

June 25, 2014

**AUTHORIZE A NEW AGREEMENT WITH CHICAGO TEACHERS UNION QUEST  
FOR NATIONAL BOARD CERTIFICATION PROGRAM ADMINISTRATION SUPPORT**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize a new agreement with the Chicago Teachers Union Quest to provide National Board Certification (NBC) program administration support services to the Talent Office at a total cost not to exceed \$150,000. Vendor was selected on a non-competitive basis: the non-competitive request was presented to the Non-Competitive Procurement Review Committee and approved by the Chief Procurement Officer. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**VENDOR:**

- 1) Vendor # 18452  
CHICAGO TEACHERS UNION QUEST  
222 MDSE MART PLAZA, SUITE 400  
CHICAGO, IL 60654  
Lynn Cherkasky-Davis  
312 329-9100

**USER INFORMATION:**

Project  
Manager: 11010 - Talent Office  
125 S Clark St - 2nd Floor  
Chicago, IL 60603  
Poncelet, Dr. Paulette M  
773-553-1070

**TERM:**

The term of this agreement shall commence on July 1, 2014 and shall end June 30, 2015. This agreement shall have one (1) option to renew for a period of one (1) year.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

Program administration support to all aspects of the NBC candidate support, including: Management and tracking of the candidate recruitment process; Supporting the creation and management of NBC professional learning activities, including weekly professional development, a two-week summer institute, and candidate coaching/ mentoring; Progress tracking for all new candidates, retake candidates, and renewal candidates; Coordination with external partners such as the National Board for Professional Teaching Standards, ISBE, and schools

**DELIVERABLES:**

Quarterly reports for all candidates (new, retake, and renewal), including preparation progress and candidate demographics (to include school, grade level, subject taught, etc.). Quarterly reports will also include candidate recruitment and pipeline statistics.

**OUTCOMES:**

Program administration support will facilitate the successful recruitment and preparation of CPS teachers to achieve National Board Certification.

**COMPENSATION:**

Vendor shall be paid as specified in the agreement; total not to exceed the sum of \$150,000.

**REIMBURSABLE EXPENSES:**

None.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Talent Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

This agreement is exempt from MBE/WBE review.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 115  
Talent Office, 11010  
\$150,000, FY15

Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



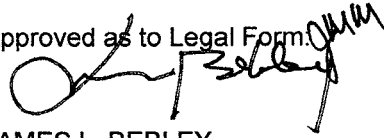
SÉBASTIEN de LONGEAUX  
Chief Procurement Officer

Approved:



BARBARA BYRD-BENNETT  
Chief Executive Officer

Approved as to Legal Form.



JAMES L. BEBLEY  
General Counsel