

APPROVE ENTERING INTO AN AGREEMENT WITH CHILDREN'S LITERACY INITIATIVE FOR CONSULTING SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Children's Literacy Initiative to provide consulting services to the Office of Early Childhood Education at a cost not to exceed \$124,590. A written agreement for Consultant's services is currently being negotiated. This agreement was awarded on a non-competitive basis: the sole-source request was presented to the Non-Competitive Review Committee and approved by the Chief Purchasing Officer. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Holloway, Mr. Craig A / 773-553-2280

CONSULTANT:

- 1) Vendor # 12479
 CHILDREN'S LITERACY INITIATIVE
 2314 MARKET STREET
 PHILADELPHIA, PA 19103
 Mary List
 215 561-4676
- 312-726-7320

USER INFORMATION :

Project 11360 - Early Childhood Development
 Manager: 125 South Clark Street 9th Floor
 Chicago, IL 60603
 Fatani, Miss Serah
 773-553-2010

TERM:

The term of this agreement shall commence on December 20, 2012 and shall end June 19, 2013. This agreement shall have no options to renew.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

Consultant will provide the following services ("Services") to the CPS Office of Early Childhood:

Pre-Kindergarten and Kindergarten Individual Teacher Coaching: Consultant will provide individual coaching for up to eighteen (18) teachers in aggregate at the following CPS schools: Aldridge, Dett, Mason, Nicholson, and Woodson South. The individual coaching will be provided by three professional developers ("Professional Developers"), who are contracted consultants of Consultant. Individual coaching will spread throughout year, based on mutually agreed time with teachers, with ten (10) Pre-Kindergarten teachers receiving 350 hours total and with up to eight (8) Kindergarten teachers receiving 160 hours total.

Pre-Kindergarten Message Time Plus® ("Seminar I" & "Seminar II") Consultant shall provide two professional development seminars for ten (10) Pre-kindergarten teachers at Aldridge, Dett, Mason, Nicholson, and Woodson South. The teachers will explore Message Time Plus®. The teachers will examine the seven steps of Message Time Plus® through the lens of a Pre-kindergarten teacher, whose ultimate goal is to develop language and pre-reading skills for all early learners. The seminar will be conducted at CLI's Chicago office at 29 South LaSalle St, and they will provide all materials required for the 5.5 hours of training.

Pre-Kindergarten Monthly Grade Level Meetings: Consultant shall schedule and conduct a total of six (6) Grade level meetings for ten (10) preschool teachers at Aldridge, Dett, Mason, Nicholson, and Woodson South. A Professional Developer will prep for and then work with grade-level teams to plan lessons, examine student work and student data provided by the teachers, and to refine instruction.

DELIVERABLES:

1. Seminar I will be held (5.5 hours) at CLI's office- 29 S. LaSalle, Suite 455, Chicago, IL
2. Seminar II will be held (5.5 hours) at CLI's office- 29 S. LaSalle, Suite 455, Chicago, IL
3. Kindergarten teachers will have received 160 hours of coaching. Preschool teachers will have received 350 hours of coaching.
4. Monthly grade level meetings negotiated with preschool and kindergarten teachers and building principal.
5. Monthly meetings with Children's Literacy Initiative team for feedback, updates, and progress reporting.

OUTCOMES:

Through the totality of services provided by CLI, prekindergarten and kindergarten teachers will gain an in-depth understanding of Message Time Plus® The teachers will examine the seven steps of Message Time Plus® through the lens of their respective roles with the ultimate goal of increased literacy outcomes for children.

COMPENSATION:

Consultant shall be paid upon invoicing based upon approved budgets and the completion of contracted services; total compensation not to exceed the sum of \$124,590.00. The first payment shall be made within 30 days of contract execution; subsequent payments shall be made during the months of January, March, and June.

REIMBURSABLE EXPENSES:

None

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Early Childhood Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to Section 5.2 of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, MBE/WBE provisions of the Program do not apply to transactions where the vendor providing services operates as a Not-for-Profit organization.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 324, Office of Early Childhood Education, 11369, FY13: \$124,590

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



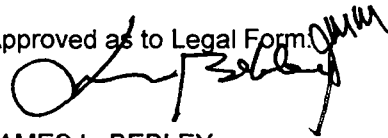
SÉBASTIEN de LONGEAUX
Chief Procurement Officer

Approved:



BARBARA BYRD-BENNETT
Chief Executive Officer

Approved as to Legal Form:



JAMES L. BEBLEY
General Counsel