

AUTHORIZE THE SECOND AND FINAL RENEWAL AGREEMENT WITH BENEFIT EXPRESS SERVICES, LLC FOR FLEXIBLE SPENDING ACCOUNT SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the second and final renewal agreement with Benefit Express Services, LLC to provide Flexible Spending Account (FSA) administrative services to the Talent Office at an estimated annual cost of \$230,000 for the renewal term. A written document exercising this option is currently being negotiated. No payment shall be made to Benefit Express Services, LLC during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

CPOR Number: 11-0610-CPOR-1449

VENDOR:

- 1) Vendor # 97130
BENEFIT EXPRESS SERVICES, LLC
220 WEST CAMPUS DRIVE
ARLINGTON HEIGHTS, IL 60004
Maria Bradly
847 637-1551

USER INFORMATION :

Project
Manager: 11010 - Talent Office

125 S Clark St - 2nd Floor

Chicago, IL 60603

Wolter, Mr. William R.

773-553-3870

ORIGINAL AGREEMENT:

The original Agreement (authorized by Board Report 11-0622-PR34 as amended by 13-0828-PR15) in the amount of \$249,000.00 is for a term commencing January 1, 2012 and ending September 30, 2013, with the Board having two (2) options to renew for periods of one (1) year each at a cost of \$191,000 and \$209,000 respectively. Authorization to revise the compensation amount for the second renewal is included in this August 2014 Board Report. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2 and approved by CPOR 11-0610-CPOR1449. The original Agreement was renewed (authorized by Board Report 13-0828-PR15) in the amount of \$191,000 for a term commencing October 1, 2013 and ending September 30, 2014.

OPTION PERIOD:

The term of this agreement is being renewed for a period commencing October 1, 2014 and ending December 31, 2015, to coincide with the calendar year.

OPTION PERIODS REMAINING:

There are no option periods remaining.

SCOPE OF SERVICES:

Vendor will continue to provide flexible spending account services, including medical FSA and dependent care FSA administration, claims reimbursement, and debit cards for CPS and Board employees that elect FSA.

DELIVERABLES:

Vendor will continue to deliver FSA administrative services and provide periodic reports on FSA activity.

OUTCOMES:

Vendor's services will continue to result in high quality and cost effective administration of the CPS FSA benefit.

COMPENSATION:

Vendor shall be paid in accordance with the renewal agreement, estimated amount cost as follows: FY15 and FY16 \$230,000.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize Chief Talent Officer to execute all ancillary documents required to administer or effectuate this option agreement.

AFFIRMATIVE ACTION:

The MBE/WBE goals for this agreement include: 25% total MBE and 5% total WBE participation. However, the Office of Business Diversity recommends that a partial waiver of the MBE goal, as required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, be granted as the scope of services is not further divisible. The certified WBE Prime Vendor will self perform these services:

Total WBE - 100%

Benefit Express Services, LLC
220 West Campus Drive
Arlington Heights, IL 60004
Contact: Maria Bradley

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Charge to the Talent Office, Unit 11010, Fund 115:
FY15 and FY16 \$230,000.00.
Not to Exceed: \$230,000.00

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain

investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



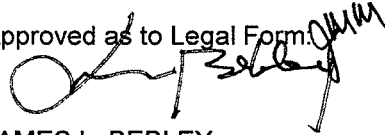
SÉBASTIEN de LONGEAUX
Chief Procurement Officer

Approved:



BARBARA BYRD-BENNETT
Chief Executive Officer

Approved as to Legal Form:



JAMES L. BEBLEY
General Counsel