

**APPROVE EXERCISING THE SECOND OPTION TO RENEW THE AGREEMENT WITH ALICIA NARVAEZ**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve exercising the second option to renew the agreement with Alicia Narvaez to provide consulting services to the Office of Early Childhood Education at a cost for the option period not to exceed \$63,787.50 and approve amending the original agreement to delete the remaining option to renew. This contract is funded in full by program revenue generated through national licensing agreements negotiated with school districts across the nation. A written document exercising this option is currently being negotiated. No payment shall be made to Consultant during the option period prior to the execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

**VENDOR:**

- 1) Vendor # 42482  
ALICIA NARVAEZ  
11400 FAIRWAY DRIVE  
RESTON, VA 20190  
ALICIA NARVAEZ  
773 680-6094

**USER INFORMATION :**

Contact:

11360 - Early Childhood Development  
  
125 South Clark Street 9th Floor  
  
Chicago, IL 60603  
  
Cottone, Miss Paula Anne  
  
773-553-2010

**ORIGINAL AGREEMENT:**

The original agreement (authorized by Board Report 07-1024-PR13) in the amount of \$255,150.00 is for a term commencing November 1, 2007 and ending October 31, 2009 with the Board having three (3) options to renew for periods of two years each. The cost of each renewal shall not exceed a 5% increase over the previous years' cost. This agreement was renewed by Board Report 09-0923-PR13 for a term commencing November 1, 2009 and ending October 31, 2011. The original agreement was awarded on a non-competitive basis because of Consultant's former experience as the Virtual Pre-K developer and director for the Chicago Public Schools.

**OPTION PERIOD:**

The term of this agreement is being extended for six months commencing November 1, 2011 and ending April 30, 2012.

**OPTION PERIODS REMAINING:**

There are no option periods remaining.

**SCOPE OF SERVICES:**

Consultant will continue to provide ongoing implementation support to Chicago Public Schools with matters including, but not limited to, technical and programmatic support of the Virtual Pre-K (VPK) and Virtual K (VK) programs for the Chicago Public Schools and National Partners. Consultant will continue to provide marketing and promotional services for the continued growth and expansion of the Virtual Pre-K Network, with the goal of generating funds to continue program implementation in the Chicago Public Schools. Consultant will continue to coordinate production of program-related materials.

**DELIVERABLES:**

Consultant will continue to deliver the following: Program management for CPS, weekly programmatic meetings with CPS VPK/VK staff via telephone, monthly status reports to the Office of Early Childhood Education Chief and Deputy Chief Officers, site visits to CPS, coordination of printed and multimedia materials including the PBS VPK and VK Math resources, oversight of the PBS Ready to Learn grant with the U.S. Department of Education and development of a business partnership with PBS, and facilitate an annual National Network video conference in March.

**OUTCOMES:**

Consultant's services will result in 1) continuation of high quality program support to CPS staff, teachers and parents with developmentally-appropriate, bilingual resources, and 2) expansion of National Network to financially support local program implementation.

**COMPENSATION:**

Consultant shall be paid as follows: 3 equal installments during the renewal term (\$21,262.50), payable January 1, March 1, and April 30 upon invoicing. Total compensation for the renewal term is not to exceed \$63,787.50.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Early Childhood Education Officer to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

This agreement is in full compliance with the goals required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts. The M/WBE goals for this agreement are: 25% total MBE and 5% total WBE participation.

The Vendor has scheduled the following firms:

**Total MBE - 95%**

Alicia Narvaez  
11400 Fairway Drive  
Reston, VA 20190 773.680.6094

**Total WBE - 5%**

Hallagan Office Supply  
6854 W. North Ave.  
Chicago, IL 60607  
Contact: Joan Hallagan

The Travel Gallery  
6645 N. Oliphant Ave., #A  
Chicago, IL 60631  
Contact: Kathy Green-Seiwart

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Charge to Office of Early Childhood Education: \$63,787.50

Budget Classification:

Fiscal Year: 2012	11385-124-54125-110004-904003	\$ 38,787.50 (National Network)
	11385-324-54125-119027-510475	\$ 25,000 (Ready to Learn)

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

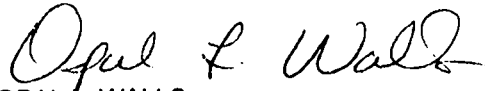
Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



OPAL L. WALLS  
Chief Purchasing Officer

Approved:



JEAN-CLAUDE BRIZARD  
Chief Executive Officer

Within Appropriation:



MELANIE A. SHAKER  
Interim Chief Financial Officer

Approved as to Legal Form:



PATRICK J. ROCKS  
General Counsel