

**AUTHORIZE FIRST RENEWAL AGREEMENTS WITH AMERICAN INSTITUTES FOR RESEARCH AND THE CHILDREN'S AID SOCIETY FOR COMMUNITY SCHOOLS INITIATIVE CONSULTING SERVICES****THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize first renewal agreements with American Institutes for Research and The Children's Aid Society to provide planning, research, development services, and evaluation services for the CPS Community Schools Initiative (CSI) to the Office of College and Career Success: Student Support and Engagement (formerly Academic Learning Supports) at a total cost for the option period not to exceed \$500,000.00. The 21st Century Community Learning Centers Program Grant is a competitive grant that is awarded by Illinois State Board of Education on a year-by-year basis. Written renewal agreements for Consultants' services are currently being negotiated. No services shall be provided by and no payment shall be made to any Consultant prior to the execution of their written agreement. The authority granted herein shall automatically rescind as to each Consultant in the event their written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to these agreements is stated below.

Contract Administrator : Seanior, Miss Pamela Dorcas / 773-553-2280

**VENDOR:**

- 1) Vendor # 68697  
AMERICAN INSTITUTES FOR RESEARCH IN  
THE BEHAVIORAL SCIENCES DBA AMERICAN  
INSTITUTE FOR RESEARCH (AIR)  
1000 THOMAS JEFFERSON STRET., NW  
WASHINGTON, DC 20007  
Neil Naftzer  
202 403-5000
  
- 2) Vendor # 68309  
CHILDREN'S AID SOCIETY, THE  
105 EAST 22ND STREET, ROOM 100  
NEW YORK, NY 10010  
Jane Quinn  
646 867-6661

**USER INFORMATION:**

Contact: 11375 - Academic Learning and Support  
125 S Clark  
Chicago, IL 60603  
Ray, Miss Adeline O  
773-553-1766

**ORIGINAL AGREEMENT:**

The original Agreements (authorized by Board Report 11-0525-PR39) in the amount of \$1,500,000 are for a term commencing July 1, 2011 and ending June 30, 2014, with the Board having 2 options to renew for 1 year terms. The original agreements were awarded on a non-competitive basis: the sole-source request was presented to the Non-Competitive Procurement Review Committee and approved by the Chief Procurement Officer.

**OPTION PERIOD:**

The term of each agreement is being renewed for 1 year commencing July 1, 2014 and ending June 30, 2015.

**OPTION PERIODS REMAINING:**

There is 1 option period for 1 year remaining.

**SCOPE OF SERVICES:**

Consultants will continue providing planning, research, development, and evaluation services to CPS Community Schools Initiative, as well as directly to school partnerships participating in the CPS Community Schools Initiative as further described below.

**DELIVERABLES:**

Consultants will continue to provide the following services to CPS CSI staff, as well as to schools participating in the CPS Community Schools Initiative:

Task 1: Meet with CPS CSI staff to outline a plan of action that may include on-site consultations, observations, and application of various tools to help CSI staff provide effective monitoring and oversight of the program, help inform each school partnerships' continuous improvement efforts, and communicate progress and success. Consultants will provide technical assistance to sustain capacity-building activities, as well as intensive planning and implementation support services and coaching.

Task 2: Plan and convene training sessions for CPS CSI Community School partnerships in conjunction with CPS CSI staff. The training sessions will be in a format developed collaboratively with CPS CSI to bring needed resources, best practices, professional development topics, and networking opportunities. The consultants will prepare a written evaluation and provide a summary to CPS CSI staff at the conclusion of the school year.

Task 3: All CPS Community School sites will be eligible for on-site technical assistance. Consultants will develop technical assistance plans and monitor needs of the Community Schools Initiative and selected sites, including:

1. Forming a working relationship with their community partners, including assistance with determination of appropriate partners, where necessary;
2. Understanding the goals of the CPS Community Schools Initiative;
3. Working with their Community School Advisory Committee;
4. Linking Community School activities with other school or community programs in a comprehensive, integrated manner designed to promote learning and foster the establishment of full-service schools; and,
5. Presenting the vision of a community school, what role this strategy can play in total school reform, how to take the first steps in transforming schools, sustaining programs and supportive systems, as well as all program components.

Task 4: Utilizing the CPS CSI-developed Implementation and Sustainability Process Strategy (ISPS) as a platform for supporting evaluation efforts associated with the Initiative, the consultants will address the following five primary evaluation questions through their work:

- a. What steps can be taken to measure how well schools are implementing each facet of the CPS CSI ISPS framework?
- b. How accurately does the CPS CSI ISPS capture the implementation and sustainability of the CPS CSI Community School Model across a range of schools?
- c. What is the relationship between how well schools implement the CPS CSI ISPS framework and student achievement and behavioral outcomes, school-level conditions for learning, parent involvement and engagement in student learning, and neighborhood and community outcomes?
- d. How can steps be taken to create levels of implementation for each step/factor included in the CPS CSI ISPS to further develop the strategy into a rubric to be used by schools and CPS CSI staff?
- e. How can schools best use the CPS CSI ISPS in advancing their own practice?

Task 5: Working with CPS CSI staff, the consultants will set evaluation goals and determine what data, qualitative and quantitative, should be collected throughout the project and how best to collect this data. The consultants will then develop data collection tools, work with the CPS CSI team to administer tools, and work with the CPS CSI team to analyze the data.

**OUTCOMES:**

Consultants' services will contribute to CPS's CSI's continuous development and improvement efforts in: monitoring and oversight, professional development and technical assistance, and in the implementation and sustainability of the CPS CSI Community School Model across all school partnerships in the initiative.

**COMPENSATION:**

Consultants shall be paid during this first option period, upon invoicing and upon receipt of deliverables as identified in each agreement. The total compensation for both Consultants shall not exceed \$500,000.00 in the aggregate.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option documents. Authorize the President and Secretary to execute the option documents. Authorize the Officer of College and Career Success to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

Pursuant to Section 5.2 of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, M/WBE provisions do not apply to those vendors who operate as Not-for-Profit organizations.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund: 324

Office of College and Career Success: Student Support and Engagement, 11375

\$500,000.00, FY15

Future year funding is contingent upon budget appropriation and approval.

**CFDA#:**

Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



SÉBASTIEN de LONGEAUX  
Chief Procurement Officer

Approved:



BARBARA BYRD-BENNETT  
Chief Executive Officer

Approved as to Legal Form: 



JAMES L. BEBLEY  
General Counsel