

**AUTHORIZE THE FIRST AND SECOND RENEWAL AGREEMENT WITH VARIOUS VENDORS FOR COURT REPORTING AND SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the first and second renewal agreements with various vendors to provide court reporting and services to all schools, central office departments and network offices at an estimated annual cost set forth in the compensation section of this report. Written documents exercising this option are currently being negotiated. No payment shall be made to any vendor during the option period prior to execution of their written document. The authority granted herein shall automatically rescind as to each vendor in the event their written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification Number : 13-250012

Contract Administrator : Agarwal, Mr. Udit / 773-553-2280

**USER INFORMATION :**

Contact:

10210 - Law Office

42 West Madison Street

Chicago, IL 60602

Moss, Miss Vonna M

773-553-1700

**ORIGINAL AGREEMENT:**

The original Agreements (authorized by Board Report #13-0424-PR13) in the aggregate amount of \$750,000 are for a term commencing May 1, 2013 and ending April 30, 2015, with the Board having 2 options to renew for a 1 year term. The original agreements were awarded on a competitive basis pursuant to Board Rule 7-2.

**OPTION PERIOD:**

The term of each agreement is being renewed for 2 years commencing May 1, 2015 and ending April 30, 2017.

**OPTION PERIODS REMAINING:**

There are no option periods remaining

**SCOPE OF SERVICES:**

Vendors shall continue to provide certified court reporters, on an as needed basis, to take verbatim records at hearings, depositions, and various other meetings conducted by schools, departments and network offices. Vendors shall provide written and/or electronic transcripts of hearings, depositions and meetings. The vendors were selected to provide services based upon the following: (1) availability to render services with short notice; (2) timeliness of court reporters at hearings, depositions and meetings; (3) timeliness and accuracy of transcript preparations; (4) lowest cost.

**DELIVERABLES:**

Vendors shall continue to deliver hard and/or electronic copies of transcripts upon request.

**OUTCOMES:**

Vendors' services will result in accurate recording of verbal testimony.

**COMPENSATION:**

Vendors shall be paid the hourly rates and transcript fees as set forth in each Vendor's agreement; total cost not to exceed \$550,000.00 in the aggregate for all vendors for the two year term.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option agreements. Authorize the President and Secretary to execute the option agreements. Authorize Chief Procurement Officer to execute all ancillary documents required to administer or effectuate the option agreements.

**AFFIRMATIVE ACTION:**

The MBE/WBE goals for this agreement include: 30% total MBE and 7% total WBE participation. Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, the Category Goals method for MBE/WBE participation will be utilized. Aggregated compliance of the vendors in the pool, created by this agreement will be reported on a quarterly basis.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Budget Class: 54125 (Services-Professional and Technical)

Fiscal Year: 2015, 2016 and 2017

Not to exceed: \$550,000.00

Future year funding is contingent upon budget appropriations and approval.

**CFDA#:**

Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



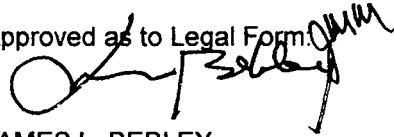
SÉBASTIEN de LONGEAUX  
Chief Procurement Officer

Approved:



BARBARA BYRD-BENNETT  
Chief Executive Officer

Approved as to Legal Form



JAMES L. BEBLEY  
General Counsel

- 1) Vendor # 94834  
CAPITAL REPORTING COMPANY  
500 NORTH MICHIGAN AVE., STE 300  
CHICAGO, IL 60611  
Elizabeth Davis  
312 542-3400
- 2) Vendor # 15905  
MCCORKLE LITIGATION SERVICES  
200 NORTH LASALLE STREET  
CHICAGO, IL 60601  
Katherine McCorkle  
312 263-0052
- 3) Vendor # 30515  
MCGEE COURT REPORTING SERVICES  
79 WEST MONROE., STE 1011  
CHICAGO, IL 60603  
Izetta White-McGee  
312 263-2881
- 4) Vendor # 31922  
TOOMEY REPORTING  
205 W. RANDOLPH, SUITE 1230  
CHICAGO, IL 60606  
Sandy Toomey  
312 853-0648
- 5) Vendor # 69659  
WICHMANN-KLAWITTER REPORTING LTD.  
79 W. MONROE., STE 925  
CHICAGO, IL 60603  
Joan Klawitter  
312 368-1228