

APPROVE ENTERING INTO AGREEMENTS WITH VARIOUS EXTERNAL PARTNERS TO PROVIDE OUT-OF-SCHOOL TIME PROGRAMS AND SERVICES TO STUDENTS AND THEIR FAMILIES IN THE CHICAGO PUBLIC SCHOOLS COMMUNITY SCHOOLS INITIATIVE'S 21ST CENTURY COMMUNITY LEARNING CENTERS (21ST CCLC) GRANT

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into agreements with various not-for-profit organizations and agencies to provide out-of-school time programs and services to students and their families in the Chicago Public Schools Community Schools Initiative (CSI) at a cost not-to-exceed \$12,145,875 in the aggregate. Partners were selected on a non-competitive basis: the non-competitive request was presented to the Non-Competitive Procurement Review Committee, and was approved by the Chief Purchasing Officer. Written agreements for these services are currently being negotiated. No services shall be provided by and no payment shall be made to any Partner prior to execution of their written agreement. The authority granted herein shall automatically rescind as to each Partner in the event their written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to these agreements is stated below.

USER INFORMATION :

Project
Manager: 10850 - K-12 Advising

125 South Clark Street

Chicago, IL 60603

Ray, Miss Adeline O

773-553-1766

TERM:

The term of each agreement shall commence on July 1, 2012 and shall end August 31, 2014. There are no options to renew.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate each agreement with 30 days written notice.

SCOPE OF SERVICES:

CSI Partners shall work with the Partner School(s) to fulfill the goals of the CPS Community Schools Initiative (CSI), including the following: (1) Improve the physical, social and emotional well-being of participating students, and (2) Improve student academic development and performance. To accomplish these goals, the CSI Partner shall provide out of school time educational, cultural, and recreational activities tailored to meet the needs of high-risk students and their families. Adult family activities and services may take place during the regular school day. Student and family activities and services will be tailored to the needs specific to each site as determined, in part, through the CSI Needs Assessment.

All CSI Partners will provide programs in the following categories: (1) academic programs for students, (2) health services and referrals for students and families, (3) social emotional learning and supports, for students and families, (4) enrichment and recreational activities for students, and (5) family programming. The programs provided must align to the Illinois Common Core Standards, the School Improvement Plan for Advancing Academic Achievement (SIPAAA), and the Illinois Social and Emotional Learning Standards, where relevant. Students and their families shall be able to choose from a variety of recreational, cultural, and enrichment activities that provide opportunities to explore and develop skills, talents and hobbies.

Specific Partner Services: CSI Partners shall provide the following services and programs:

A. Minimum program and service requirements for student and adults will be based on total school enrollment. Currently, CPS Community Schools are required to serve a minimum of 75-300 students and offer out of school time for a minimum of 12 hours per week. Parent programming must be offered for a minimum of 5 hours per month/50 hours per school year, for a minimum of 35-60 adults per school site.

B. Establish and maintain a CSI Advisory group (which shall include teachers, parents, principal, community members, and the partner agency) that shall have the primary responsibility for program guidance.

C. Coordinate activities and manage the operation and resource allocation at each CPS Community School in collaboration with the oversight provided by the Manager-Community Schools Initiative (Board's Program Officer).

D. Manage and supervise the CSI Resource Coordinator, who will identify and secure programs and resources offered in the school, as well as ensure that students and families have access to them. The CSI Resource Coordinator will provide administrative oversight for all out of school time programming, as well as supervision for all contractual and part time staff associated with programming. The CSI Resource Coordinator will report to the Principal, CSI Partner and CPS-CSI.

E. Using the CSI Needs Assessment tool, implement a menu of needs-based, high quality programs and services in adherence with the CPS Community School Initiative model that include, but are not limited to, early childhood programs, expanded learning and enrichment opportunities, health services, parent/family engagement, adult education, direct material assistance and interventions for targeted students.

F. Provide or secure the activities and programs specified in the Scopes of Services in accordance with the CSI program guidelines established by the Board's Program Officer.

G. Maintain regular communications with the Board's Program Officer regarding CSI management, activities and progress.

H. Meet with the Board's Program Officer as requested to review program progress and deficiencies.

I. Prepare and submit to the Board's Program Officer at regular intervals the following items and such other items as reasonably requested by the Board's Program Officer: attendance information (via the CPS online attendance reporting system), number of active participants, and summary of program effectiveness.

J. Participate in all evaluation activities associated with the CPS Community Schools Initiative (e.g. program quality assessment, surveys, interviews, site visits, etc.); support the research/evaluation of the Community Schools Initiative by supervising and coordinating the collection of data, timely submission of reports and responses to other requests for information made by the Board's Program Officer.

K. Participate in program audits in collaboration with CSI Resource Coordinators and the CPS Community Schools Initiative.

L. Share the knowledge gained working with families and the community with the Board's Program Officer.

M. Help teachers and school staff develop important insights and understand how to work more effectively with parents and the school community.

N. Help ensure that parents, teachers, students, and community members remain engaged in a common purpose, together with other members of the CSI Advisory Committee.

O. Oversee the CSI Resource Coordinator who will serve as the primary liaison between the school, CPS Community Schools Initiative, CSI Partner, other partnerships, and the community. The CSI Resource Coordinator may be employed by the CSI Partner or may be a CPS employee. This decision will be made in collaboration with the school principal.

P. The CSI Partner will maintain a constant presence at each of its partner schools by hiring, training, supervising, and supporting the CSI Resource Coordinator.

Q. Provide important guidance to the CSI Resource Coordinator, and help him/her identify and secure services from other nonprofits and external sources.

R. Facilitate an active and cooperative working relationship with the CSI and school principal.

S.. Participate in the CSI community-based assessment of needs and assets to help inform the development of a formal strategic plan (CSI Service Plan).

T. Participate in all meetings and professional development activities associated with the CPS Community Schools Initiative as required.

U. Represent the CSI in the community, as well as conferences and meetings with state and federal agencies, private agencies, and other institutions.

V. Coordinate activities and manage the operation and resource allocation at each CSI school in collaboration with the oversight provided by the CPS CSI staff.

W. Work cooperatively with all stakeholders to present the stipulations of the CSI and to monitor the fulfillment of CSI requirements.

DELIVERABLES:

For each year of the term, each CSI Partner shall provide to the CPS Community Schools Initiative a Service Plan (Proposal) and Budget detailing the deliverables that such Partner proposes to provide that year. Such Proposal and Budget must be signed and approved by the CPS CSI Program Officer or his/her designee, by each assigned school principal and by the CSI Partner *prior* to the CSI Partner providing any services or deliverables. Deliverables shall vary according to each school partnership's Proposal and Budget. The CPS CSI staff shall monitor receipt of the services and deliverables.

OUTCOMES:

CSI Partners' services will result in the following: improvement of the physical, social and emotional well-being of participating students and their families and improved student academic development and performance.

COMPENSATION:

The aggregate amount to be paid to all CSI Partners during this term shall not exceed the sum of \$12,145,875. From time to time, the Chief Education Officer may reallocate funds among the Partners and change school assignments. Prior to the commencement of each subsequent year of the term, the Partners shall submit a proposal for such year and the Board's Program Officer or designee shall establish a maximum compensation amount to be paid to each Partner during such year. Partners shall be paid monthly as invoices are submitted and verified. The CPS CSI staff shall monitor payments: 1) to assure that the aggregate amount paid to each Partner during any single year does not exceed the annual allocated or reallocated amount for that Provider; and 2) to assure that the amount paid to all Providers during the Term does not exceed \$12,145,875 in the aggregate.

REIMBURSABLE EXPENSES:

None

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreements. Authorize the President and Secretary to execute the agreements. Authorize the Chief Education Officer to change Partner School assignments and allocate and reallocate funds among the various Partners without additional Board authority *provided* such reallocations do not cause compensation payable under this Board Report to exceed \$12,145,875 in the aggregate. Authorize the Chief Education Officer to execute all ancillary documents required to administer or effectuate these agreements.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, a determination will be made as to when transactions should be excluded from contract-specific M/WBE goals. It has been determined that the participation goal provisions of the program do not apply to transactions where the pool of providers includes not-for-profit organizations.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

*Charge to Community Schools Initiative: \$12,145,875

Fiscal Years: 2013-2014

Budget Classification: ISBE/21st Century Grant: 324

Source of Funds: ISBE/21st Century Grant

*Spending is contingent upon receipt of the grant award.

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CFDA#: 84.389A

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



SÉBASTIEN de LONGEAUX
Chief Procurement Officer

Approved:



JÉAN-CLAUDE BRIZARD
Chief Executive Officer

Within Appropriation:



DAVID G. WATKINS
Chief Financial Officer

Approved as to Legal Form:



PATRICK J. ROCKS
General Counsel

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