

AMEND BOARD REPORT 11-0525-PR42
APPROVE ENTERING INTO AN AGREEMENT WITH SGA YOUTH AND FAMILY SERVICES FOR CONSULTING SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with SGA Youth and Family Services to provide consulting services to the Office of Student and Engagement at a cost not to exceed \$1,592,177.00 during the initial term. Consultant was selected on a competitive basis pursuant to Board Rule 7-2. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

This April 2012 amendment is necessary to update the institutional home of the two grants referenced in the Board Report and to change the authorization and financial section of the report to update the unit name. Effective May 1, 2012, the grants will be transferred from NORC to Northwestern University and all references to NORC herein shall be deemed to refer to Northwestern University as of said date. A written amendment to the agreement is required. The authority granted herein shall automatically rescind in the event the amendment is not executed within 90 days of the date of this amended Board Report.

Specification Number : 11-250009

Contract Administrator : Sinnema, Mr. Ethan Cedric / 773-553-2250

VENDOR:

- 1) Vendor # 34171
SGA YOUTH & FAMILY SERVICES
11 EAST ADAMS SUITE 1500
CHICAGO, IL 60603
Martha Guerrero
312-447-4364

USER INFORMATION :

Contact: 13720 - Alternative Schools and Pathways
125 S Clark Street
Chicago, IL 60603
Moskowitz, Mr. David Joseph
773-553-5113

TERM:

The term of this agreement shall commence on the date the agreement is signed and shall end June 30, 2013. This agreement shall have one option to renew for a period of one year.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

BACKGROUND: This project stems from a meeting in 2009 between Jonathan Guryan, Jens Ludwig, and Roseanna Ander a research team affiliated with the National Opinion Research Center (NORC) at the University of Chicago and then-CPS CEO Ron Huberman, who identified truancy as a top priority for his administration. The research team volunteered to assist CPS in identifying what existing research

suggests would be "best practices" for improving student school engagement, then raising federal and private research funds to carry out a large-scale test of those best practices in the CPS context, to provide the most rigorous possible scientific evaluation of these best practices. The "best practice" identified was the Check & Connect ("C&C") structured mentoring program. The research team was successful in raising \$6.2 million between two federal grants to implement and test this best practices truancy intervention and learn about how to reduce chronic absence and truancy among at-risk CPS students.

The institutional home of the two grants is NORC up to May 1, 2012 and effective as of that date will be transferred to Northwestern University. The two grants, awarded to support the first large-scale randomized controlled trial of C&C (in other words, both the implementation and evaluation of the program), are:

- an award of \$3.18 million over four years (from June 2010 through June 2014) from the U.S. Department of Education's Institute of Education Sciences ("IES") (Grant R305A100706, PI: Jonathan Guryan);

- and an award of \$3.02 million over five years (from December 2010 through November 2015) from the U.S. Department of Health and Human Service's Eunice Kennedy Shriver National Institute of Child Health & Human Development ("NICHD") (Grant 1R01HD067500-01, PI: Jonathan Guryan).

It is the understanding of the two granting agencies that during school years 2011-12 and 2012-13, NORC in partnership with CPS will carry out a large-scale randomized controlled trial study of the effects of Check & Connect on elementary school students and on older youth (9th graders). NORC is entering sub award agreements with CPS under the two grants to pay CPS for vendor oversight, project support, and vendor costs.

SERVICES: SGA Youth and Family Services will deliver the Check & Connect program to the identified CPS elementary and high school students, after the appropriate consent forms are signed and submitted. Check & Connect Monitors to be supplied by SGA Youth and Family Services, will implement the Check & Connect model in accordance with the C&C manual and any additional modifications made by CPS in partnership with NORC. Services by monitors will include but not be limited to: the periodic monitoring of student engagement and progress in school, developing relationships with students and their families, offering problem-solving assistance, and making referrals to help improve students' schooling outcomes.

SGA Youth and Family Services also will be responsible for recruiting, hiring, and supervising Check & Connect Monitors to provide the Check & Connect intervention to students selected by the NORC research team, in collaboration with the CPS Attendance and Truancy Department. Students selected will be offered the chance to participate in the program over the course of two (2) academic years (AY 2011-2012 through AY2012-2013). SGA Youth and Family Services will provide regular updates and progress reports to the Attendance and Truancy Department and research team about Check & Connect implementation and delivery and will also ensure that members of the research team and/or the CPS Attendance and Truancy Department are able to meet with Check & Connect monitors as requested, and, on occasion, observe the work of the Check & Connect Monitors.

A cross functional team of key CPS, NORC, and SGA Youth and Family Services staff, and any other external stakeholders as determined needed, will be established to give program guidance to ensure successful implementation of this first large-scale randomized controlled trial of Check & Connect.

DELIVERABLES:

Vendor shall be responsible for providing the deliverables identified in the agreement to include, but not be limited to, the following:

The vendor will ensure that its Check & Connect monitors attend training(s) on Check & Connect and other topics, as directed by the Department of Attendance and Truancy and the research team.

The vendor will ensure that its Check & Connect monitors obtain the necessary parent consents and child assents for participating students in the form approved by the Board's Research Review Board.

The vendor will ensure that its Check & Connect monitors provide Check & Connect services to selected students in accordance with the model outlined in the Check & Connect Manual and any modifications requested by the Department of Attendance and Truancy and the research team.

The vendor will ensure that the Check & Connect student monitoring forms and/or the data contained within the forms are thoroughly completed and manually submitted or electronically uploaded, as required, for review by the Department of Attendance and Truancy and the research team within the established time frame and frequency.

The vendor will provide weekly project summary status reports detailing, at a minimum, the number of assigned students that have been located, the number of assigned students with properly signed consent forms, the number of students receiving services from each Check & Connect monitor, and the level of services (basic or intensive) each student is receiving. More extensive updates on Check & Connect implementation and delivery will be required at least every other week and possibly more frequently, if so directed by the Department of Attendance and Truancy and the research team.

The vendor will participate in Check & Connect project meetings, including Check & Connect project planning, implementation, and status meetings (to occur at least monthly) and meetings with the research team, the Department of Attendance and Truancy, administration of the selected schools and their Area offices, as directed.

OUTCOMES:

Check & Connect is one of the few interventions judged by the U.S Department of Education's What Works Clearinghouse to be "promising" for improving students' school engagement. The goals of the Check & Connect intervention are to decrease truancy, decrease dropout rates, increase accrual of credits, increase school completion, and impact literacy and social skills. Therefore, as a result of receiving SGA Youth and Family Services Check & Connect monitoring services, the expectation is that participating students will show improvement in these areas.

COMPENSATION:

SGA Youth and Family Services shall be paid upon invoicing after services have been satisfactorily performed in accordance with the agreement. The total compensation to the vendor shall not exceed the sum of \$1,592,177.00 during the initial term.

REIMBURSABLE EXPENSES:

None

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement and amendment. Authorize the President and Secretary to execute the agreement and amendment. Authorize the Officer of the ~~Office of Student Support and Engagement~~ Office of Pathways to College and Career to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to Section 5.2 of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, M/WBE provisions of the Program do not apply to those transactions where the vendor providing services operates as a Not-for-Profit organization.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Charge to the Office of Student Support and Engagement Citywide Alternative Schools & Pathways not to exceed \$1,592,177.00 using grant funds:

U.S Department of Education, Institute of Education Sciences (Award R305A100706, PI: Jonathan Guryan)

U.S Department of Health and Human Services (Award 1R01HD067500-01, PI: Jonathan Guryan)

Budget Classification: 13722-XXX-54125-221009-XXXXXX

FY12: \$662,315

FY13: \$929,862

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:




SÉBASTIEN de LONGEAUX
Chief Procurement Officer

Approved:



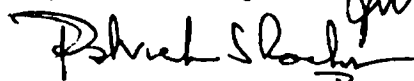
JEAN-CLAUDE BRIZARD
Chief Executive Officer

Within Appropriation:



DAVID G. WATKINS
Chief Financial Officer

Approved as to Legal Form:



PATRICK J. ROCKS
General Counsel