

**AMEND BOARD REPORT 12-0822-PR1**  
**APPROVE ENTERING INTO AN AGREEMENT WITH THE ILLINOIS INSTITUTE OF TECHNOLOGY  
FOR TESTING ADMINISTRATION**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with the Illinois Institute of Technology ("IIT") to provide elementary school testing administration services to the regional gifted centers, classical schools, academic centers, and international gifted programs for the Portfolio Office at a total cost not to exceed ~~\$827,412.52~~ \$882,598.50. Vendor was selected on a competitive basis pursuant to Board Rule 7-2. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

This April 2013 amendment is necessary to increase the cost due to (1) the unanticipated increase in the number of eligible students who submitted applications for the 2012-2013 school year for testing, (2) additional custodial, security and rental fees accrued as a result of the expanded 2012-2013 testing season, and (3) an increase in the projected number of eligible applicants for the 2013-2014 school year. A written amendment to the agreement is required. The authority granted herein shall automatically rescind in the event the amendment is not executed within 90 days of the date of this amended Board Report.

Specification Number : 12-250000

Contract Administrator : Seanior, Miss Pamela Dorcas / 773-553-2280

**VENDOR:**

- 1) Vendor # 26500  
ILLINOIS INSTITUTE OF TECHNOLOGY  
3300 S. FEDERAL  
CHICAGO, IL 60616  
Domenica G. Pappas, CRA  
312 567-3321

**USER INFORMATION :**

Project 13610 - Portfolio Office  
Manager: 125 South Clark Street - 5th Floor  
Chicago, IL 60603  
Washington, Miss Angela Gail  
773-553-2519

**TERM:**

The term of this agreement shall commence on August 23, 2012, and shall end August 22, 2014. This agreement shall have one option to renew for a period of two years.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

For students applying to take the K-8 entrance examination to gain admission into the regional gifted centers, academic centers, classical schools, and international gifted programs, the Center for Research and Service in the Institute of Psychology at the Illinois Institute of Technology will: (1) provide a testing site, (2) hire qualified personnel that are trained in assessment and standardization procedures, (3) administer assessment instruments as recommended by the Portfolio Office, (4) score kindergarten entrance examinations and provide quality control by rechecking scores, (5) ensure the confidentiality of all test scores and assessment materials, (6) provide CPS with kindergarten score reports via data base, (7) update student test status in FileMaker Pro, and (8) provide a phone bank to answer parent questions regarding testing.

**DELIVERABLES:**

The Center for Research and Service in the Institute of Psychology at the Illinois Institute of Technology will provide the Portfolio Office with kindergarten test results via data base. All data will be checked by the institution for accuracy and it will be the assessment center's responsibility to ensure the accuracy of scores reported to the Chicago Public Schools. The Center for Research and Service in the Institute of Psychology at the Illinois Institute of Technology will provide a phone bank to answer questions from parents regarding their children's test scores.

**OUTCOMES:**

Vendor's services will result in a cost-efficient method of supporting the application and assessment process for the Chicago Public Schools gifted programs, while making the process transparent, objective and valid.

**COMPENSATION:**

Vendor shall be paid in accordance with the pricing terms set forth in the agreement, not to exceed the sum of ~~\$827,412.52~~ \$882,598.50.

**REIMBURSABLE EXPENSES:**

None.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement and amendment. Authorize the President and Secretary to execute the agreement and amendment. Authorize the Chief Portfolio Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

Pursuant to Section 5.2 of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, MBE/WBE provisions of the Program do not apply to transactions where the vendor providing services operates as a Not-for-Profit organization.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Charge to the Portfolio Office: ~~\$827,412.52~~ \$882,598.50

Fiscal Year: 2013  
Source of Funds: 115

Fiscal Year: 2014  
Source of Funds: 115

Future year funding is contingent upon budget appropriation and approval.

13610-115-54125-221311-000000-2013  
13610-115-54125-221311-000000-2014

\$406,871.26  
\$420,541.26

CFDA#: Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



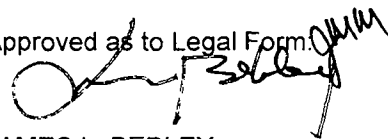
SÉBASTIEN de LONGEAUX  
Chief Procurement Officer

Approved:



BARBARA BYRD-BENNETT  
Chief Executive Officer

Approved as to Legal Form:



JAMES L. BEBLEY  
General Counsel