# APPROVE EXERCISING THE OPTION TO RENEW THE AGREEMENT WITH SEAWAY BANK AND TRUST COMPANY FOR BANKING SERVICES

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve exercising the option to renew the agreement with Seaway National Bank to provide banking services to the Office of School Financial Services Bureau of Treasury at a total cost for the option period not to exceed \$130,000.00 per fiscal year. A written document exercising this option is currently being negotiated. No payment shall be made to Seaway National Bank during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification Number: 08-250023

Contract Administrator: Flores, Miss Nanzi / 773-553-2280

### **VENDOR:**

1) Vendor # 31372 SEAWAY NATIONAL BANK OF CHICAGO 645 E. 87TH STREET CHICAGO, IL 60619 Richard S. Abrams 773-487-4800

#### **USER INFORMATION:**

Contact: 12440 - Treasury

125 South Clark Street Chicago, IL 60603

Jopek Shaker, Ms. Melanie A.

773-553-2595

#### **ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 09-0225-PR13) in the amount of \$130,000.00 per fiscal year, is for a term commencing August 1, 2009 and ending July 31, 2012, with the Board having the option to renew the agreement for one additional 24-month period. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2.

# **OPTION PERIOD:**

The term of this agreement is being renewed for 23 months commencing August 1, 2012 and ending June 30, 2014.

#### **OPTION PERIODS REMAINING:**

There are no option periods remaining.

# **SCOPE OF SERVICES:**

Seaway National Bank will continue to provide (i) coin and currency deposit processing including coin and currency counting and sorting, reconciliation and reporting for deposits collected for elementary school lunchrooms and (ii) related banking services as determined by the Chief Financial Officer. Coin and currency refers primarily to coin and currency but may include a small number of checks and money orders.

#### **DELIVERABLES:**

Seaway National Bank will continue to provide bank statements, reconciliation reports, return items, electronic information, electronic access to information, and other written and electronic reports as requested, all as detailed in the written agreement.

#### **OUTCOMES:**

Seaway National Bank's services will result in timely posting, accurate accounting, cost efficient processing, and reconciliation of elementary school lunchroom collections.

## **COMPENSATION:**

During this option period Seaway National Bank shall be paid at the specific rates identified in the renewal agreement; total not to exceed the sum of \$130,000.00 per fiscal year, inclusive of any reimbursable expenses.

#### **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize Chief Financial Officer to execute all ancillary documents required to administer or effectuate this option agreement.

## **AFFIRMATIVE ACTION:**

This agreement is in full compliance with the requirements of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts. The M/WBE goals for this agreement include: 35% total MBE and 5% total WBE participation.

The Vendor has identified and scheduled the following firms and percentages:

#### Total MBE - 95%

Seaway Bank and Trust Company 645 East 87th Street Chicago, Illinois 60637

Aztec Supply Corporation 5024 West 67th Street Chicago, Illinois 60638

#### Total WBE - 5%

Arrow Messenger Service 1322 West Walton Chicago, Illinois 60622

#### LSC REVIEW:

Local School Council approval is not applicable to this report.

#### FINANCIAL:

FY2013 and FY2014 funding is contingent upon budget appropriation and approval.

12440-115-54125-252302-000000-2013 \$130,000.00 12440-115-54125-252302-000000-2014

\$130,000.00

CFDA#: Not Applicable

## **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

SÉBASTIEN de LONGEAUX Chief Procurement Officer

Within Appropriation:

DAVID G. WATKINS Chief Financial Officer Approved:

JEAN-CLAUDE BRIZARD
Chief Executive Officer

Approved as to Legal Form

PATRICK J. ROCKS General Counsel

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