

**APPROVE PAYMENT TO R AND R DIGITAL PRINTERS, INC FOR
PRINTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve payment to R & R Digital Printers, Inc., who provided printing and finishing of letters for the Portfolio Office for school action related notification to students and parents during the months of November and December 2011, in the amount of \$13,235.36, of which \$9,885.36 has already been paid. The balance remaining to be paid is \$3,350.00. These services were rendered without prior Board approval.

VENDOR:

- 1) Vendor # 67123
R & R DIGITAL PRINTERS, INC
2600 WASHINGTON BLVD. #R5
BELLWOOD, IL 60104-1935
Ralph Fowlkes
708 384-6100

USER INFORMATION :

Project
Manager: 13610 - Portfolio Office

125 South Clark Street - 5th Floor

Chicago, IL 60603

Morrison, Ms. Kathryn

773-553-2197

DESCRIPTION OF PURCHASE:

Vendor provided copying and mailing services for school turnaround letters in compliance with state legal requirements.

AFFIRMATIVE ACTION:

A review of Minority and Women Business Enterprise participation was precluded due to completed contract performance.

LSC REVIEW:

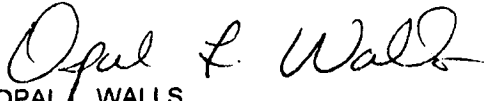
Local School Council approval is not applicable to this report.

FINANCIAL:


Charge to: Portfolio Office, \$3,350.00
Budget Classification: 13610-115-54525-251006-000000-2012
Fund Source: General Fund
Fiscal Year: 2011-2012

CFDA#: Not Applicable

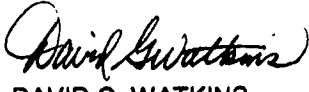
Approved for Consideration:


OPAL L. WALLS
Chief Purchasing Officer

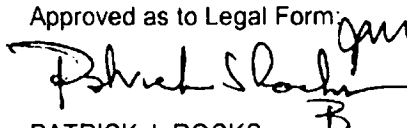
Approved:


JEAN-CLAUDE BRIZARD
Chief Executive Officer

Within Appropriation:


DAVID G. WATKINS
Chief Financial Officer

Approved as to Legal Form:


PATRICK J. ROCKS
General Counsel