

**APPROVE ENTERING INTO AN AGREEMENT WITH CLEARCUT ADVISORS LLC FOR PROCESS
AND PERFORMANCE MANAGEMENT CONSULTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Clearcut Advisors, LLC to provide process and performance management consulting services to Department of Facility Operations & Maintenance at a total cost not to exceed \$136,500.00. Vendor was selected on a competitive basis pursuant to Board Rule 7-2 and approved by CPOR# 13-0522-CPOR-1567. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Hernandez, Miss Patricia / 773-553-2280
CPOR Number : 13-0522-CPOR-1567

VENDOR:

- 1) Vendor # 94528
CLEARCUT ADVISORS, LLC
602 SHAWN LANE
PROSPECT HEIGHTS, IL 60070
Steven Bowsher
847 826-1370

USER INFORMATION :

Contact:
11860 - Facility Operations & Maintenance

125 South Clark Street 16th Floor

Chicago, IL 60603

Taylor, Ms. Patricia L

773-553-2960

Project
Manager: 11860 - Facility Operations & Maintenance

125 South Clark Street 16th Floor

Chicago, IL 60603

McGuffage, Mr. Terrence William

773-553-2960

TERM:

The term of this agreement shall commence on the date the agreement is signed and shall end seven months thereafter. This agreement shall have no options to renew.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

Clearcut Advisors will provide consultant support in three areas: process and performance management, analysis of current organization, and implementation of process improvements. In addition, Clearcut Advisors will provide support in the design and implementation of a Call Center and Coaching and Counseling training for the Department's staff members.

DELIVERABLES:

Clearcut Advisors will provide subject-matter experts to assist the Board in process and performance management. During a seven month period, Clearcut Advisors will provide ongoing individual and group training workshops and materials; an analysis of current organizational structure and recommended changes; a proprietary performance management method; and an analysis and recommendations of processes and measurables.

OUTCOMES:

Vendor's services will result in established target objectives; organizational design changes; a performance management process; a call center support system; and individual coaching and counseling training for supervisors.

COMPENSATION:

Vendor shall be paid as follows: seven equal monthly payments; total for the term not to exceed the sum of \$136,500.00.

REIMBURSABLE EXPENSES:

None

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Operating Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

The MBE/WBE goals for this agreement include: 25% total MBE and 5% total WBE participation. However, this agreement will be excluded from adhering to the MBE/WBE Program, as the award was made via the CPOR process.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 230
Charge to Facility Operations & Maintenance, Parent Unit: 11800
FY14: \$136,500.00

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



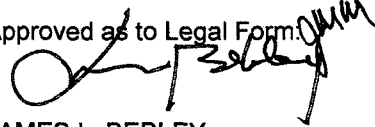
SÉBASTIEN de LONGEAUX
Chief Procurement Officer

Approved:



BARBARA BYRD-BENNETT
Chief Executive Officer

Approved as to Legal Form:



JAMES L. BEBLEY
General Counsel