

**AUTHORIZE NEW AGREEMENTS WITH VARIOUS VENDORS FOR ONLINE DATABASE  
SUBSCRIPTION SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize new agreements with various vendors to provide online database resource subscription services to the Department of Libraries of the Chicago Public Schools at a total cost not to exceed \$78,193.03. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2, under Chief Purchasing Officer Request # 12-0430-CPOR-1519. Written agreements for each vendor's services are currently being negotiated. No services shall be provided by a vendor and no payment shall be made to vendor prior to execution of its respective written agreement. The authority granted herein shall automatically rescind in the event written agreements are not executed within 90 days of the date of this Board Report. Information pertinent to the agreements are stated below.

Contract Administrator : Gromadzka, Ms. Justyna / 773-553-2273

CPOR Number : 12-0430-CPOR-1519

**USER INFORMATION:**

Contact:

10810 - Teaching and Learning Office

125 S Clark St - 5th Floor

Chicago, IL 60603

Gurley, Miss Annette Denise

773-553-1216

**TERM:**

The term of the agreements shall commence on the later of the date the agreement is executed by the Board or July 1, 2014 and shall end June 30, 2015. The agreements shall have two (2) options to renew for periods of one (1) year each.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

Each of the vendors below shall provide access to the identified resources. The user group will provide a list of passwords for each school to the vendors. Vendors will maintain a list of sites and their passwords and will ensure that all students and teachers have 24 hours a day and 7 days a week access to the subscription sites. Vendors will continue to assign a representative who will field both phone calls and email requests from CPS for technical assistance.

Encyclopaedia Britannica will provide the following services:

1. Unlimited on-site and remote access to Britannica Online School Edition and Spanish Reference Center;
2. Up to 10 days (2 sessions per day) of in-person professional development services free of charge;
3. During the subscription term, Chicago Public Schools will also receive a special discount of 20% on all Britannica print products.

**DELIVERABLES:**

Vendor will provide 24 hour and 7 day access to their respective database content as described above and will also provide monthly usage reports detailing the site usage per school and district-wide. Encyclopaedia Britannica will provide up to 10 days of in-person professional development services at no additional charge.

**OUTCOMES:**

Vendor's services will result in access to noted databases to improve student achievement by providing access to a rich collection of text, video and audio content. Formats include full-text magazines, newspapers, podcasts, and reference books that are relevant to current events, the arts, science, popular culture, health, people, government, history, sports and more. The databases successfully support the Chicago Public Schools curriculum, support effective teaching using technology, and help students develop the information retrieval and processing skills that are required for students to be college and career ready.

**COMPENSATION:**

The maximum compensation during the term of the agreement for each vendor is as follows:

Britannica (K-12 Encyclopedia & Spanish Encyclopedia) - \$55,113.76

NewsBank (Newspapers) - \$14,420

Teachingbooks.net (Author websites, video interviews, book lists, and biographical information) - \$8,659.27

Total compensation for all vendors not to exceed the sum of \$78,193.03

**REIMBURSABLE EXPENSES:**

None.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreements.

Authorize the President and Secretary to execute the agreements. Authorize Chief of Teaching and Learning to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

Pursuant to Section 5.2 of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, this contract is exempt from MBE/WBE review as payments made are for software license fees.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 324

Teaching and Learning, Unit 10810

\$78,193.03, FY15

Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

*Inspector General* - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

*Conflicts* - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

*Indebtedness* - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

*Ethics* - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

*Contingent Liability* - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:




SÉBASTIEN de LONGEAUX  
Chief Procurement Officer

Approved:



BARBARA BYRD-BENNETT  
Chief Executive Officer

Approved as to Legal Form. 



JAMES L. BEBLEY  
General Counsel

1)

Vendor # 28288

NEWSBANK INC

397 MAIN STREET, P O BOX 1130

CHESTER, VT 05143

Erica Cabrera

203 966-1100

800 762-8182

2)

Vendor # 12618

TEACHINGBOOKS.NET LLC

150 EAST GILMAN STREET, SUITE 1200

MADISON, WI 53703

Nick Glass

608 257-2919

3)

Vendor # 12542

ENCYCLOPAEDIA BRITANNICA

331 N. LASALLE ST.

CHICAGO, IL 60654

Mabel G. Mannion

312 347-7205