

APPROVE ENTERING INTO AN AGREEMENT WITH ZIPCAR INC.FOR CAR SHARING SERVICES**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with Zipcar Inc. to provide Car Sharing services to all schools and Departments at a total cost not to exceed \$250,000.00. Vendor was selected on a competitive basis pursuant to a RFQ issued by the City of Chicago (City) and the parties entering into a Master Contract (City's Master Contract). The Board desires to purchase these rental services based upon the City's Master Contract pursuant to Board Rule 7-2.4, under which the Board is authorized to purchase biddable services from vendors who have contracted with other governmental entities. No services shall be provided by Vendor and no payment shall be made to Vendor prior to execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification Number : 72898 (City Of Chicago Rfq)

Contract Administrator : Matthews, Ms. Trineda L. / 773-553-3204

VENDOR:

- 1) Vendor # 99609
ZIPCAR, INC
25 FIRST STREET., 4TH FLR.
CAMBRIDGE, MA 02141
Charles Stephens
617 995-4231

USER INFORMATION :

Contact:

12210 - Office of Procurement and Contracts

125 South Clark Street 10th Floor

Chicago, IL 60603

Matthews, Ms. Trineda L.

773-553-2280

TERM:

The term of this agreement shall commence on July 1, 2012 and shall end June 30, 2014.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

Vendor will provide: (1) a web-based and phone-based reservation system that allows Board authorized employees to book vehicles up to one minute before a car is needed; (2) a toll-free customer service telephone number for twenty-four (24) hours a day seven (7) days per week; (3) eco-friendly vehicles; (4) vehicle pick-up locations acceptable to the Board; (5) a supply of shared vehicles as well parking, insurance, fuel, washing, interior cleaning, repair and maintenance for the shared vehicles, as well as educational seminars; (6) an employee key card and Personal Identification Number (PIN) for each enrolled Board employee to enable the employee to access the vehicle that he/she previously reserved;

and, (7) a fuel card for each vehicle that can be used by enrolled employees to purchase fuel at participating stations. Parking, including arrangements and cost for each vehicle at its designated parking location when not in use, is the responsibility of the vendor.

DELIVERABLES:

Vendor will provide: (1) a web-based and phone-based reservation system that allows Board authorized employees to book vehicles up to one minute before a car is needed; (2) a toll-free customer service telephone number for twenty-four (24) hours a day seven (7) days per week; (3) eco-friendly vehicles; (4) vehicle pick-up locations acceptable to the Board; (5) a supply of shared vehicles as well parking, insurance, fuel, washing, interior cleaning, repair and maintenance for the shared vehicles, as well as educational seminars; (6) an employee key card and Personal Identification Number (PIN) for each enrolled Board employee to enable the employee to access the vehicle that he/she previously reserved; and, (7) a fuel card for each vehicle that can be used by enrolled employees to purchase fuel at participating stations. Parking, including arrangements and cost for each vehicle at its designated parking location when not in use, is the responsibility of the vendor.

OUTCOMES:

These purchases will result in the availability of various schools and departments having access for car sharing services for Board related activities.

COMPENSATION:

Vendor shall be paid in accordance with prices contained in the City's Master Contract; total not to exceed the sum of \$250,000.00

REIMBURSABLE EXPENSES:

None

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Procurement Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to Section 5.2 of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, this agreement is exempt from MBE/WBE review, as services provided classify as a unique transaction.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Charge to: Various Schools and Central Office Departments Fiscal Years: 2012-2014
Budget Classification: 54215 Car Fare Source of Funds: Various

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former

Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



SÉBASTIEN de LONGEAUX
Chief Procurement Officer

Approved:



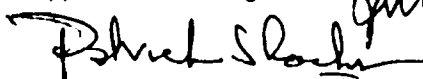
JEAN-CLAUDE BRIZARD
Chief Executive Officer

Within Appropriation:



DAVID G. WATKINS
Chief Financial Officer

Approved as to Legal Form:



PATRICK J. ROCKS
General Counsel