

**APPROVE ENTERING INTO AN AGREEMENT WITH INSTITUTE FOR MULTI-SENSORY
EDUCATION FOR PROFESSIONAL DEVELOPMENT SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Institute for Multi-Sensory Education to provide consulting services to the Office of Special Education and Supports (OSES) at a total cost not to exceed \$225,000.00. Vendor was selected on a competitive basis pursuant to Board Rule 7-2, (CPOR# 12-0530-CPOR-1521). A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Holloway, Mr. Craig A / 773-553-2280
CPOR Number : 12-0530-CPOR-1521

VENDOR:

- 1) Vendor # 35396
READING VENTURE ONE, LLC DBA THE
INSTITUTE FOR MULTI-SENSORY
EDUCATION
19720 GERALD STREET
NORTHVILLE, MI 48167
Bronwyn Hain
248 735-2899

USER INFORMATION :

Contact: 11670 - Special Education & Supports - City Wide
 125 South Clark Street 8th Floor
 Chicago, IL 60603
 Lofton, Miss Eboney Lian
 773-553-1800

TERM:

The term of this agreement shall commence on the date the agreement is signed and shall end on April 30, 2014. This agreement shall have no options to renew as this is a pilot program.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

Vendor will provide professional development (PD) to approximately 375 CPS special education teachers in a multisensory methodology specific to the provision of literacy instruction. This extensive initial training for instructors based on Orton-Gillingham methodology includes:1. Instruction surrounding specific multisensory instructional strategies for reading, writing and spelling strategies including, but not limited to, specific strategies that address phonemic awareness and phonological processing; specific strategies that address reading comprehension and vocabulary development; specific strategies that address building a robust sight word knowledge base for students2. Guidance for the delivery of said strategies in a classroom setting including, but not limited to, guidelines for weekly lesson plans and unit plan

integration³. Guidance for conducting progress monitoring based on assessment that is delivered at frequent, regular intervals as well as guidelines for adjusting instructional delivery in response to the data collected⁴. An articulation of a clear plan for sustaining said training in a way that is meaningful yet cost effective for schools. Each professional development workshop that Vendor provides will take place over a five (5) day period for a minimum of six (6) hours per day for a total of thirty (30) hours for each CPS special education teacher. The PD will be provided at a location secured by the Board. Each PD session shall not exceed thirty five (35) participants. Depending upon CPS teacher group availability and Vendor trainer availability, the PD sessions will either take place during the months of August 2012 and September 2012, or, all trainings will be scheduled by OSES between August 9, 2012 and April 30, 2013. Additionally, Vendor will deliver an additional three (3) day PD workshop to reinforce effective reading strategies and techniques beginning in August 2013 and continuing through April 2014. This 3 day PD workshop will be a minimum of six (6) hours a day and will provide CPS teachers with an opportunity to review implementation, deepen their understanding of multisensory methodology, and analyze the impact on student achievement. Vendor trainers will also make arrangements within a CPS Network to engage in a minimum of one (1) classroom visit to demonstrate techniques and provide expert feedback as instructors implement the strategies.

DELIVERABLES:

Vendor will produce the agendas, presentations and materials for the PD workshops. Vendor will coordinate logistics and content with a planning partner(s) from OSES. Copies of the presentation and program materials will be made available to OSES for review upon execution of written agreement. Printing and delivery to the various CPS PD sites will be managed by Vendor. The Vendor trainers will lead and deliver all content relative to the PD activity.

OUTCOMES:

Vendor's services will result in an extensive initial training for 375 special education instructors based on Orton-Gillingham methodology over a five-day period for six-hours a day. Special education instructors within the networks will also benefit from engaging in a professional development activity that will deepen their toolkit relative to literacy instruction. The evidence-based instructional strategies that will ultimately be implemented in the upcoming school year serve to improve student outcomes in Language Arts.

COMPENSATION:

Vendor shall be paid as specified in the agreement; total not to exceed \$225,000.00.

REIMBURSABLE EXPENSES:

None.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Officer of OSES to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

The MBE/WBE goals for this agreement are: 25% total MBE and 5% total WBE participation. However, the Office of Business Diversity recommends granting a full waiver of the MBE/WBE goals, as required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, because the contract scope is not further divisible.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Charge to the Office of Special Education and Supports: \$225,000.00 Fiscal Year: 2013

11670-220-54125-261006-462058-2013

\$225,000.00

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

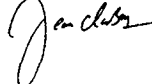
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



SÉBASTIEN de LONGEAUX
Chief Procurement Officer

Approved:



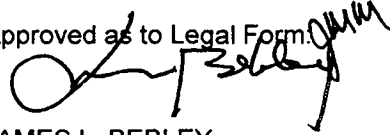
JEAN-CLAUDE BRIZARD
Chief Executive Officer

Within Appropriation:



DAVID G. WATKINS
Chief Financial Officer

Approved as to Legal Form:



JAMES L. BEBLEY
General Counsel