

APPROVE ENTERING INTO AN AGREEMENT WITH IMAGINATION THEATER, INC. FOR ACTING SERVICES FOR THE CPS PRINCIPAL ELIGIBILITY PROCESS "DAY-IN-THE-LIFE" ASSESSMENTS

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Imagination Theater, Inc. to provide acting services for the CPS Principal Eligibility Process Assessments to the Talent Office at a total cost not to exceed \$99,000.00. Imagination Theater, Inc. was selected on a competitive basis pursuant to Board Rule 7-2 and approved by CPOR# 13-0725-CPOR-1578. A written agreement for Imagination Theater, Inc.'s services is currently being negotiated. No services shall be provided by Imagination Theater, Inc. and no payment shall be made to Imagination Theater, Inc. prior to execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Seanior, Miss Pamela Dorcas / 773-553-2280
CPOR Number : 13-0725-CPOR-1578

VENDOR:

- 1) Vendor # 45452
IMAGINATION THEATRE INC
4001 N. RAVENSWOOD AVE # 503-C
CHICAGO, IL 60613
Steve Leaver

USER INFORMATION :

Project
Manager: 11010 - Office of Human Capital

125 S Clark St - 2nd Floor

Chicago, IL 60603

Mckitrick, Mrs. Nell

773-553-1515

TERM:

The term of this agreement shall commence on August 29, 2013 and shall end June 30, 2014. This agreement shall have one (1) option to renew for a period of 12 months at a cost of \$99,000.00 for the option period.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

The CPS Principal Eligibility Process includes a Day-In-The-Life assessment comprised of a series of role plays and scenarios that simulate conversations and meetings between a principal, teachers, parents and other school community stakeholders. The actor services are critical to simulate "real time" situations and provide a robust and dynamic experience in the assessment center model.

DELIVERABLES:

Imagination Theater, Inc. will provide (3) professional actors that range in demographics for each day of assessments for approximately 120 assessment center days. Assessments are conducted year-round and typically occur 1-3 days per week. Actors must be available for a one year contract.

OUTCOMES:

Imagination Theater, Inc. services will result in realistic teacher, parent and community member role plays and scenarios that simulate a principal's day in a school to enhance the CPS Principal Eligibility Process Day-In-The-Life Assessments.

COMPENSATION:

Imagination Theater, Inc. shall be paid as follows: daily rate of \$825.00 per day for 120 assessment center days; total not to exceed the sum of \$99,000.00.

REIMBURSABLE EXPENSES:

None

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Talent Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, MBE/WBE provisions of the Program do not apply to transactions where the vendor providing services operates as a Not-for-Profit organization. This agreement is exempt from MBE/WBE compliance review.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Charge to Talent Office, Unit 11010, Fund 353, in FY 2014: \$99,000.

11010-353-54125-264214-494045-2014	\$99,000.00
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CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



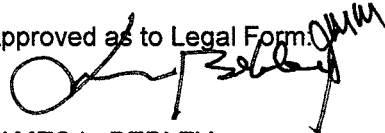
SÉBASTIEN de LONGEAUX
Chief Procurement Officer

Approved:



BARBARA BYRD-BENNETT
Chief Executive Officer

Approved as to Legal Form:



JAMES L. BEBLEY
General Counsel