

**APPROVE PAYMENT TO THE UNIVERSITY OF CHICAGO - CHAPIN HALL FOR CONSULTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve payment to the University of Chicago, Chapin Hall Center for Children, who provided consulting services to Office of Special Education and Supports from September 1, 2009 to August 31, 2010 in the amount of \$70,524.52. These services were rendered without prior Board approval and all services have been completed.

**CONSULTANT:**

- 1) Vendor # 33123  
UNIVERSITY OF CHICAGO  
1313 East 60th Street  
CHICAGO, IL 60637  
CHERYL SMITHGALL

**USER INFORMATION :**

Project            11675 - Citywide Special Education Resource  
Manager:        125 South Clark Street 8th Floor  
                     Chicago, IL 60603  
                     Loudon, Miss Jennifer Lynn  
                     773-553-1880

**SCOPE OF SERVICES:**

Consultant provided evaluation services to the Chicago Public Schools as part of Department of Education funded projects including the Safe Schools/Healthy Students Initiative (SS/HS). The evaluation services provided by Consultant included: (1) assessing the fidelity of implementation by monitoring process objectives; (2) tracking program outcomes, including the federally required Government Performance and Results Act (GPRA) outcomes over the project period; (3) analyzing strategic planning with key partners using process and outcome information; and (4) collecting and analyzing baseline and outcome data. Four types of data were used in the evaluation: (1) directly collected qualitative fieldwork and interview data; (2) program monitoring data collected by staff; (3) school survey data from existing sources and sources collected by CPS and consultant staff over the course of the grant period; and (4) administrative data from public agencies. The evaluation assessed and targeted implementation in specific schools.

**DELIVERABLES:**

Consultant collected qualitative data on implementation strategies. Consultant also: (1) developed and submitted all research protocols; (2) developed interview questionnaires and data sharing agreements to be submitted to the University of Chicago Institution Review Board (IRB) and to the Research and Accountability Research Review Board (RRB); and (3) consulted on a system for staff and community providers to record program monitoring data. In addition, Consultant submitted written reports that detailed progress and outcomes and a written report that included baseline data analysis and completed interviews and analysis.

**OUTCOMES:**

Consultant submitted comprehensive written reports analyzing the process and outcome measures as described in the deliverables, resulting in improved quality and program implementation. This evaluation resulted in qualitative and quantitative primary and secondary data collection and analysis.

**COMPENSATION:**

Consultant shall be paid the sum of \$70,524.52.

**AFFIRMATIVE ACTION:**

A review of Minority and Women Business Enterprise participation was precluded due to completed contract performance.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Charge to: Office of Special Education and Supports \$70,524.52

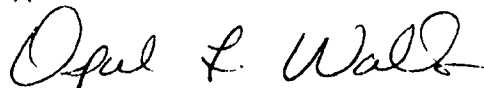
Fiscal Year: 2012

11675-358-54125-221025-509197-2012

\$70,524.52

**CFDA#:** Not Applicable

Approved for Consideration:



OPAL L. WALLS  
Chief Purchasing Officer

Approved:




JEAN-CLAUDE BRIZARD  
Chief Executive Officer

Within Appropriation:



DAVID G. WATKINS  
Chief Financial Officer

Approved as to Legal Form:



PATRICK J. ROCKS  
General Counsel