ruled upon by the Director before the student is eligible. If a student's transfer is due to his/her homelessness, the student shall be eligible.

4. In determining whether a student will be deemed eligible for participation under paragraphs C.1-C.3 above, the Director will consider whether:

a. there is evidence that the transfer was for primarily athletic reasons; or

b. there is evidence that the transfer was the result of undue influence.

Evidence of either C.4(a) or (b) above will result in a student being deemed ineligible for one calendar year from the date of enrollment.

5. A transfer for primarily athletic reasons includes, but is not limited to, the following:

a. A transfer to obtain the athletic advantage of a superior or inferior athletic team, a superior athletic facility or a superior coach ~~or coach~~ or coaching staff;

b. A transfer to obtain relief from a conflict with the philosophy or action of an administrator, teacher or coach relative to athletics;

- c. A transfer seeking a team compatible with the student's athletic abilities;
 - d. A transfer to obtain a means to nullify or avoid an adverse or punitive disciplinary action taken by the previous school.
6. A transfer based on undue influence includes, but is not limited to one that is induced or rewarded by an offer or acceptance of any athletic award, gift, amenity, gratuity, or benefit having a value of more than fifty (\$50.00). For purposes of this section, an athletic award, gift, amenity, gratuity or benefit includes but is not limited to money, extension of credit, meals, trips, use of vehicles, promise of athletic scholarships, offer or acceptance of school privileges or considerations not granted to other students.

D. In all cases, notice of the Director's decision shall be given consistent with the Association Bylaws, Article IV. The decision will indicate whether a student will be deemed:

- 1. eligible immediately, or
- 2. eligible after 20 school weeks from the date of enrollment, or
- 3. eligible after one calendar year from the date of enrollment.

Section 7 - Amateur Standing

A. **Purpose.** It is the policy of the Chicago Board of Education that the primary purpose of the school athletic program is educational. Member schools' athletic programs are designed to be an integral part of the educational process and the student-athlete is considered an integral part of the student body. The Chicago Board of Education intends athletic programs to supplement, not supplant, a student-athlete's education. Once enrolled, all students (including foreign exchange students) are designated as amateurs and must maintain their amateur status.

B. **Definitions.**

- 1. **Amateur.** An amateur is an individual who has never used his or her knowledge of athletics or athletic skill for pay in any form, and has never played on any team on which there are paid players.
- 2. **Athletic award, gift, amenity, gratuity or benefit.** An athletic award, gift, amenity, gratuity, or benefit includes, but is not limited to: money, extension of credit, meals, trips, free summer or off-season training or instructional camps for which other participants pay a fee, use of vehicles, promise of athletic scholarships, promise or receipt of anything of value in excess of \$50.00.
- 3. **Media.** Media includes but is not limited to programs, commercials, promotions, or messages, whether broadcast by radio, television, videos, telephone, Internet, cable, or satellite, or published in newspapers, magazines, posters, newsletters, or books. Media does not include news coverage of any kind.
- 4. **Pay.** Pay is the receipt of any athletic award, gift, amenity, gratuity, or benefit, for the student's participation in athletics not expressly permitted by these bylaws. Pay does not include an athletic scholarship or a promise of an athletic scholarship to a college or university, provided, that the scholarship is offered through a duly recognized representative of the college or university the student-athlete will attend.
- 5. **Student-Athlete.** For purposes of this Section 7, a student-athlete is a student who is eligible to and participates in a particular sport at a member school.

C. **Amateur Status.** All student-athletes must be amateurs.

D. **Prohibited Compensation.** A student shall not be eligible for competition in a particular sport if the individual:

1. Uses his or her athletic skill (directly or indirectly) for pay in any form in that sport;
2. Accepts a promise to pay even if such pay is to be received following completion of high school athletics participation;
3. Signs a contract or commitment of any kind to play professional athletics, regardless of its legal enforceability or any consideration received;
4. Competes on any professional athletics team and knows (or had reason to know) that the team is a professional athletics team, even if no pay or remuneration for expenses was received.

An investigation will be conducted by the Director, or their designee of any impropriety related to this section. Violation of this section will result in the immediate revocation of a student's eligibility status.

E. Athletic Awards. These rules shall not be interpreted to prohibit the acceptance of letters, medals, cups, or trophies by participants for winning or placing in athletic meets or tournaments in which three or more high schools participate and which are limited to high school students or to participants in non-interscholastic contests on equal terms, provided that in either case the awards must be made by the Executive Board or the school or organization fostering the game or meet.

F. Prohibited Acts.

1. No personnel may provide, directly or indirectly, or solicit others to provide, to any student-athlete any athletic award, gift, amenity, gratuity, free summer or off-season training or instructional camps for which other participants pay a fee, or benefit having a value of more than fifty dollars (\$50.00) as a reward for or as an encouragement to engage in athletic participation at any Chicago Public High School.
2. Chicago Public Schools employees determined to have violated this section will be subject to disciplinary action in accordance with Chicago Board of Education Employee Discipline and Due Process Policy as it exists now or as it may hereafter be amended.

G. Promotional Activities. After becoming a student-athlete, a student-athlete shall not be eligible for competition in a particular sport if the student-athlete:

1. Accepts any remuneration for or permits the use of his or her name or picture to advertise, recommend, or promote directly the sale or use of a commercial product or service of any kind;
2. Received remuneration for endorsing a commercial product or service through the individual's use of such product or service;
3. Appears or permits the use of his or her name, picture, or likeness in any media, the purpose of which is to advance a commercial interest without the prior written authorization of the Director; or
4. If a student-athlete's name or picture appears on commercial items or is used to promote a commercial product sold by an individual or agency without the student-athlete's knowledge or permission, the student-athlete (or the member school acting on behalf of the student-athlete) is required to take steps to stop such an activity in order to retain his or her eligibility for competition in a particular sport.

Section 8 - Falsifying Statements

A competitor who knowingly and intentionally has made a false statement in answering any verbal or written questions or requests for information of any authorities in this Association or the Chicago Public Schools shall be declared ineligible to represent the school or any other Chicago public high school in all sports for a period of time not to exceed one year from the time when he or she was discovered to have made the false statement. In addition, interscholastic team games in which student is engaged will be forfeited or individual team meets placement will be forfeited and awards returned.

Section 9 - Other Affiliations

While a member of a school team, an athlete shall not represent any out of school organizations in the sport during that sports season.

Section 10 - Student Disciplinary Suspensions

A student-athlete serving an out-of-school suspension for an act of misconduct may not attend school-sponsored events, including athletic competitions, and may not attend activities on school grounds, including team practices, during the term of the suspension.

ARTICLE IV - INVESTIGATIONS, HEARINGS AND APPEALS:

Section 1 - Investigations

Investigations by the Director of any action regarding rule interpretations, eligibility, fines, terms, conditions or other matters affecting Chicago public high schools interscholastic athletics shall be commenced as follows:

- A. All requests for an investigation or a determination must be made in writing and directed to the attention of the Director. Requests for an investigation or determination may be made by a student or any employee of the Chicago Public Schools or any Association member school.
- B. If the Director receives a proper written request for a determination or investigation of an alleged impropriety that may give rise to a violation of the Association's Constitution or Bylaws, the Director shall decide if the request reasonably warrants a determination or an investigation. If an investigation or determination is warranted, the Director or their designee shall conduct an investigation or, if no investigation is required, make a determination on the issue before him or her.
- C. Within 10 school days or two weeks, whichever is the shorter time period, of receipt of an investigation report or of making a determination, the Director will issue written findings to the requesting party and to other persons affected by the findings, unless a hearing is convened by the Director.
- D. If, the proposed findings would adversely affect a student's or school's participation in an interscholastic athletics program governed by the Association, the Director or his or her designee may conduct a hearing on the issue under consideration in accordance with the procedures described in Section 2 below, before issuing a written finding.

Section 2 - Investigative Hearings

Investigative hearings shall be conducted according to the following procedures:

- A. Written notice of the hearing will be provided to all interested parties on or before the 10th school day following the Director's receipt of an investigation report or a determination by the Director. Notice will include identification of the issue under consideration and of the violation(s) alleged to have occurred. The student-athlete and his or her parents or legal guardian shall be provided with written notice of the issue under consideration and of the violation(s) alleged to have occurred and of the date, time and location of the hearing.
- B. The hearing will be held within 10 school days after the date of the notice or as soon as practicable.
- C. The hearing will be conducted by the Director or his or her designee for the sole purpose of gathering relevant and material information concerning the issue under consideration. The hearing is not adversarial in nature and only the Director or his or her designee, and other appropriate persons shall be permitted to ask questions of parties attending the hearing.

D. At the hearing, all interested parties shall, at the discretion of the Director or his or her designee, have reasonable opportunity to present information that is relevant and material to the issue under consideration. The student-athlete, his or her parents or guardians, or an appropriate representative of the student-athlete will be provided an opportunity to present information that is relevant and material to the issue under consideration.

E. The hearing shall not be open to the public.

F. The Director or his or her designee shall arrange to have the hearing proceedings tape recorded and a copy of the tape recording of the proceedings shall be made available upon request to a student-athlete, his or her parents or guardians, or an appropriate representative of the student-athlete.

G. The Director will issue written findings not later than 10 days after the day of the hearing. The findings shall include notice of rights and procedures for appealing the Director's findings to the Executive Board.

Section 3 - Appeal Hearings

A. Appeals hearings may be requested by student-athletes or the school principal from the Director's written findings (after an investigation or investigative hearing under Article IV, Sections 1 and 2), or by a coach (after a penalty imposed by the Director under these Bylaws, which penalty is subject to the appeal hearing procedures of this Article). All requests for appeal must be made in writing to the Executive Board president within 5 school days from the date of the Director's issuance of written findings, or in the case of penalties imposed on a coach, within 5 school days from the Director's imposition of a penalty on a coach. A copy of the appeal will be forwarded by the principal to the Executive Board in a timely manner.

B. In the event that an appeal involves the Executive Board president's school or a student or a coach at the school of another Executive Board member, the Executive Board president, or other Executive Board member shall excuse him/herself from the proceedings and the vice president, or another member of the Executive Board shall be designated to schedule an appeal hearing and to preside over the hearing.

C. The Executive Board president or a designee shall schedule an appeal hearing within 10 school days that will be conducted before a quorum of the Executive Board. Written notice of the hearing shall be sent to the interested parties. The student-athlete and his or her parents or legal guardian(s) must be provided with written notice of the issue under consideration on appeal and of the violation(s) alleged to have occurred and of the date, time and location of the appeal hearing. In the case of a coach who is appealing the Director's decision to impose a penalty, the issue(s) under consideration on appeal shall be limited to those issues specified in ~~determined by~~ the coach's appeal request.

D. The Executive Board president or a designee shall conduct the appeal hearing. The purpose of the appeal hearing is to allow the Executive Board to gather information that will allow it to make informed, reasoned recommendations on the appeal. The student-athlete, his or her parents or guardians, or an appropriate representative of the student-athlete, or in the case of a coach who is appealing a decision to impose a penalty, the coach, must have an opportunity to present information that is relevant and material to the issue under consideration.

E. The Executive Board president or a designee shall arrange to have the hearing proceedings tape recorded and a copy of the tape recording of the proceedings shall be made available upon request to the parties to the hearing, ~~a coach, a student-athlete, his or her parents or guardians, or an appropriate representative of the student-athlete if the hearing concerns an issue that could have an adverse affect on the coach or student-athlete~~.

F. The Executive Board shall issue written recommendations on the appeal to the CEO or their designee within 24-hours of the appeal hearing. No later than two (2) school days after receiving the Executive Committee's recommendation, the CEO or their designee shall issue a final decision on the appeal and shall notify the parties to the appeal by phone and also provide the parties with a written copy of the determination.

ARTICLE V – RETURN OF ATHLETIC EQUIPMENT:

Section 1

Student-athletes must return all athletic equipment that is school property in his or her possession on demand from school officials or they must pay for same if lost, stolen, or damaged.

Section 2

Failure to comply with Article V, Section 1, shall result in a student being barred from interscholastic sports and in a withholding of athletic honors until compliance is met.

ARTICLE VI - INDIVIDUAL ATHLETIC AWARDS:

Section 1

Each school shall determine appropriate types of school athletic awards.

Section 2

Each school shall determine the standards on which school awards are based.

Section 3

Individual awards will be given to members of Citywide Championship Teams as determined by the Association's sports committees and with the approval of the Executive Board.

ARTICLE VII – FORFEITS:

Section 1

A school forfeiting or canceling a practice or league game or dual meet shall be liable for all expenses incurred in providing for that game or meet, if notice of intention not to play was not given in time to cancel arrangements. Cancellation decisions based on inclement weather should be made two hours before game time between both coaches.

Section 2

A school forfeiting two or more league games in any sport shall stand suspended for the succeeding season in that sport. A letter to the principal, athletic director and coach shall notify the school of the impending suspension. Upon completing the suspension period, the school must apply for readmission to the league for the next year. Teams forfeiting state games will be fined \$100, will reimburse the host for non-cancelable costs and expenses and shall also be subject to additional sanctions at the discretion of the Director.

Section 3

The suspension may be contested in accordance with the appeal provisions contained in Article IV herein.

ARTICLE VIII - GAME INFRACTIONS OR PROTESTS:

This section shall govern all protests by and/or between schools regarding an irregularity or infraction occurring during a particular game or contest.

Section 1 - Protests

A protest is a report referred to the Director regarding some irregularity or infraction occurring during a particular game or contest.

Section 2 – Protest Procedures

All steps in the protest procedures must be followed by the order specific, or the protest option will be forfeited. The steps of the protest procedures are as follows:

Step 1 - Disagreements between schools shall be taken up first by the ~~coaches~~ Director and principals of the two schools concerned. A special effort must be made not to delay the regular or play-off schedules.

Step 2 - If the schools concerned are unable to reach an agreement by 12:00 noon on the first school day following the game or event under protest, the protest then must be registered by phone or in person to the office of the Director by the principal or person in charge of the protesting school. This procedure should be used in situations that arise during:

- a) play at any time;
- b) games played during the last week of the regular season; or
- c) play-off games.

Step 3 - The principal of the protesting school will follow up Step 2 with a letter outlining the facts of the protest and a \$50.00 school check, which are to be hand delivered to the office of the Director by 1:00 p.m. of the same day. The Director and the chairperson of the sport committee concerned will investigate the matter and will reach a decision before the end of that same school day.

Step 4 - If the protest is upheld, the ~~defendant~~ school ruled against will forfeit the game or event in question. In the case of the protest occurring during play-offs, the school winning the protest continues to compete in the play-offs.

Step 5 - If the school ruled against disagrees with the decision, the principal or person in charge of that school may will file a letter requesting an appeal hearing before the Executive Board. The letter is to be mailed to the president of the Executive Board within three school days of the receipt of the decision of the Director. Play-offs will not be delayed.

Step 6 - The president of the Executive Board shall convene the Executive Board within one week of the receipt of the letter to review the case. The Executive Board shall issue written recommendations on the appeal to the CEO or their designee within 24-hours of the appeal hearing. No later than two (2) school days after receiving the Executive Committee's recommendation, the CEO or their designee shall issue a final decision on the appeal and shall notify the parties to the appeal by phone and also provide the parties with a written copy of the determination.

Section 3 – Protest Fee

The \$50.00 fee will be returned to the protesting school if the protest is won. If the protest is denied, the check is deposited in the Athletic Association funds.

Section 4 – Protests Involving Ineligibility

Protests involving eligibility may be made at any time. In such cases, the protest procedure will begin with the principal's phone call to the Director.

Section 5 – Investigation Expense

The expense of the investigation shall be borne by the Association.

Section 6 – Holding Post-Season Tournaments

Upon request by an interested party, an appeal of a sport committee decision not to hold a post-season tournament must be initiated by a written referral by a high school principal to the Executive Board. The

appeal must be filed before the first game of the season or written ten (10) school days after the written notice that no post-season tournament will be held has been received by coaches, athletes, and parents/guardians. The Executive Board shall issue written recommendations on the appeal to the CEO or their designee within thirty (30) school days. No later than two (2) school days after receiving the Executive Committee's recommendation, the CEO or their designee shall issue a final decision on the appeal and shall notify the parties to the appeal by phone and also provide the parties with a written copy of the determination.

ARTICLE IX - PRIVATE LESSONS AND SPECIAL PROGRAMS:

Individual private lessons, school physical conditioning programs, recreational programs and non-school competitive programs are not considered as coaching situations and may be participated in by high school students within the limitations of these Bylaws.

ARTICLE X - SPECIAL RULINGS:

Notwithstanding anything in the Bylaws to the contrary, the following special rules shall apply.

Section 1 - Basketball

Sports seasons shall coincide with those established by the Illinois High School Association for those sports in which the Association enters the State tournament. Refer to the IHSA handbook for these dates.

A. No team representing a Chicago public high school shall in any one season play more than 16 interscholastic basketball games exclusive of games played in tournaments. No school shall permit any of its basketball teams to play in more than three tournaments other than State Championships series. However, a team which does not participate in any invitation tournaments may play a maximum of 21 games, a team which participates in only one such tournament may play a total of 19 games exclusive of the State tournament series, and a team which participates in two tournaments may play a total of 18 games exclusive of the State tournament series. A team which participates in three tournaments exclusive of the State tournament series is limited to 16 games.

B. The visiting team(s) ~~are~~ is entitled to an equal proportion ~~one-half~~ of the tickets available for purchase ~~purchased~~ for any play-off game.

Section 2 - Basketball Tournaments Organized by Association Schools

A. Permission to organize and conduct any tournament must be obtained from the principals of the schools involved and sanctioned by the Director.

B. The individual school responsible for the tournament shall appoint a faculty member other than the coach to take charge of all arrangements.

C. The tournament shall be composed entirely of schools who are members of the Illinois High School Association.

D. Permits for the use of gymnasium and locker room facilities are to be obtained from the Principal of each school.

E. All ~~Executive Board~~ Association rules and regulations shall govern eligibility and play including the exchange of eligibility sheets properly filled out.

F. An accurate accounting is to be sent to the principals of the schools involved and kept on file for future audit.

G. Broadcasting or sponsorship or acceptance of funds from outside agencies must be in accordance with Illinois High School Association regulations and must also be authorized in accordance with Chicago Board of Education Rules and Policies.

Section 3 - Chess

~~Chess city championships sport season shall be held in the second semester. The Chess activity season will be held throughout the school year with the support of Sports Administration in the first semester. Students are permitted to participate in both the first semester chess activity season and the second semester chess sport season. As an approved activity, Chess teams may participate in interscholastic competition and tournament without restriction.~~

Section 4 - Golf

Golf shall be held in the fall and spring semesters.

Section 5 - Football

A. Football practice may start on dates as determined by the Illinois High School Association. Football practice during this period can only be conducted by the assigned football coaches at the respective schools. Prior to this starting time, football practice cannot be conducted by football coaches or other members of the Physical Education Department, school faculty members or unofficial coaches. Availability of school facilities for practice before the dates period determined by the Illinois High School Association should be requested by the principal. After July 31, no player or team is permitted to attend a practice or training camp apart or away from the regular practice or playing field of the player or team.

B. No games or scrimmages with other schools shall be permitted before the official IHSA opening date for football.

C. Pre-Season Practice Requirements. A student shall become eligible to participate in an interscholastic contest or scrimmage in boys' football after completing a minimum of one and one-half hours of actual field practice on 14 days excluding Sunday. These practices must be conducted in accordance with the IHSA by-laws.

1. Contest Limitation - No boys' football team representing a member school shall, in any one season, participate in more than nine games exclusive of the IHSA series and exclusive of the City of Chicago Prep Bowl series, participated in by the Association and Chicago Catholic League.
2. One Game Per Calendar Week - Not more than one game per calendar week shall be played except in the case of postponed league games or participation in State play-offs as authorized by the Director of the Association.
3. High School Teams Prohibited From Playing Against Non-High School Teams - High school teams are prohibited from playing or scrimmaging junior college or college teams or any team other than high school.
4. ~~State Tournament Competition - In all sports, where the Association season closes before the State Tournament, the Chicago champion shall be permitted to enter into the State Tournament.~~

d. Equipment Requirements. Football helmet equipment (including chin straps and face masks) must be examined every year prior to the beginning of the season for condition issues. At a minimum, football helmets must be reconditioned after every two seasons. The coach shall comply with all football helmet equipment inspection, reconditioning and documentation requirements established by Sports Administration.

Section 6 - Track

Indoor Track Championship shall be held during the month of March.

Section 7 - Lacrosse

Lacrosse helmet equipment must be examined every year prior to the beginning of the season for condition issues. At a minimum, Lacrosse helmets must be reconditioned after every two seasons. The coach shall comply with all helmet equipment inspection, reconditioning and documentation requirements established by Sports Administration.

Section 7 - State Tournament Competition

In all sports where the Association season closes before the State Tournament, the Chicago champion shall be permitted to enter into the State Tournament.

ARTICLE XI - PENALTY FOR VIOLATING BYLAWS AND RULES:

Any violation of the Constitution, Bylaws or rules of the Association or of any Board Rule or Policy by Association schools or their coaches or students shall be reported to the Director. The Director shall conduct or cause to be conducted an investigation into all alleged violations of the Association's Constitution, Bylaws or rules or Board Rules or Policies and make appropriate findings pursuant to the procedures set forth in Article IV of these Bylaws. The findings may require that sanctions or penalties are placed upon students, schools, or coaches of offending schools. Penalties can range from written warnings, fines, suspensions, removal from the Pool or a temporary or permanent ban from coaching depending on the severity and history of violations. Appeals of penalties may be taken in accordance with Article IV, Section 3.

No action taken pursuant to these Bylaws shall preclude or in any way limit the authority of the Board, the Chief Executive Officer or a principal from imposing additional discipline pursuant to the Employee Discipline and Due Process Policy or other applicable Board policies or rules which penalties may include a lifetime ban from coaching.

ARTICLE XII – CHARTER SCHOOL PARTICIPATION AND COMPLIANCE:

Charters schools that elect to participate in the CPS High School Athletic Association do so under the condition that the school abides by and complies with all Association Bylaws and Rules. This policy is intended to establish uniform eligibility requirements for participation in the Association and to establish uniform standards of conduct for students and coaches. It shall not be interpreted to require a charter school to adopt any Board policies it has not otherwise adopted. Nothing herein shall be construed to limit or prohibit the imposition of penalties or sanctions authorized under these Bylaws, such as fines, suspension from games or temporary or permanent ban, against a Charter School and their coaches and students for violation of the Bylaws and rules.