

**AUTHORIZE FIRST RENEWAL AGREEMENT WITH MOTT MACDONALD, INC. FOR SCHOOL DIAGNOSTIC SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize first renewal agreement with Mott MacDonald, Inc. to provide School Diagnostic Services to the Office of Strategic School Support Services (OS4) at a total cost for the option period not to exceed \$1,225,000. A written document exercising this option is currently being negotiated. No services shall be provided by the Vendor and no payment shall be made to Vendor during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification Number: 13-250053

**VENDOR:**

- 1) Vendor # 96781  
MOTT MACDONALD, INC DBA  
CAMBRIDGE EDUCATION, LLC  
400 BLUE HILL DRIVE, STE 100  
WESTWOOD, MA 02090  
Lorraine McAteer  
781 636-4028

**USER INFORMATION :**

Contact:

13745 - Office of Strategic School Support Services - City Wide

125 South Clark

Chicago, IL 60603

Lyons, Mr. Matthew A

773-553-3269

**ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 13-0724-PR3) in the amount of \$2,000,000 is for a term commencing August 1, 2013 and ending July 31, 2014, with the Board having two (2) options to renew for one (1) year. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2.

**OPTION PERIOD:**

The term of this agreement is being renewed for one (1) year commencing August 1, 2014 and ending July 31, 2015.

**OPTION PERIODS REMAINING:**

There is one (1) option period for one (1) year remaining.

**SCOPE OF SERVICES:**

OS4 was created by the Chief Executive Officer to provide high-need neighborhood schools with the comprehensive and coherent supports and services they require to dramatically increase and sustain student achievement. To support this initiative, Vendor has and will continue to develop a systematic formal School Diagnostic Review (SDR) process to measure and differentiate each school's performance compared to uniform school quality standards. Based on the results of the review, OS4 is able to provide supports and services that are tailored to each school's strengths and challenges. In the second year of service (2014-2015), the Vendor will continue to lead the implementation of the SDR process based on the school quality standards that were developed in partnership with CPS. In partnership with OS4, the Vendor will create and implement a training program that develops CPS staff capacity to engage in the SDR process independently and without continued assistance from the Vendor, in the future.

**DELIVERABLES:**

The Vendor will continue to provide the following services, supports and resources:

(1) Lead the implementation of the SDR process twice a year, in approximately 35-40 schools designated by CPS. These reviews will occur in schools supported by OS4 and other CPS schools, as necessary. In order to implement the SDRs, the Vendor will continue to work with CPS to schedule and coordinate the SDRs and train CPS staff members on how to participate in reviews by using the School Quality Standards, and other defined protocols to support the SDR process.

(2) The Vendor will also work with OS4 to create and implement a training program that develops CPS staff capacity to lead the SDR process independently from the Vendor. This training will sustain the work and support the district's ability to conduct school quality reviews. The sustainability training will include: supporting the process for selecting key roles in the SDR process, including the Reviewer selection, Trainer selection, and Quality Assurance Reader selection; providing comprehensive training and coaching for reviewers both in person and virtually; providing Trainer training; providing report-writing training; and providing coaching on conducting post review reflections.

**OUTCOMES:**

The design and implementation of an SDR process is critical to the development of high performing schools. They provide CPS with the following: (1) a systematic review of a school's current practices, processes and systems; (2) the identification of school strengths and challenges as they relate to teaching and learning; (3) assistance to CPS in establishing priorities; (4) the development of a meaningful school improvement plan with benchmarks for future performance; and (5) an increase in district capacity to continue to understand the core elements of a high performing school, how to engage in self-reflection and assess and redirect current practices to increase student achievement.

**COMPENSATION:**

Vendor shall be paid as specified in the agreement; total not to exceed the sum of \$1,225,000.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written renewal agreement. Authorize the President and Secretary to execute the renewal agreement. Authorize the Chief Officer of the Office of Strategic School Support Services to execute all ancillary documents required to administer or effectuate this option.

**AFFIRMATIVE ACTION:**

The MBE/WBE goals for this agreement include: 25% total MBE and 5% total WBE participation. However, the Office of Business Diversity recommends granting a temporary waiver of the MBE/WBE goals required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts. A waiver will be in effect for sixty (60) days from date of Board Approval, to allow Vendor time to finalize negotiations with MBE/WBE partners.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Charge to the Office of Strategic School Support Services, Unit 13740 and Unit 13745

FY 2015: \$1,225,000

Fund: 332 and 367

Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



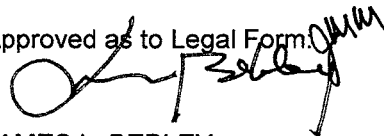
SÉBASTIEN de LONGEAUX  
Chief Procurement Officer

Approved:



BARBARA BYRD-BENNETT  
Chief Executive Officer

Approved as to Legal Form:



JAMES L. BEBLEY  
General Counsel