

**APPROVE ENTERING INTO AN AGREEMENT WITH R.V. KUHNS ASSOCIATES, INC. FOR  
CONSULTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with R.V. Kuhns & Associates, Inc. to provide 403 (b) and 457 retirement savings plan services to the Office of Human Capital, Compensation and Benefits Management at a total cost not to exceed \$145,000.00. Consultant was selected on a competitive basis pursuant to Board Rule 7.2 (#11-0701-CPOR-1456). A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Walls, Miss Opal Lynette / 773-553-2280  
CPOR Number : 11-0701-CPOR-1456

**CONSULTANT:**

- 1) Vendor # 81262  
R.V. KUHNS & ASSOCIATES, INC  
111 SW NAITO PARKWAY  
PORTLAND, OR 97204-3512  
Allison Gebe Lee  
503 221-4200

Director Of Business Development

**USER INFORMATION :**

Contact:  
11010 - Office of Human Capital  
  
125 S Clark St - 2nd Floor  
  
Chicago, IL 60603  
  
Moyer, Mr. Dale Michael  
  
773-553-1070

**TERM:**

The term of this agreement shall commence on October 1, 2011 and shall end September 30, 2012. This agreement shall have four (4) options to renew for periods of 12 months each.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

R. V. Kuhns & Associates, Inc. will provide the following services:

Perform quarterly evaluations of investment funds offered within the Board's 403 (b) and 457 retirement plans;

Identify issues related to the investment governance of the funds, and make recommendations as needed to ensure appropriate practices have been adopted and are effective;

Examine the appropriateness of the investment benchmarks used to assess the funds investment

performance, measure their quality and describe their strengths and weakness;  
Perform specialized studies of specific investment matters, as may be requested;  
Assist the Board in fulfilling fiduciary responsibilities with proper oversight, governance and monitoring of investment funds;  
Provide insight into and detailed investment analysis on investment managers in publicly traded asset classes, and affirm the process used to retain and terminate investment managers; and  
Provide recommendations on investment related issues, including but not limited to, providing recommendations as to the selection of investment funds.

**DELIVERABLES:**

R. V. Khuns will provide financial analysis of the retirement savings plans, advise the Board regarding compliance with IRS regulations, review vendor contracts and program related documents for compliance with IRS regulations, review vendor contracts and program related documents for compliance with program provisions and IRS regulations, provide recommendations on how to enhance the 403 (b) and 457 plans, and make recommendations on investment related issues, including but not limited to, recommendations as to the selection of investment funds.

**OUTCOMES:**

R.V. Kuhns' services shall result in effective retirement savings for participating Chicago Public Schools employees.

**COMPENSATION:**

Consultant shall be compensated during this one year contract term as follows; as monthly invoices are submitted and verified in accordance with the prices set forth in the written agreement; total not to exceed \$145,000.

**REIMBURSABLE EXPENSES:**

None.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Human Capital Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

The M/WBE goals for this agreement include: 25% total MBE and 5% total WBE participation. However, the Waiver Review Committee recommends a waiver of the goals required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, be granted due to the scope of services being not further divisible.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Charge to the Office of Human Capital: \$145,000  
11010-115-54125-231602-000000-2012  
Fiscal Year: 2011-2012  
Source of Funds: General

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel

necessary to conduct those investigations.

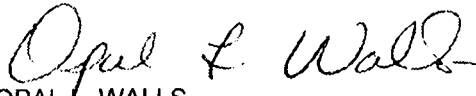
Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

  
OPAL L. WALLS  
Chief Purchasing Officer

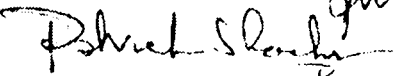
Approved:

  
JEAN-CLAUDE BRIZARD  
Chief Executive Officer

Within Appropriation:

  
MELANIE A. SHAKER  
Interim Chief Financial Officer

Approved as to Legal Form:

  
PATRICK J. ROCKS  
General Counsel