

**AUTHORIZE A NEW AGREEMENT WITH CAREERS THROUGH CULINARY ARTS PROGRAM FOR EDUCATIONAL SERVICES TO CULINARY STUDENTS**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize a new agreement with Careers Through Culinary Arts Program to provide culinary education services to CTE Culinary students at an estimated annual cost of \$108,500 for the three year term. Vendor was selected on a non-competitive basis: the sole-source request was presented to the Non-Competitive Procurement Review Committee and approved by Chief Purchasing Officer. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Gromadzka, Ms. Justyna / 773-553-2280

**VENDOR:**

- 1) Vendor # 85537  
CAREERS THROUGH CULINARY ARTS  
PROGRAM  
250 WEST 57TH ST., STE 2015  
NEW YORK, NY 10107  
Debbie Li  
212 974-7111

**USER INFORMATION :**

Contact:  
10870 - College and Career Success Office  
  
125 South Clark Street  
  
Chicago, IL 60603  
  
Dhupelia, Ms. Aarti Virendra  
  
773-535-5100

**TERM:**

The term of this agreement shall commence on September 1, 2014 and shall end August 31, 2017. This agreement shall have two (2) options to renew for periods of one (1) year each.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

Vendor will provide the following services at the request and direction of Chicago Public Schools, Department of College and Careers Preparation, Office of High School Programs. Vendor will provide professional development for culinary arts teachers, arrange for the donation of food and supplies from national sponsors, arrange for local chefs to be mentors, provide career and college advising, work with

students to develop job readiness skills and acquire internships, and provide national scholarships donated to the organization.

**DELIVERABLES:**

1. Professional Development - Vendor will offer at least one Professional Development Workshop for CPS culinary teachers (31) and one Professional Development workshop for CPS Culinary Arts Tutors.
2. Food Donations - Vendor will arrange for product donations by local and national sponsors to culinary classrooms.
3. Career Planning/Opportunity Creation and Cooking Competition/Scholarships - Vendor will provide culinary arts college and career readiness assistance to students through chef mentors; food service industry presentations; campus-based events; competition application workshops/meetings and individual advisement; and a job readiness training sequence.
4. Tracking - Lifetime Placement and Advising Vendor competition finalists and students placed in jobs by Vendor may contact and use Vendor resources on a lifetime basis to maintain employment and seek career advancement in the industry. CPS will assist vendor in their attempts to contact "lost" students.
5. Program Coordinator - Program Coordinator is responsible for facilitating all vendor program activities and administering the program.
6. Summer Programming - One (1) one-week summer program and at least One (1) five-day summer workshop will be held over the summer in 2015, 2016, and 2017. The one-week summer program will accommodate up to 25 students and the five-day summer workshop will host 25 students and no more than 30 total.

**OUTCOMES:**

Vendor's services will result in increased culinary arts teachers, culinary skills and content knowledge and enhance their instructional delivery. Up to twenty (20) students will have the opportunity to transition to post-secondary institutions with scholarships to help finance their education. Additionally, nineteen (19) schools will receive assistance with offsetting food costs and relationships with community chefs. Emphasis will be placed on increasing work-based learning opportunities including: culinary career presentations, off-site chef events and demonstrations, job shadowing field trips, internships and jobs for culinary arts students.

**COMPENSATION:**

Vendor shall be paid as specified in the agreement; Estimated annual costs are \$108,500 for the three year term.

**REIMBURSABLE EXPENSES:**

None.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief of Office of College and Career Success to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, MBE/WBE provisions of the Program do not apply to transactions where the vendor providing services operates as a Not-for-Profit organization.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 369  
Early College & Career Education, 13727  
\$108,500, FY 14  
\$108,500, FY 15  
\$108,500, FY 16  
Not to exceed \$325,500 for the three year term.  
Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



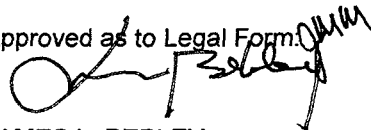
SÉBASTIEN de LONGEAUX  
Chief Procurement Officer

Approved:



BARBARA BYRD-BENNETT  
Chief Executive Officer

Approved as to Legal Form:



JAMES L. BEBLEY  
General Counsel