

**APPROVE EXERCISING THE THIRD OPTION TO RENEW THE AGREEMENT WITH RIVERSIDE PUBLISHING FOR THE PURCHASE OF TEST MATERIALS AND RELATED SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve exercising the third option to renew the agreement with Riverside Publishing for the purchase of selective enrollment test materials and related services for the Portfolio Office at a cost not to exceed \$298,443.99. A written document exercising this option is currently being negotiated. No payment shall be made to Vendor during this option period prior to the execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Contract Administrator : Escareno, Miss Masocorro / 773-553-2280

**VENDOR:**

- 1) Vendor # 12017  
RIVERSIDE PUBLISHING CO 1  
3800 GOLF RD., STE 100  
ROLLING MEADOWS, IL 60008  
Catherine Lawrence  
630-467-7000  
  
630-309-3644

**USER INFORMATION :**

Project 13610 - Portfolio Office  
Manager: 125 South Clark Street - 5th Floor  
Chicago, IL 60603  
Washington, Miss Angela Gail  
773-553-2519

**ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 10-1027-PR14) was for a term commencing on the date signed by the Board and ending June 30, 2011, with the Board having four options to renew for one-year terms. The agreement was renewed (authorized by Board Report 11-0727-PR12) for a term commencing July 1, 2011 and ending June 30, 2012 and subsequently renewed (authorized by Board Report 12-0925-PR2) for a term commencing July 1, 2012 and ending June 30, 2013. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2 and approved by CPOR #10-0528-1254 and 10-0528-1314.

**OPTION PERIOD:**

The term of this agreement is being renewed for a one year period commencing on July 1, 2013 and ending June 30, 2014.

**OPTION PERIODS REMAINING:**

There is one option period for one (1) year remaining.

**SCOPE OF SERVICES:**

The vendor shall provide tests, pre-ID labels, answer sheets and custom reporting services for Selective Enrollment Elementary Schools (SEES), pre-kindergarten through seventh grades, and the Comprehensive Gifted Program (CGP). The vendor shall provide answer sheets, test books, and customized reporting services for Selective Enrollment High Schools (SEHS).

**DELIVERABLES:**

The vendor shall provide the Portfolio Office with tests, pre-ID labels, and customized reporting services during the SEES, SEHS, and CGP 2013-2014 application season.

**OUTCOMES:**

This purchase will result in identifying students for Selective Enrollment Elementary Schools, Selective Enrollment High Schools, and the Comprehensive Gifted Program.

**COMPENSATION:**

Vendor shall be paid in accordance with the unit prices contained in the renewal agreement; total for the option period not to exceed the sum of \$298,443.99.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written renewal agreement. Authorize the President and Secretary to execute the renewal agreement. Authorize the Chief Portfolio Officer to execute all ancillary documents required to administer or effectuate this renewal agreement.

**AFFIRMATIVE ACTION:**

The MBE/WBE goals for this agreement include: 15% total MBE and 5% total WBE participation. However, the Waiver Review Committee recommends a waiver of the goals, as required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, be granted because the contract is not further divisible. This agreement is for the purchase of authorized testing materials for which Riverside Publishing is a sole source provider.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund: 115  
Portfolio Office, Parent Unit 13605  
\$298,443.99, Fiscal Year: 2014

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



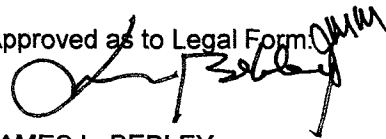
SÉBASTIEN de LONGEAUX  
Chief Procurement Officer

Approved:



BARBARA BYRD-BENNETT  
Chief Executive Officer

Approved as to Legal Form.



JAMES L. BEBLEY  
General Counsel