

AMEND BOARD REPORT 13-0403-PR5
AUTHORIZE ENTERING INTO AN AGREEMENT WITH STAPLES CONTRACTS AND COMMERCIAL, INC. FOR OFFICE FURNITURE, AND DELIVERY/INSTALLATION SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Staples Contracts and Commercial Inc. (Staples) to provide office furniture, delivery and installation services to Chicago Public Schools at a total cost not to exceed ~~\$9,500,000~~ \$4,500,000. Vendor was selected on a competitive basis pursuant to a RFP issued by National Joint Powers Alliance (NJPA). Subsequently, Staples and NJPA entered into a Master Agreement (contract number 031210-SCC). Pursuant to Board Rule 7-2.7, the Board is authorized to purchase biddable items through the Illinois School Purchasing Network or a governmental purchasing cooperative contract. A written agreement for these services is currently being negotiated. No goods may be ordered or received and no payment shall be made to Vendor prior to execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

This March 2014 amendment is necessary to expand product offerings currently detailed in the contract. This amendment is also necessary to increase the not to exceed amount by \$5,000,000, and allow CPS to procure additional office furniture and services for the relocation of central office staff and the restacking of satellite offices. A written amendment to the agreement is required. The authority granted herein shall automatically rescind in the event an amendment is not executed within 90 days of the date of this amended Board Report.

Contract Administrator : Hernandez, Miss Patricia / 773-553-2280

VENDOR:

- 1) Vendor # 31975
 STAPLES CONTRACTS & COMMERCIAL,
 INC
 665 WEST NORTH AVE., STE 200
 LOMBARD, IL 60148
 Karen Volner
 630 282-1272

USER INFORMATION :

Contact: 11860 - Facility Operations & Maintenance
 125 South Clark Street 16th Floor
 Chicago, IL 60603
 Taylor, Ms. Patricia L
 773-553-2960

TERM:

The term of this agreement shall commence on upon execution and shall end 24 months later. The Board shall have two (2) options to renew the agreement for periods of twelve (12) months each.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

Vendor shall provide office furniture, delivery and installation services to Chicago Public Schools. Vendor shall also provide repair and maintenance services.

DELIVERABLES:

Vendor will supply office furniture and delivery and installation services as set forth in the agreement.

OUTCOMES:

These purchases will result in furniture delivery and installation services to all Chicago Public Schools.

COMPENSATION:

Vendor shall be paid in accordance with the unit pricing contained in the agreement (which pricing includes delivery and installation); not to exceed the sum of \$9,500,000 ~~\$4,500,000~~.

REIMBURSABLE EXPENSES:

None.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement and amendment. Authorize the President and Secretary to execute the agreement and amendment. Authorize Chief Operating Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to Board Rule 7-2.7, the Board is authorized to purchase these biddable items through the Illinois School Purchasing network or a governmental purchasing cooperative contract. This agreement shall be bound to the MBE/WBE provisions that were set in the Master Agreement (contract number 031210-SCC) between Staples and NJPA.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Charge to: Various Capital Improvement and Various School Funds: \$9,500,000 ~~\$4,500,000~~.

Parent unit number: 11880 FY: 2013, 2014, 2015

Future year funding is contingent upon budget appropriation and approval.

Source of Funds: Various Capital Funds and School Funds.

CFDA#:

Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



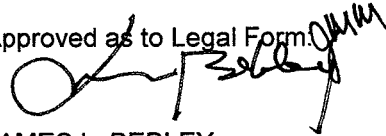
SÉBASTIEN de LONGEAUX
Chief Procurement Officer

Approved:



BARBARA BYRD-BENNETT
Chief Executive Officer

Approved as to Legal Form:



JAMES L. BEBLEY
General Counsel